

**MINUTES OF THE  
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF BROUSSARD, LA HELD ON  
TUESDAY, September 14, 2021, AT 6:00 P.M.**

**Present:** Mayor Ray Bourque, Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilman Michael Rabon (District 4), Councilman Kenny Higginbotham (District 5), Councilman Ray Gary (District 6) and Councilman Jeff Delahoussaye (At Large)

**Staff:** Tina Emert (City Clerk), Karen Fontenot (CFO), Callie Laviolette (Executive Assistant), Gerald de Launay (City Attorney), Holly Cope-Lynn (Director of Tourism and Communications), Andrea Fontenot (Community & Business Development Coordinator), Mel Bertrand (City Manager), Walter Comeaux (City Engineer) Daniel Hutchinson (City Engineer), Chief Vance Olivier (Police Chief), Assistant Chief Tony Ashy, and Ben Theriot (Code Enforcement)

**Absent:** Councilwoman Angel Racca (District 1) and Chief Bryan Champagne (Fire Chief)

**1. OPENING**

1.1 Pledge of Allegiance

1.2 Invocation

**2. MINUTES**

2.1 Acceptance of Minutes of the August 24, 2021, Regular Meeting

Motion by Councilman Gary

Second by Councilman Rabon

Discussion: No public comments

Final Resolution: Motion Approved

YEAS: David Bonin

Jesse Regan

Michael Rabon

Kenny Higginbotham

Ray Gary

Jeff Delahoussaye

ABSENT: Angel Racca

### 3. OTHER BUSINESS

3.1 Ryan Lagrange and Toby Armentor  
Broussard Economic Development Committee update on initiatives  
Ryan handed out the Broussard Economic Profile 2021, done by the Broussard  
Economic Development Corporation. Ryan stated it is also on their website. We  
are a Louisiana Ready Development Community. We have one certified site,  
which is currently where Safe Source is. They are continuing to work on certifying  
other sites. Councilman Higginbotham questioned if the Medical Field is under  
the Business/Professional Services? Ryan stated no, Medical Field is separate.  
Mayor Bourque stated the BED Board does a great job. They have the ability to  
pull the resources from LEDA which has been a big win for us.

3.2 Mr. Mike Feehan  
Variance request for zoning of property located at 3920 Highway 90 East from  
Light Industrial to Community Commercial  
Motion by Councilman Gary  
Second by Councilman Regan  
Discussion: Mr. Mike Feehan addressed the council. He would like to put a dance  
school in the vacant building he has on his property. This school will be for  
adults, not for young children.

Final Resolution: Motion Approved

YEAS: David Bonin

Jesse Regan

Michael Rabon

Kenny Higginbotham

Ray Gary

Jeff Delahoussaye

Angel Racca

ABSENT:

3.3 Mr. Jean Pitre and Brennan Billeaud  
Variance request for zoning of property located in the Ambassador Caffery  
Corridor off of Bernard Road from Light Industrial to Community Commercial  
Motion by Councilman Gary  
Second by Councilman Higginbotham  
Discussion: Mr. Pitre addressed the council. He is wanting to get the property  
re-zoned because he is wants to purchase the property to open a cosmetology  
school. It will employ 10-15 people.

Final Resolution: Motion Approved

YEAS:

David Bonin

Jesse Regan

Michael Rabon  
Kenny Higginbotham  
Ray Gary  
Jeff Delahoussaye  
ABSENT: Angel Racca

- 3.4 Lafayette Parish Councilman Josh Carlson  
Report on Library Millage Renewal  
Councilman Carlson introduced the new library director to the council, Danny Gilane. He has been around for 7 years. The past election not a single precinct in Broussard voted for the library tax. This property tax renewal will be on the November 13<sup>th</sup> ballot, which includes funding for the library. The library finances are a lot different than they were years ago. The tax renewal supports the library, only it is 40% of their total funding. If it is not renewed, they will only be able to keep 2 libraries open in the parish. Councilman Carlson stated we also use the Broussard site for an early voting precinct. They want to keep this library opened and all the other libraries in the parish, so they are asking for support on this and asking the council to have their constituents support it also. They feel they will have a low voter turnout for this election.

#### 4. RESOLUTIONS

- 4.1 Resolution #674-21  
Approving and awarding the 2021 Street Overlay project to Glenn Lege Construction, LLC with a bid of \$883,397.00  
Motion by Councilman Bonin  
Second by Councilman Higginbotham  
Discussion: Daniel stated this overlay will include the following subdivisions, Cypress Meadows Phase II, Waterford Ridge, and Island Oaks. Councilman Gary questioned, when are they anticipated to start? Daniel stated within 2 months.

