

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY, October 12, 2021, AT 6:00 P.M.**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilman Michael Rabon (District 4), Councilman Kenny Higginbotham (District 5), Councilman Ray Gary (District 6) and Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk), Karen Fontenot (CFO), Callie Lavolette (Executive Assistant), Gerald de Launay (City Attorney), Holly Cope-Lynn (Director of Tourism and Communications), Andrea Fontenot (Community & Business Development Coordinator), Mel Bertrand (City Manager), Walter Comeaux (City Engineer) Daniel Hutchinson (City Engineer), Chief Vance Olivier (Police Chief), Assistant Chief Tony Ashy, Chief Bryan Champagne (Fire Chief) and Ben Theriot (Code Enforcement)

1. OPENING

1.1 Pledge of Allegiance

1.2 Invocation

2. MINUTES

2.1 Acceptance of Minutes of the Sept 28, 2021, Regular Meeting

Motion by Councilman Gary

Second by Councilman Higginbotham

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS: Angel Racca

David Bonin

Jesse Regan

Michael Rabon

Kenny Higginbotham

Ray Gary

Jeff Delahoussaye

3. OTHER BUSINESS

- 3.1 Variance request to Ordinance #18-258 for proposed building located at 6830 Ambassador Caffery Parkway, subject to the hold harmless being signed by the property owner.
Motion by Councilman Delahoussaye
Second by Councilman Gary
Discussion: Ben Theriot stated this building needs to be 1 foot above base flood elevation and one foot above the roadway. It does meet the FEMA requirements of being 1 ½ above base flood elevation; however, it does not meet our ordinance requirement and is lower than the roadway. Councilman Higginbotham questioned why does he need a variance if he is above the base flood elevation? Ben stated because he is not above the roadway. The property owner has agreed to sign a hold harmless if the variance is approved. Walter stated they have no problem approving this variance. He is downstream so this is an easy variance.

Final Resolution: Motion Approved

YEAS:

Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

- 3.2 Report from Chief Vance Olivier
Chief Olivier stated on the weekend of Oct. 1,2, and 3 they conducted major narcotic operations, which was very successful. They made 4 arrests on the first night. They were able to book them into the jail, even though the COVID restrictions. Second night they arrested 2 subjects and on the 3 night they made 1 more arrest. He would like to thank the Mayor, for coming out and ride along with them to observe this. They did see a lot of foot traffic going to Shop Rite. They will continue to work on narcotics and criminal activity in the city.

4. RESOLUTIONS

- 4.1 Resolution #678-21
A resolution accepting the 8" Waterline Extension along Albertson Parkway as being substantially complete, with the contingency the pond level is lowered by 1 foot.
Motion by Councilman Higginbotham
Second by Councilman Regan

Discussion: Mel stated this loops the LUS water into the old part of town. The work has been satisfactorily done.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

4.2 Resolution #679-21

A resolution accepting the dedication of Cypress Meadow Subdivision Phase III B1 streets and/or servitudes

Motion by Councilman Higginbotham
Second by Councilman Gary

Discussion: Mel stated he is recommending this project be approved, with the contingency the pond level be lowered by 1 foot. He did speak to the developer about this, and he has agreed to do it. He will have to lower the culvert. Councilman Higginbotham questioned if the pond rises, will it back up into our system? Mel stated right now there is no rain, so it is staying too high. All of the culverts have been inspected.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

4.3 Resolution #680-21

A resolution authorizing execution of the agreement for extension and improvements for State Project #H.014622 St. Nazaire Road Ext: LA 96 – Corne Road

Motion by Councilman Higginbotham
Second by Councilman Rabon

Discussion: Ben Thriot stated DOTD approached us about this. This will extend St. Nazaire to Corne Road. This will allow us to move into the next step. This is a 6-million-dollar project. Mayor Bourque stated the MPO has also been working on this project for 2 – 2 ½ years now. Phase II funding should be coming

next year. We haven't gotten anything for that yet. This project will cross Highway 182 and the railroad tracks. This resolution allows the Mayor to sign the necessary documents. Councilman Higginbotham stated this was all in the 10-year plan that we were doing with the MPO. Mayor Bourque stated yes, there is a lot of work to do, that's why it is taking quite a long time.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

4.4 Resolution #681-21

A resolution authorizing acceptance of the project for LCDBG 2020 Sewer System Project as being substantially complete

Motion by Councilman Gary
Second by Councilman Regan

Discussion: Daniel Hutchinson stated this was done on the old part of town, mainly in Councilman Rabon's district. They also fixed a lot of taps in the middle of the road. All of the funds were used.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

4.5 Resolution #682-21

A resolution pertaining to the Municipal Water Pollution Prevention (MWPP) Environmental Audit Report, required for Louisiana Pollution Discharge

Elimination System (LPDES) Permit # LA0020613
Motion by Councilwoman Racca
Second by Councilman Delahoussaye

Discussion: Daniel stated approving this resolution is required for the annual MWPP Audit Report.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

4.6 Resolution #683-21

A resolution abandon the existing public drainage easement on the sides and rear of the Safe Source property located on Lake Talon Road
Motion by Councilman Delahoussaye
Second by Councilman Higginbotham
Discussion: Mel stated he went to the site with Councilman Delahoussaye and Councilman Higginbotham to look at this request. They need to provide gas to their facility with a gauging station that would fall into this drainage easement. The developer will maintain the easement. They are the only ones draining into the easement.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

5. **ORDINANCES FOR INTRODUCTION**

5.1 Ordinance #21-708

An ordinance amending the 2021/2022 Operating Budget of Revenues and Expenditures to increase the recreation expenditures up to \$41,000.00 to install a splash pad cover @ St. Julien Sports Complex
Motion by Councilman Gary
Second by Councilwoman Racca
Discussion: Mel stated he met with the contractors. The netting will be put over the splash pad. He did get 3 quotes and the lowest quote is with Commercial Construction.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin

Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

5.2 Ordinance #21-709

An ordinance amending the Broussard Code of Ordinances in order to implement the latest version of each of several building codes, and providing for the future update of same

Motion by Councilman Gary
Second by Councilman Regan

Discussion: Chief Champagne stated this is to update the Building Codes. The Fire Prevention Bureau will help them with the upcoming fire rating.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

5.3 Ordinance #21-710

An ordinance of the city council amending the 2021/2022 Operating Budget of Revenues and Expenditures to increase authorized expenditures in Capital Outlay expense up to \$74,000.00 for the Southwood Drive and South Cruise Avenue Road Re-construction project
Motion by Councilman Higginbotham
Second by Councilman Bonin

Discussion: Mel stated the bids came in \$74,000 above the estimated cost. This is because the pricing of the project was done 6 months ago. Since then, the fuel has gone up, which raises the costs of the asphalt. The contractor also stated that we have a substantial amount of patching that needs to be taken out.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary

Jeff Delahoussaye

6. ORDINANCES FOR ADOPTION

6.1 Ordinance #21-707

An ordinance of the city council amending the 2021/2022 Operating Budget of Revenues and expenditures to increase authorized expenditures by one hundred nineteen thousand two hundred fifty dollars (\$119,250.00) for purchase of Police Department Equipment

Motion by Councilman Bonin

Second by Councilman Rabon

Discussion: This is for the purchase of a new vehicle and tasers.

Final Resolution: Motion Approved

YEAS:

Angel Racca

David Bonin

Jesse Regan

Michael Rabon

Kenny Higginbotham

Ray Gary

Jeff Delahoussaye

7. ADJOURNMENT

7.1 Adjourn Meeting



MAYOR RAY BOURQUE



TINA EMERT, CITY CLERK