

**MINUTES OF THE  
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF BROUSSARD, LA HELD ON  
TUESDAY, January 24, 2023, AT 6:00 P.M.**

- Present:** Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Kody Allen (District 6) and Councilman Jeff Delahoussaye (At Large)
- Staff:** Tina Emert (City Clerk/Director of Administrative Services), Callie Laviolette (Chief Administrative Officer), Karen Fontenot (Chief Financial Officer), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Walter Comeaux (City Engineer), Ben Theriot (Code Enforcement Officer), Bryan Champagne (Fire Chief), Oscar Reed (City Attorney), Chief Vance Olivier (Police Chief) and Tony Ashy (Assistant Police Chief) and Jamison Abshire (Director of Parks and Recreation)
- Absent:** Councilman Jesse Regan (District 3) and Gerald deLaunay (City Attorney)

**1. OPENING**

1.1 Pledge of Allegiance

1.2 Invocation

Mayor Bourque asked everyone to keep former Mayor Charles Langlinais in their prayers. Mr. Langlinais served as City Councilman from 1987--1990. He served as Mayor from 1991-2018.

**2. MINUTES**

2.1 Acceptance of Minutes of the January 10, 2023, Regular Meeting

Motion by Councilman Forbes

Second by Councilman Bonin

Discussion: No public comments

Final Resolution: Motion Approved

YEAS:            District 1 - Angel Racca  
                     District 2 - David Bonin  
                     District 4 - Heather Girouard  
                     District 5 - David Forbes  
                     District 6 - Kody Allen

At Large - Jeff Delahoussaye  
ABSENT: District 3 - Jesse Regan

### 3. FINANCIAL REPORT

#### 3.1 Approval of the November and December 2022 Financial report

Motion by Councilman Delahoussaye

Second by Councilwoman Racca

Discussion: Karen stated we are ½ into the fiscal year. Everyone department was under budget except the Streets, Water and Sewer Department. This is mostly because of the cost of supplies. Our biggest expense this year is the cost of supplies and insurance. In reference to the Sales Tax Revenues, they are 17% up from last year and 37% above the year before.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca  
District 2 - David Bonin  
District 4 - Heather Girouard  
District 5 - David Forbes  
District 6 - Kody Allen  
At Large - Jeff Delahoussaye

ABSENT: District 3 - Jesse Regan

### 4. OTHER BUSINESS

#### 4.1 Burton Kolder/Brad Kolder

Approval the 2021/2022 Audit Report

Motion by Councilman Bonin

Second by Councilman Delahoussaye

Discussion: Brad and Burton Kolder addressed the council with some of the highlights of the report. Brad explained in the Utility Fund the rate adjustments we have been doing the past few years are moving us into the right direction. In the water fund we did have a large increase of \$183,000 for materials. Karen stated this is the cost to relocate the lines on Highway 90. The State, is in turn reimbursing the city. Burton stated the City is getting closer where we need to be with the rate adjustments. On page 73, of the audit the Parks and Recreation was highlighted. Brad stated the variance in revenues and expenditures from 2021 to 2022 is not a lot. Without the depreciation, the park would be cash positive. Burton stated on Page 1 of the handout, the Tax Revenues came in \$500,000 above what was budgeted. Licenses and Permits are also \$84,000 above what was budgeted. Total Revenues Budgeted in the General Fund were \$28,358,574 and Actual received is \$29,245,125 a variance of 3.13% over budget, which is very good.

The expenditures are \$125,000 less than what was budgeted, which is a 0.41% variance which is great. On page 58, of the Balance Net Position, the city total assets are \$124,899,825 and the liabilities are \$7,609,107. Out total net position is \$76,038,965. Burton stated all together the city has 4 ½ months of surplus without taking in a dime. In the General Fund the city is very strong with 225 days of surplus or 7 ½ months. Burton stated this is a very good report. He complemented the staff and the mayor and council on this.

Final Resolution: Motion Approved

YEAS:            District 1 - Angel Racca  
                     District 2 - David Bonin  
                     District 4 - Heather Girouard  
                     District 5 - David Forbes  
                     District 6 - Kody Allen  
                     At Large - Jeff Delahoussaye  
ABSENT:        District 3 - Jesse Regan

## 5. ORDINANCES FOR INTRODUCTION

### 5.1 Ordinance #23-753

An ordinance annexing certain properties located in Section 93, Township 10 South, Range 5 East, Lafayette Parish, Louisiana known as the Bilfinger, Incorporated at 510 La Flamme Road in Voting District 1

Motion by Councilwoman Racca

Second by Councilman Delahoussaye

Discussion: No public comments

Final Resolution: Motion Approved

YEAS:            District 1 - Angel Racca  
                     District 2 - David Bonin  
                     District 4 - Heather Girouard  
                     District 5 - David Forbes  
                     District 6 - Kody Allen  
                     At Large - Jeff Delahoussaye  
ABSENT:        District 3 - Jesse Regan

### 5.2 Ordinance #23-754

An ordinance annexing certain properties located in the eastern side of Youngsville Highway (LA Hwy 89) in Section 60, Township 10 South, Range 5 East, Lafayette Parish, Louisiana known as the SJC Properties, LLC at 1201 and 1203 Youngsville Highway in voting District 3

Motion by Councilman Bonin

Second by Councilman Forbes

Discussion: No public comments

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca  
District 2 - David Bonin  
District 4 - Heather Girouard  
District 5 - David Forbes  
District 6 - Kody Allen  
At Large - Jeff Delahoussaye

