

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY, MAY 26, 2020 AT 6:00 P.M.
HELD REMOTELY FROM VARIOUS LOCATIONS**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilman Michael Rabon (District 4), Councilman Kenny Higginbotham (District 5), Councilman Ray Gary (District 6) and Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk), Karen Fontenot (CFO), Don Landry (City Attorney), Mel Bertrand (City Manager), Annie Perret (Executive Assistant), Holly Cope-Lynn (Director of Tourism and Communications), Walter Comeaux (City Engineer), Brannon Decou (Chief of Police), Bryan Champagne (Fire Chief, and Jeremy Hidalgo (COO)

1. OPENING

- 1.1 Pledge of Allegiance
- 1.2 Invocation
- 1.3 Announcement of agenda items to be voted on

2. MINUTES

2.1 Acceptance of minutes of the May 12, 2020 regular meeting
Motion by Councilman Delahoussaye
Second by Councilman Regan
To accept the minutes of the May 12, 2020 Regular Meeting.
Final Resolution: Motion Approved
YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

3. KAREN FONTENOT, FINANCIAL OFFICER

3.1 Approval of the April 2020 Financial Report

Motion by Councilman Regan

Second by Councilman Bonin

To approve the April 2020 Financial Report

Discussion: Karen stated the April financials were in their packet. We have not seen a dip in revenues yet. Right now, the departments are right where they should be or a little below budget. Councilman Higginbotham stated they heard there needs to be a 25% budget reduction for 2020/2021. Karen stated our municipal advisor originally said 25%, but the Mayor spoke to Burton today and he recommended 15%. Mayor Bourque stated that initially it was unfair what the advisors were first recommending, because you cannot put everyone in the same category. We are still monitoring everything closely and we are fortunate we are ok. Councilman Higginbotham questioned, if they recommend reductions in the budget? Karen stated we would reduce over the expenses. Mayor Bourque stated it is a matter of priorities. Councilman Higginbotham stated he is just concerned that Lafayette Consolidated Government laid off 125 workers last week. Karen stated that is not on our radar at this point. Mayor Bourque stated we are projecting ahead of any downturn and we will still provide services to our citizens as needed.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

4. RESOLUTIONS

4.1 Adopt Resolution #631-20

Moved by Councilman Delahoussaye

Second by Councilman Regan

To adopt Resolution #631-20, a resolution approving the Huval Sewer Extension as being substantially complete.

Discussion: Mel stated the final inspection was done 6 weeks ago and it is operational. He is recommending the council declare it substantial complete.

Final Resolution: Motion Approved

YEAS: Angel Racca

David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

4.2 Adopt Resolution #632-20

Moved by Councilman Bonin

Second by Councilman Delahoussaye

To adopt Resolution #632-20, a resolution authorizing the Mayor to execute a memorandum of understanding between the Louisiana Department of State, Office of Secretary of State, the Lafayette Parish Registrar of Voters, Lafayette Consolidated Government, the City of Broussard and the City of Youngsville to provide for funding for an additional early voting location in the Broussard-Youngsville area to be utilities for all local, state and federal elections.

Discussion: Councilman Josh Carlson with Lafayette Consolidated Government addressed the council. Carlson stated about a month after he took office, there was talk from the Registrar of Voters Office about opening up an early voting site on this side of town. After leaving the meeting, he looked into and at that point they did not know if this could happen. With the help of Mayor Bourque and Mayor Ritter, they came up with a plan. If this is accepted it will be a great benefit for residents on the Southside. For the next two years, they will find a funding source for the Lafayette Parish Council. The only leg work to tackle will be one site for Broussard and Youngsville, which the site is East Regional Library. Councilman Bonin questioned if they could use the funds the library has in reserves? Carlson stated that would have to go to bond counsel for an answer. They will also have to provide security. The first year the cost would be \$62,013 and the second year it would be \$40,863. The City of Broussard and Youngsville would be granting money to the Lafayette Parish Council for this.

Final Resolution: Motion Approve

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

5. ORDINANCES FOR INTRODUCTION

5.1 Introduce Ordinance #20-646

Moved by Councilman Delahoussaye

Second by Councilman Higginbotham

An ordinance authorizing the issuance of not exceeding Fourteen Million Dollars (\$14,000,000) of Taxable Recreational Facility Sales Tax Revenue Bonds, Series 2020, of the City of Broussard, State of Louisiana, in accordance with the terms of the General Bond Ordinance adopted in November 13, 2012; providing for the sales of such bonds; and providing for other matters in connection therewith

Discussion: Karen stated this would execute the bond purchase agreement. We would be saving \$50,000-\$55,000 annually over the life of the bond. Councilman Delahoussaye questioned, what is the time frame for this? Karen stated after we adopt the ordinance they will wait for the rates to be good, before they are re-financed.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

6. ORDINANCES FOR ADOPTION

6.1 Adopt Ordinance #20-643

Moved by Councilman Delahoussaye

Second by Councilman Regan

To adopt Ordinance #20-643 amending the 2019/2020 Budget of Revenues and Expenditures for Capital Outlay in the amount of \$750,000 to purchase the property at 117 Nova Drive, Lot #14 Highway 90 Postal Subdivision.

Discussion: Don stated they have done their due diligence on everything and it is moving forward. Mayor Bourque has signed the purchase agreement and the ordinance adopted tonight will allow for the funding of the property.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

7. ADJOURNMENT

6.1 Motion to adjourn meeting

Motion by Councilman Bourque

Second by Councilman Delahoussaye

To adjourn the meeting

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye



Mayor Ray Bourque



Tina Emert, City Clerk