

**MINUTES OF THE  
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF BROUSSARD, LA HELD ON  
TUESDAY, November 22, 2022, AT 6:00 P.M.**

**Present:** Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilman Michael Rabon (District 4), Councilman Kenny Higginbotham (District 5), Councilman Ray Gary (District 6) and Councilman Jeff Delahoussaye (At Large)

**Staff:** Tina Emert (City Clerk/Director of Administrative Services), Callie Laviolette (Chief Administrative Officer), Karen Fontenot (Chief Financial Officer), Allison Dickerson (Director of Communications), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Walter Comeaux (City Engineer), Ben Theriot (Code Enforcement Officer), Oscar Reed (City Attorney), Bryan Champagne (Fire Chief), and Jamison Abshire (Director of Parks and Recreation)

**Absent:** Chief Vance Olivier (Police Chief) and Tony Ashy (Assistant Police Chief),

**1. OPENING**

1.1 Pledge of Allegiance

1.2 Invocation

**2. MINUTES**

2.1 Acceptance of Minutes of the October 25, 2022, Regular Meeting

Motion by Councilman Gary

Second by Councilman Rabon

Discussion: No public comments

Final Resolution: Motion Approved

YEAS:            District 1 - Angel Racca  
                     District 2 - David Bonin  
                     District 3 - Jesse Regan  
                     District 4 - Michael Rabon  
                     District 5 - Kenny Higginbotham  
                     District 6 - Ray Gary  
                     At Large - Jeff Delahoussaye

### 3. KAREN FONTENOT, CHIEF FINANCIAL OFFICER

#### 3.1 Approval of September 2022 Financial Report and the October 2022 Financial Report

Motion by Councilwoman Racca

Second by Councilman Rabon

Discussion: Karen stated these are the financials for September and October 2022. She stated there was an error in the financials she presented at the last meeting for September 2022, due to problems with her computer, which is why she is presenting it again for approval. In September, every department was under budget. In October only 2 departments, fire, and streets, were over budget due to insurance premiums. Everything else is all in line. We are \$459,000 ahead in Sales Tax Revenues. With all the amendments done and those that are being amended tonight, we are still staying balanced.

Final Resolution: Motion Approved

YEAS:

- District 1 - Angel Racca
- District 2 - David Bonin
- District 3 - Jesse Regan
- District 4 - Michael Rabon
- District 5 - Kenny Higginbotham
- District 6 - Ray Gary
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### 4. OTHER BUSINESS

#### 4.1 Stuart Breaux w/Southern Lifestyles Development

Variance request for property zoned in Ambassador Commercial Zoning District to allow for Single-Family Residential and Multi-Family Residential

Motion by Councilman Regan

Second by Councilman Gary

Discussion: Mr. Breaux stated this is the 4700 block of Ambassador Caffery. This is a 45-acre tract, which is owned by the St. Julien Family. 1700 feet of this property fronts Ambassador Caffery. This is currently zoned Ambassador Commercial Zoning. He is requesting a 55% build out for multi-family residential and single family residential behind that. It is not feasible for entirely commercial. This property has been for sale for 3 years. He needs a variance to allow residential and multi-family residential. Mayor Bourque stated what he is offering is on Ambassador Caffery and the frontage would not be Single Family Residential. Mr. Breaux stated the Club House, and the Leasing Office will be fronting Ambassador. Councilman Bonin questioned if a letter was sent to the property owners in that area explaining what is being done with the property? Tina stated no, that is

usually done by the Zoning Commission, and it has not been done yet. Mr. Reed stated to make this property development move further this needs to be done. Mr. Breaux stated all of the property is commercial now. Councilman Higginbotham stated the biggest thing will be the water shed issue. Mr. Breaux stated the storm water retention, and the drainage issue will also be addressed. Councilman Higginbotham informed Councilman Bonin that this will go to the Planning and Zoning for approval and then back to us.

Final Resolution: Motion Approved

YEAS:                 District 1 - Angel Racca  
                          District 2 - David Bonin  
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                          At Large - Jeff Delahoussaye

## 5. RESOLUTIONS

### 5.1 Resolution #729-22

A resolution declaring the project South Bernard J-Turn Phase 1 as being substantial complete

Motion by Councilman Gary

Second by Councilman Rabon

Discussion: Walter stated the final inspection was done. Mel stated everything on the punch list has been addressed.