Final Resolution: Motion Approved

YEAS: David Bonin

Jesse Regan

Michael Rabon

Kenny Higginbotham

Ray Gary

Jeff Delahoussaye

ABSENT: Angel Racca

4.2 Resolution #675-21  
Accepting the 12" Waterline along South Bernard from Main Street to Albertson Parkway as being substantially complete  
Motion by Councilman Gary  
Second by Councilman Regan  
Discussion: No public comments  
Final Resolution: Motion Approved  
YEAS: David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Ray Gary  
Jeff Delahoussaye  
ABSENT: Angel Racca

4.3 Resolution #676-21  
Accepting the Groundwater Storage Tank Replacement Project as being substantially complete  
Motion by Councilman Bonin  
Second by Councilman Delahoussaye  
Discussion: Daniel stated all the leaks have been fixed and it is good to go. The warranty period on the tank is 1 year.  
Final Resolution: Motion Approved  
YEAS: David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Ray Gary  
Jeff Delahoussaye  
ABSENT: Angel Racca

4.4 Resolution #677-21  
A resolution pertaining to the Municipal Water Pollution Prevention (MWPP) Environmental Audit Report, required for Louisiana Pollution discharge elimination system (LPDES) Permit Number LA0020613  
Motion by Councilman Delahoussaye  
Second by Councilman Rabon  
Discussion: Mel stated this is done yearly for the environmental audit and it goes with our audit.  
Final Resolution: Motion Approved  
YEAS: David Bonin

Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Ray Gary  
Jeff Delahoussaye  
Angel Racca  
  
ABSENT:

## 5. ORDINANCES FOR INTRODUCTION

### 5.1 Ordinance #21-704

An ordinance stating the 2020 Census population of the Broussard City Council Election districts and determining if redistricting is needed  
Motion by Councilman Gary  
Second by Councilman Higginbotham  
Discussion: Mayor Bourque stated the demographer, Mike Hefner alerted us that some districts are out of compliance, population wise. Mike could not be here tonight; however, he will be at the next meeting to address this with the council. He will meet with the council in workshops to re-draw the districts to prepare for the election next year. He will be ready to talk about this at the end of October.

Final Resolution: Motion Approved

YEAS: David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Ray Gary  
Jeff Delahoussaye  
ABSENT: Angel Racca

### 5.2 Ordinance #21-705

An ordinance amending the zoning maps to include:  
Map E-7, property to be zoned Community Commercial/Portions of W. Pinhook Rd  
Map E-8, property to be zoned Community Commercial/Portions of W. Pinhook Rd  
Motion by Councilman Gary  
Second by Councilman Regan  
Discussion: Gerald stated this property was recently annexed into the city, so it needs to be zoned.

Final Resolution: Motion Approved

YEAS: David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham

Ray Gary  
Jeff Delahoussaye  
ABSENT: Angel Racca

- 5.3 Ordinance #21-706  
An ordinance amending the 2021/2022 Operating Budget of Revenues and Expenditures to provide an additional \$140,000 for Highway 182 East Overlay Motion by Councilman Bonin  
Second by Councilman Higginbotham  
Discussion: Mayor Bourque stated this is the portion from St. Des Porres to Albertson Parkway. We currently have an open contract for the overlays. We have attempted to get the state to do this, but their construction will not happen until we fund Phase 3 of the Downtown Improvements. Mel stated the estimate comes from figuring a 1 ½ milling and 1 ½ overlay. This will be a change order to the current contract that will be within the scope of the work. Councilman Regan questioned, if we will have to tear this road up in Phase 3? Mel stated we will have to change the crossing at Arceneaux Park and Phase 3 won't be started for 2 or 3 years. Mayor Bourque stated it is considered a change order and now is the time to do it if the council approves. The council had no objections.

Final Resolution: Motion Approved

YEAS: David Bonin  
Jesse Regan  
Michael Rabon  
Kenny Higginbotham  
Ray Gary  
Jeff Delahoussaye  
ABSENT: Angel Racca

**6. ORDINANCES FOR ADOPTION**

- 6.1 Ordinance #21-703  
An ordinance amending the 2021/2022 Operating Budget of Revenues and Expenditures to increase authorized expenditure by \$250,000.00 for the Main Street, Phase Two Project  
Motion by Councilman Bonin  
Second by Councilman Rabon  
Discussion: This is for the drainage crossing near St. Cecilia.

Final Resolution: Motion Approved

YEAS: David Bonin  
Jesse Regan

Kenny Higginbotham  
Ray Gary  
Jeff Delahoussaye  
Angel Racca

ABSENT:

Mayor Bourque stated the city is currently a collection site for Hurricane Ida. We are partnering up with Love Acadiana, Catholic Charities of Acadiana, United Way of Acadiana and Second Harvest Food Bank-Feeding by collecting non-perishable food items and supplies to deliver to our neighbors affected by Hurricane Ida. Donations can be dropped off behind City Hall until September 17<sup>th</sup>.

## 7. ADJOURNMENT

### 7.1 Adjourn Meeting



**MAYOR RAY BOURQUE**



**TINA EMERT, CITY CLERK**