

**MINUTES OF THE  
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF BROUSSARD, LA HELD ON  
TUESDAY, August 24, 2021, AT 6:00 P.M.**

**Present:** Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilman Michael Rabon (District 4), Councilman Kenny Higginbotham (District 5) and Councilman Jeff Delahoussaye (At Large)

**Staff:** Tina Emert (City Clerk), Karen Fontenot (CFO), Callie Laviolette (Executive Assistant), Gerald de Launay (City Attorney), Holly Cope-Lynn (Director of Tourism and Communications), Andrea Fontenot (Community & Business Development Coordinator), Mel Bertrand (City Manager), Walter Comeaux (City Engineer) Daniel Hutchinson (City Engineer), Chief Vance Olivier (Police Chief), Assistant Chief Tony Ashy and Dennis Mouton (Assistant Fire Chief), Ben Theriot (Code Enforcement)

**Absent:** Councilman Ray Gary (District 6) and Chief Bryan Champagne (Fire Chief)

**1. OPENING**

1.1 Pledge of Allegiance

1.2 Invocation

**2. MINUTES**

2.1 Acceptance of Minutes of the August 10, 2021, Regular Meeting

Motion by Councilman Regan

Second by Councilwoman Racca

Discussion: No public comments

Final Resolution: Motion Approved

YEAS:           Angel Racca  
                  David Bonin  
                  Jesse Regan  
                  Michael Rabon  
                  Kenny Higginbotham  
                  Jeff Delahoussaye

Absent:         Ray Gary

### 3. KAREN FONTENOT/CFO

#### 3.1 Approval of the July 2021 Financial Report

Motion by Councilwoman Racca

Second by Councilman Regan

Discussion: Karen stated the sales taxes are 4% ahead of budget for the year and 25% ahead per month.

Final Resolution: Motion Approved

YEAS:           Angel Racca  
                  David Bonin  
                  Jesse Regan  
                  Michael Rabon  
                  Kenny Higginbotham  
                  Jeff Delahoussaye

Absent:         Ray Gary

### 4. ORDINANCES FOR INTRODUCTION

#### 4.1 Ordinance #21-703

An ordinance of the City of Broussard amending the 2021/2022 Operating Budget of Revenues and Expenditures to increase authorized expenditure by \$250,000 for the Main Street Phase 2 Project

Motion by Councilman Higginbotham

Second by Councilwoman Racca

Discussion: Joseph Marino with DDG gave the council a packet in reference to this project. This is to remove the existing culvert near St. Cecilia School. There is erosion there and the road has already failed. Right now, all we are doing is putting a band aid on it. This will allow us to replace the 4x6 box culvert and drainage pipe. The flow line has eroded on the bottom. Mayor Bourque stated at the end of this school year this year we had a road failure at this box culvert. We did temporary repair it. This improvement was going to be done anyway, but all we are doing is moving it up. Mel stated we have already done touch ups on it, since it was temporary repaired. The issue is that this drains into Coulee de Poche behind St. Cecilia and we have 2 custom drainage boxes that need to be connected. Councilman Bonin questioned if this needs to be bidded out? Joseph stated that it is below the public bid law, but we will be doing RFP's, which will extradite this. Councilman Bonin questioned how long will it take? Joseph stated it will be about 4 weeks, depends on the coordination with the contractor and the

school. We will try and do it at the Christmas break. Councilman Bonin questioned so we won't start for 5 months? Mayor Bourque stated that we don't want to interfere with school. Joseph stated the bid packets are already done and ready to go out. Councilman Higginbotham questioned will it interfere with the Bernard Road project? Mel stated no it won't. Walter stated we definitely need to watch it. Councilman Higginbotham questioned how long will the project take. Joseph stated about 4 weeks or less. As the project is going on, coming out of the school, you just won't be able to turn right.

Final Resolution: Motion Approved

YEAS:           Angel Racca  
                  David Bonin  
                  Jesse Regan  
                  Michael Rabon  
                  Kenny Higginbotham  
                  Jeff Delahoussaye  
Absent:         Ray Gary

## **5. ORDINANCES FOR ADOPTION**

### **5.1 Ordinance #21-702**

An ordinance annexing certain properties located in Section 4, Township 11 South, Range 5 East, Lafayette Parish, LA, being known as the Matthew Halphen and Meghan Milliner Halphen Annexation in Voting District #5.

Motion by Councilman Higginbotham

Second by Councilman Bonin

Discussion: Gerald stated everything is in order to adopt this ordinance.

Final Resolution: Motion Approved

YEAS:           Angel Racca  
                  David Bonin  
                  Jesse Regan  
                  Michael Rabon  
                  Kenny Higginbotham  
                  Jeff Delahoussaye  
Absent:         Ray Gary

## **6. OTHER BUSINESS**

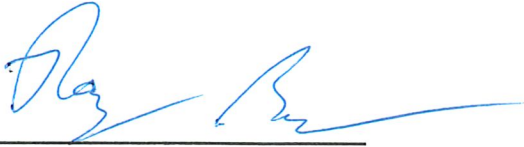
### **6.1 Ben Theriot**

Update of Condemnation of Duplechin Property located at 308 South Jefferson

Ben stated that trailer has been demolished. The owner did come in and pay the demolition bill. The owner was very appreciative of the assistance the city provided.

**7. ADJOURNMENT**

7.1 Adjourn Meeting



**MAYOR RAY BOURQUE**



**TINA EMERT, CITY CLERK**