

**MINUTES OF THE
BUDGET HEARING FOR THE 2020/2021 AMENDED BUDGET
AND
THE 2021/2022 PROPOSED BUDGET
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY, June 22, 2021, AT 5:15 P.M.**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilman Michael Rabon (District 4), Councilman Kenny Higginbotham (District 5) and Councilman Ray Gary (District 6), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk), Callie Laviolette (Executive Assistant), Karen Fontenot (CFO), Gerald de Launay (City Attorney), Holly Cope-Lynn (Director of Tourism and Communications), Andrea Fontenot (Community & Business Development Coordinator), Mel Bertrand (City Manager), Daniel Hutchingson (City Engineer), Chief Vance Olivier (Police Chief), Capt. Zac Gerard (Police Dept), and Chief Bryan Champagne (Fire Chief)

1. OPENING

1.1 Pledge of Allegiance

1.2 Invocation

A special prayer was done tonight for John Hebert, a resident and longtime Fire Chief and Ms. Joann Chevalon, mother of Sarah Hebert, both who have recently passed away,

2. BUDGET HEARING

2.1 2020/2021 Amended Budget

2.2 2021/2022 Proposed Budget

Burton Kolder and Brad Kolder with over the amended and proposed budget with the council. Some of the highlights were as follows:

Page #1..Governmental Funds: Expenditures have increased or decreased over/under the previous year on a line-item basis for each revenue source and expenditure function. Salaries for most employees (excluding police) have been adjusted for a 3% merit raise to be allocated to employees at the discretion of each department head. Police salaries have

been increased by 2% in accordance with the Police Department Pay Plan. The total amount budgeted for merit raises and the pay scale increase is \$144,682.00.

Page #2. CAPITAL OUTLAY: The budget includes a capital outlay request of numerous items listed on Pages 4 and 5 of the budget amounts totaling \$9,536,614.

Page #2. UTILITY FUND: Water and sewer rates were increased by 5% and 10%, respectively, for the FYE 06/30/22, effective 07/01/21 and again on 01/01/2022. There will be no increase in garbage rates for the FYE 06/30/2022.

Page #4 & #5. CAPITAL OUTLAY BUDGET:

General Fund/General Government

| | |
|--------------------------|-----------------|
| City hall server | \$10,063 |
| Security system upgrade | \$11,297 |
| Christmas decorations | \$50,000 |
| Tourism website/app | <u>\$ 7,000</u> |
| Total General Government | \$78,360 |

General Fund/Police Department

| | |
|--------------------------|------------------|
| (5) 2021 Dodge Durango's | \$170,000 |
| Equipment/labor to equip | \$ 52,250 |
| Sub-Total Police | \$222,250 |
| (4) Mobile Radios | \$ 14,000 |
| (4) Laptops | \$ 12,000 |
| (4) Axon Cameras | \$ 24,000 |
| (2) Radars | \$ 11,000 |
| Station Instrument | <u>\$ 14,000</u> |
| Total Police | |

General Fund/Street & Drainage

| | |
|----------------------------------|------------------|
| Coulee Fortune Drainage | \$ 54,000 |
| Yanmar SV40 excavator | \$ 46,120 |
| John Deere 507SE utility tractor | \$ 41,186 |
| Kobelco SK75SR excavator | <u>\$ 99,516</u> |
| Total Streets & Drainage | \$240,822 |

Page 4 & 5. CAPITAL PROJECTS FUND:

| | |
|---|-------------|
| Bernard Road Div II (Hwy 182 to Albertson Parkway) | \$873,130 |
| Bernard Road (Hwy 182 to Hwy 90) Engineering | \$ 74,005 |
| Main Street Phase I (S. Bernard To Clara) | \$2,143,874 |
| Main Street Phase II (Clara to St Des Porres/engineering) | \$ 200,000 |
| Main Stree Phase III (St. Des Porres | |

to Albertson Pkwy/engineering) \$ 200,000
 St. Nazaire Road (MPO) engineering\$ 7,712