ABSENT: District 3 - Jesse Regan

5.3 Ordinance #23-755

An ordinance annexing certain properties located on and along western right of way of Fabre Road in Section 9, Township 11 South, Range 5 East, Lafayette Parish, Louisiana at 112, 118, 124, 128 Fabre Road known as the Allen Prados II, Jonna Trimble Prados, David Wesley Young, Barbara Benton Young, James Thomas Desormeaux, Jr. and Jeanene Page Desormeaux in voting District 5

Motion by Councilman Forbes

Second by Councilwoman Girouard

Discussion: No public comments

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca  
District 2 - David Bonin  
District 4 - Heather Girouard  
District 5 - David Forbes  
District 6 - Kody Allen  
At Large - Jeff Delahoussaye

ABSENT: District 3 - Jesse Regan

5.4 Ordinance #23-756

An ordinance amending the 2022/2023 Operating Budget of Revenues and Expenditures for \$575,000 for the Waterline Extension on Ambassador Caffery to Bonin Road

Motion by Councilman Delahoussaye

Second by Councilman Bonin

Discussion: Mayor Bourque stated he will let Mel and Walter comment on this project. Walter stated this is another interconnection with LUS. We already have other connections, but this will build us a better system liability and pressure. Mel stated this interconnection which will definitely improve the water system thru LUS adding more pressure to areas of town.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca  
District 2 - David Bonin

District 4 - Heather Girouard  
District 5 - David Forbes  
District 6 - Kody Allen  
At Large - Jeff Delahoussaye  
ABSENT: District 3 - Jesse Regan

## 6. ORDINANCES FOR ADOPTION

### 6.1 Ordinance #23-751

An ordinance appointing the municipal officials and naming The Advertiser newspaper as the official journal of the City of Broussard and establishing regular meetings for the City Council on the second and fourth Tuesday of each and every month, with the exception of the month of December which has only one meeting on the second Tuesday said meeting to commence at 6:00 p.m.

Motion by Councilman Delahoussaye

Second by Councilman Bonin

Discussion: Attorney Reed stated it has been agreed that this ordinance needs to be amended to only cover the official journal of the City and the date and times of the meeting. The appointments will be voted on by resolution later in the meeting.

Moved by Councilman Bonin

Second by Councilman Delahoussaye to amend the ordinance to cover only the official journal and the meeting dates and times.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca  
District 2 - David Bonin  
District 4 - Heather Girouard  
District 5 - David Forbes  
District 6 - Kody Allen  
At Large - Jeff Delahoussaye

ABSENT: District 3 - Jesse Regan

Moved by Councilman Delahoussaye

Second by Councilwoman Girouard to approve the Ordinance #23-751, amended stating the Lafayette Daily Advertiser as the official journal of the City of Broussard and the City Council Meetings shall meet in regular session on the second and fourth Tuesday of each and every month at 6:00 p.m., except in the month of December, the City Council shall have only one regular meeting on the second Tuesday of December.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca  
District 2 - David Bonin  
District 4 - Heather Girouard  
District 5 - David Forbes

District 6 - Kody Allen  
At Large - Jeff Delahoussaye  
ABSENT: District 3 - Jesse Regan

6.2 Ordinance #23-752

An ordinance amending Zoning Map D-9 for 1414 Youngsville Highway (the Clavelle Property) from Residential to Community Commercial

Motion by Councilman Bonin

Second by Councilman Forbes

Discussion: No public comments

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca  
District 2 - David Bonin  
District 4 - Heather Girouard  
District 5 - David Forbes  
District 6 - Kody Allen  
At Large - Jeff Delahoussaye

ABSENT: District 3 - Jesse Regan

7. RESOLUTIONS

7.1 Resolution #737-23

A resolution appointing the members of the Zoning/Planning Commission

Motion by Councilman Delahoussaye

Second by Councilman Forbes

Discussion: Councilman Delahoussaye introduced one of the new members to the Planning/Zoning Commission Mr. Keith Rousseau. Mr. Rousseau stated he would appreciate being considered for the appointment. He previously served 2 terms on the council and chaired the committee that created the Planning/Zoning Commission. He stated he likes serving on various committees and he likes serving his community.

The following appointments were done for the Broussard Planning and Zoning Commission: Members: Brad Hammon, Teddy Eastin, Craig Kimball, Russell Trahan and Keith Rousseau and Alternate Members: Alton Pitre, Adam Mouton and David Anderson

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca  
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District 5 - David Forbes  
District 6 - Kody Allen  
At Large - Jeff Delahoussaye

ABSENT: District 3 - Jesse Regan

7.2 Resolution #738-23

A resolution of the City Council of the City of Broussard, approving mayoral appointments as follows: City Attorney-Gerald deLaunay, City Auditor-Burton Kolder w/Kolder, Champagne, Slaven and Company, Magistrate Court Judge-Carroll Spell Jr., Magistrate Court Prosecutor-Randy Lasseigne, Tax Collector-Tina Emert, City Clerk-Tina Emert and City Engineers-Walter Comeaux, III w/Comeaux Engineering

Motion by Councilwoman Racca

Second by Councilman Bonin

Discussion:

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca  
District 2 - David Bonin  
District 4 - Heather Girouard  
District 5 - David Forbes  
District 6 - Kody Allen  
At Large - Jeff Delahoussaye

ABSENT: District 3 - Jesse Regan

8. ADJOURNMENT

8.1 Adjourn Meeting



MAYOR RAY BOURQUE



TINA EMERT, CITY CLERK