Final Resolution: Motion Approved

YEAS:                 District 1 - Angel Racca  
                          District 2 - David Bonin  
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                          At Large - Jeff Delahoussaye

### 5.2 Resolution #730-22

A resolution declaring the project Main Street Improvements Phase I (Drainage, Multi-use Path, and Path Lighting) as being substantial complete.

Motion by Councilman Rabon

Second by Councilman Gary

Discussion: Joseph Marino stated the punch list has been addressed. There is just a little dress up work that needs to be done and the hydroseeding. Councilman

Higginbotham questioned if the hydroseeding is rye? Joseph stated yes, it is rye-mix. Councilman Higginbotham questioned if they, will put regular grass in the spring? Joseph stated there is a one-year warranty on that. Councilman Bonin stated the driveway at Main and Clara needs to be addressed and a driveway also needs to be installed.

Final Resolution: Motion Approved

YEAS:                 District 1 - Angel Racca  
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### 5.3 Resolution #731-22

A resolution abandoning the rear drainage easement on South Jefferson Street behind the Villas @ Jefferson and approving the temporary easement given to City by the developer

Motion by Councilman Gary

Second by Councilman Delahoussaye

Discussion: Mel stated that Mr. Guidry has done everything he agreed to do.

Final Resolution: Motion Approved

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### 5.4 Resolution #732-22

A resolution re-appointing the following board members to the BEDC Board

Division A – Claire Hebert Marceaux.....Exp. 12/31/2023

Division A – Anthony Taylor.....Exp. 12/31/2023

Division A – Lacie Billiot.....Exp. 12/31/2023

Division B – Helen Thibeaux.....Exp. 12/31/2023

Division C – Ryan LaGrange.....Exp. 12/31/2025

Division C – John Harold Broussard.....Exp. 12/31/2025

Division C – Toby Armentor.....Exp. 12/31/2025

Motion by Councilman Higginbotham

Second by Councilman Gary

Discussion: Toby Armentor gave a re-cap of the 5 certified sites and also the retail ready sites. Toby talked about the manufacturer luncheon they just held, which they will be planning more of these in the future. Ryan LaGrange talked about the job fair they also hosted and will be doing again in the future. He also gave a brief background on all of the individual appointments on the BEDC Board. Toby also stated the certified sites are getting hits. They had a meeting last week with a realtor about one of the sites.

Final Resolution: Motion Approved

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**6 ORDINANCES FOR INTRODUCTION**

**6.4 Ordinance #22-745**

An ordinance annexing certain properties located on and along the southern side of Burlington Northern-Santa Fe Railroad right-of-way in Section 38, Township 11 South, Range 5 East, Lafayette Parish being known as the David S. Bercegeay-1 Annexation in voting District 5

Motion by Councilman Higginbotham

Second by Councilman Gary

Discussion: No public comments

Final Resolution: Motion Approved

- YEAS: District 1 - Angel Racca
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**6.2 Ordinance #22-746**

An ordinance annexing certain properties located on and along the eastern side of Bercegeay Road in Section 2, Township 11 South, Range 5 East, Lafayette Parish being known as the David S. Bercegeay-2 Annexation in voting District 5

Motion by Councilman Bonin

Second by Councilman Rabon

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS:            District 1 - Angel Racca  
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                     At Large - Jeff Delahoussaye

### 6.3 Ordinance #22-747

An ordinance amending the zoning ordinance by adding the following maps:

Map F-7, Portions of Garber Road, and Ibex Road

Map F-14, Portions of Highway 92

Map G-6, Portions of Garber Road

Map G-7, Portions of North Girouard Road

Map G-14, Areas known as Whispering Meadows Phase 3

Map G-15, Areas known as Whispering Meadows Phase 3

Motion by Councilwoman Racca

Second by Councilman Gary

Discussion: No public comments

Final Resolution: Motion Approved

YEAS:            District 1 - Angel Racca  
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### 6.4 Ordinance #22-748

An ordinance amending the 2022/2023 Operating Budget of Revenues and Expenditures for \$266,810.00 (City of Broussard Portion is \$174,671.00 and LCG Portion is \$92,138.94) for the La Neuville Road Re-Construction Project.

Motion by Councilman Bonin

Second by Councilman Gary

Discussion: Mayor Bourque stated this project came in a over budget. This is a three-party project with the City of Broussard, City of Lafayette, and Parish of Lafayette. We all share the cost in this project. Walter stated LCG has been in contact about this, and we are working with them on this.

Final Resolution: Motion Approved

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## **7 ADJOURNMENT**

7.1 Adjourn Meeting

**s/MAYOR RAY BOURQUE**

**s/TINA EMERT, CITY CLERK**