

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY, March 22, 2022, AT 6:00 P.M.**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilman Michael Rabon (District 4), Councilman Kenny Higginbotham (District 5), and Councilman Jeff Delahoussaye (At Large)

Staff: Callie Laviolette (Chief Administrative Officer), Tina Emert (City Clerk/Director of Administrative Services), Karen Fontenot (Chief Financial Officer), Holly Cope-Lynn (Chief Communications Officer), Mel Bertrand (City Manager/Director of Public Works), Walter Comeaux (City Engineer), Daniel Hutchinson (City Engineer), Ben Theriot (Code Enforcement Officer), Gerald de Launay (City Attorney), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief) and Chief Bryan Champagne (Fire Chief)

Absent: Councilman Ray Gary (District 6)

1. OPENING

1.1 Pledge of Allegiance

1.2 Invocation

2. MINUTES

2.1 Acceptance of Minutes of the March 8, 2022, Regular Meeting

Motion by Councilwoman Racca

Second by Councilman Bonin

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Jeff Delahoussaye

ABSENT: Ray Gary

3. KAREN FONTENOT, FINANCIAL OFFICER

3.1 Approved of February 2022 Financial Report

Motion by Councilman Rabon

Second by Councilman Bonin

Discussion: Karen stated the Sales Tax is 30% ahead of budget and 18% ahead for the year. At this point we will probably be at a break even point with each department already over budget. Four departments have cut their percentage in half since last month. The water department overage went up , but that is because of the cost of materials which is increasing. She did compliment each department for trying to keep their overages down.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Jeff Delahoussaye

ABSENT: Ray Gary

4. RESOLUTIONS

4.1 Resolution #703-22

A resolution requesting financial assistance from the State of Louisiana under the fiscal year 2021-2022 LGAP and CWEF Program

Moved by Councilman Bonin

Second by Councilwoman Racca

Discussion: Mel stated we apply for these grants each year. We used the last grants to connect the water line on Albertson Parkway near the Railroad. For these grants we plan on using the funds to replace water lines in the old part of town.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Jeff Delahoussaye

ABSENT: Ray Gary

5. ORDINANCES FOR INTRODUCTION

5.1 Ordinance #22-726

An ordinance amending the Zoning Ordinance for the re-zoning of 1710 Youngsville Highway from Light Industrial to Multi-Family Residential, pending sale of property

Moved by Councilman Higginbotham

Second by Councilman Bonin

Discussion: Mayor Bourque stated the property will only be re-zoned if the sale goes thru. After 6 months it will expire. Gerald stated this will be conditional upon approval for re-zoning, if the property is sold.

We do have the signed request from the property owner.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Jeff Delahoussaye

ABSENT: Ray Gary

5.2 Ordinance #22-727

An ordinance amending Ordinance #21-703 to amend and restate the adoption of certain optional codes for use by the Broussard Fire Department Fire Prevention Bureau

Moved by Councilman Bonin

Second by Councilwoman Racca

Discussion: Chief Champagne stated the ordinance needs to be amended by deleting the following code "International Fire Code (IFC) in its most current edition" and replacing it with "NFPA/Fire Code in its most current edition." Chief Champagne stated this is standard for each municipality that has a Fire Prevention Bureau. Other municipalities have not gotten on board with setting up a Bureau. We are the second department in the parish to do so. Chief Champagne stated when we do the rating, this will definitely help us along with helping businesses when they open instead, instead of having to waiting for the State.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan

Michael Rabon
Kenny Higginbotham
Jeff Delahoussaye

ABSENT: Ray Gary

5.3 Ordinance #22-728

An ordinance accepting the donation of property located at 207 and 210 Waterberry Drive and to execute a conservative servitude with Louisiana Land Trust a/k/a Road Home Corporation

Moved by Councilman Bonin

Second by Councilwoman Racca

Discussion: Ben stated this is basically the same type of donation as the property on N. St. Pierre was. They are donating these 2 properties that previously had homes on them. The homes were demolished due to being flooded several times. Mayor Bourque stated this subdivision does not have an active HOA, so we can accept the property and use it for green space for the subdivision.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Jeff Delahoussaye

ABSENT: Ray Gary

6. ORDINANCES FOR ADOPTION:

6.1 Ordinance #22-724

Annexation of William Girouard, Barbara H. Girouard, Kaitlyn Sonnier, Scott and Dana Simon at 1571-1521 Odd, 1523, and 1525 Garber Road, 701-799 Odd Shenandoah Drive in District 5

Motion by Councilman Higginbotham

Second by Councilwoman Racca

Discussion: Gerald stated all of the paperwork is in order and ready for adoption.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham

ABSENT: Jeff Delahoussaye
Ray Gary

6.2 Ordinance #22-725

Amending ordinance #21-675, Broussard Main Street Overlay District to include the property recently annexed located at 4035, 4000, 4053, 4101 and 4100 on West Pinhook Road into the Downtown West District

Motion by Councilwoman Racca

Second by Councilman Bonin

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Jeff Delahoussaye

ABSENT: Ray Gary

Mayor Bourque stated the "Community Walk" will be held Thursday from 5:30 - 7:30 pm in District 2. We will start off at the Baptist Church. The walk is sponsored by the City, the Police Department and the Fire Department. Anyone is welcome to join.

7. ADJOURNMENT

7.1 Adjourn Meeting



MAYOR RAY BOURQUE



TINA EMERT, CITY CLERK