S. Bernard J-Turns (4 sets passenger cars,
 1 set w/WB 67 & Passenger cars) \$ 399,225
 LA Neuville Re-construction/engineering \$ 17,043
 Fairfield/Marteau Road Intersection \$ 334,200
 Lake Talon Road Drainage \$ 124,600
 3 Lane Highway 89 \$ 480,327
 S. Bernard Phase II Lighting \$ 107,000
 Southwood & Cruise Reconstruction \$ 330,000
 Streets overlay \$ 960,000
 Hernandez Heights waterline \$ 132,460
 Amb. Caffery Waterline (89 to Bonin) \$ 70,791
 S. Bernard Waterline (Main to
 Albertson Parkway) \$ 297,672
 12" Waterline Ext. (Southwood & Cruise) \$ 207,114
 Ground Storage Tank \$ 28,420
 Broussard St. Lift Station Force Main
 Engineering \$ 20,825
 St. Nazaire Road Lift Station Re-Hab
 Engineering \$ 13,529
 Eola Road Lift Station & Force Main
 Upgrade \$ 842,138
 8" Sewer Line Ext. (Amb & S Bernard) \$ 169,335
 Main Street Lift Station Re-Hab \$ 200,000
 Sugar Trace South Lift Station Re-Hab \$ 375,000
 Safe Source Sewer \$ 151,000
 Sewer Re-Hab \$ 13,359
 Total Capital Projects Fund \$ 8,772,759

Page #5...PARK AND RECREATION FUND:

Temporary fencing \$ 3,500
 Temporary fencing storage \$ 7,000
 Frisbee golf goals \$ 6,000
 Field groomer \$ 3,000
 Security camera upgrades \$ 17,700
 Radio and repeater \$ 5,125
 Woodchipper \$ 3,000
 Mule \$ 8,600
 Arceneaux Park Bathrooms \$ 28,500
 Arceneaux Park Security cameras \$ 2,628
 St. Julien Park Cart path \$ 20,000
 RV park automatic gate \$ 7,400

| | |
|---|--------------------|
| Total sports complex fund | \$ 112,453 |
| Total Capital Outlay | <u>\$9,536,614</u> |
| Total capital project assets funded by grants | <u>\$2,728,291</u> |
| Net cost of projects to be funded by the city | <u>\$6,808,323</u> |

Page #25 and 26.. Parks and Recreation Fund Budget:

Total Revenues for 2020 was \$495,555

Total Revenues for 2021 was \$723,664

Total Revenues budgeted for 2022 is \$763,650

In operating expenses, a couple of items increases such as: salaries, group insurance, repairs and maintenance (which includes a \$35,000 maintenance to the soccer fields).

Total Expenses for 2021 was \$2,605,091

Total Expenses budgeted for 2022 is \$2,778,427

We are looking at an operating loss of around 2 million dollars. The biggest factor is depreciation, which is spread out for the longest duration as possible, which is 40 years,

Burton stated the ½ tax is sufficient to pay for the principal, interest and the deficient of the bonds.

Page #24...Utility Fund/Garbage Department:

There will be no garbage increase for 2021/2022. We are at an income standpoint basically with a small profit.

Page #23...Utility Fund/Sewer Department:

Rates are being increased because it was needed. We have never been cash neutral as we are now. We are getting close to where we need to be. The plan we are on is currently working.

Page #22..Utility Fund/Water Department:

The expenditures have increased because of the water lease. We basically have shut down the downtown water system. The Garber Well is independent. If we would have kept operating the downtown system, we would have to put a lot of money into it. We are currently improving the ground storage tank. Staying with LUS right now is giving us a lot of options. Brad stated we are trending in the right direction. Without depreciation we would almost be cash neutral.

Page #20..Utility Fund Budget-Re-Cap:

The revenues have increased. Depreciation is the biggest expense. Right now, we are operating at a loss, but in 2022 we are projected to be at a cash positive. Gradual increases are working.

Mayor Bourque stated with a stable review with the water and sewer, this opens the door for the city to borrow money if needed. Burton stated if we have a big negative; they will force us to increase rate more. Mayor Bourque stated we also have the DEQ Loan to help with a lot of projects.

Page #3..Consolidated Budget:

Burton stated our estimated 2021 revenues will end up at \$26,720,099 and the projected revenues for 2022 are \$28,204,325.

Budget Summary:

Burton stated our Net Operating Surplus for 2021 is estimated to be \$3,016,139 and the Net Operating Surplus for 2022 is projected to be \$2,483,472.

Mayor Bourque stated we did end up 30% above budget for Sales Tax Revenues.
Karen stated yes we did, we were 15% above what was budgeted.

Councilman Gary stated he would like to include the 3% Merit Increase in the Budget for the Mayor and Chief of Police. They have not had an increase in over 2 years.

The council and Mayor thanked Brad and Burton for attending and for their hard work on the budget.

3. ADJOURNMENT

3.1 Adjourn Meeting



MAYOR RAY BOURQUE



TINA EMERT, CITY CLERK