

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY, April 27, 2021 AT 6:00 P.M.**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilman Michael Rabon (District 4), Councilman Kenny Higginbotham (District 5) and Councilman Ray Gary (District 6), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk), Callie Laviolette (Executive Assistant), Karen Fontenot (CFO), Gerald de Launay (City Attorney), Holly Cope-Lynn (Director of Tourism and Communications), Andrea Fontenot (Community & Business Development Coordinator), Mel Bertrand (City Manager), Walter Comeaux V (City Engineer), Capt. Zac Gerard (Police Dept), Rhonda Williams (Administrative Secretary (Police) and Deputy Chief Justin Denais (Fire Chief)

1. OPENING

1.1 Pledge of Allegiance

1.2 Invocation

2. MINUTES

2.1 Acceptance of Minutes of the April 13, 2021 Meeting

Motion by Councilman Gary

Second by Councilman Regan

Discussion: No public comments

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

3. KAREN FONTENOT, FINANCIAL OFFICER

3.1 Approval of March 2021 Financial Report

Motion by Councilwoman Racca

Second by Councilman Rabon

Discussion: Karen stated that we are $\frac{3}{4}$ into the fiscal year and every department is within budget with the exception of the Street Department because of the hurricane expenses they incurred. We paid out almost $\frac{1}{2}$ million dollars for 2 hurricanes and the ice storm. We have been reimbursed \$66,000 so far from FEMA. In reference to the ARP funds, we should be getting the money by the end of June. Karen also stated that we are doing very well with the sales tax collections. Mayor Bourque questioned Karen, which events are the FEMA request from? Karen stated from Hurricane Laura and Hurricane Delta. We usually get 75 reimbursement, maybe 90%. Councilman Higginbotham questioned if it comes thru the Federal Government? Karen stated it flows thru Homeland Security.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

4. OTHER BUSINESS

4.1 Cliff Guidry

Variance request to set-back ordinance for East Main Street and Second Street for The Sax Apartment Building

Motion by Councilman Delahoussaye

Second by Councilwoman Racca

Discussion: Travis Laurent with Paul Miers Engineering addressed the council on behalf of Cliff Guidry. Travis stated this is a residential complex. Instead of a 20-foot side set-back on both sides they are asking for a 15-foot side set-back. That would give them 5 feet extra on both sides. Mayor Bourque questioned Travis, when will the project start? Travis stated within a couple of months. Mel stated these roads are both owned by DOTD, but he has confirmed with the State, that they do not have set-back regulations on these roads. Councilman Bonin questioned, if there is so much more money to be made to come and ask for an additional 10 feet? Travis stated the extra 10 feet uses up 2 units. They are

going by the size of the units here and the Fire Marshall requirements. They already have to reduce the size of the building, because they will be putting in an economy unit,

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

5. RESOLUTIONS

5.1 Resolution #664-21

A resolution declaring the 12" Waterline along Ambassador Caffery at Bonin as being substantially complete

Motion by Councilman Gary

Second by Councilman Rabon

Discussion: Daniel Hutchinson stated this will service the new car wash at Ambassador and Bonin and then go down Ambassador and service the shopping center at the corner and the walk- in clinic. This will allow us to eliminate the well they are currently using in that area.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

5.2 Resolution #665-21

A resolution declaring the following city vehicles as salvage:

a) 2011 Chevrolet Pickup	VIN #1GB1CVCG4BF138744	Milage 79018
b) 2009 Dodge Pickup	VIN#3D7KR26T99G542918	Milage 90478
c) 2006 Dodge Pickup	VIN#1D7HU18N66J211807	Milage 90560
d) 2012 Ford Pickup	VIN#1FT7W286XCEA45383	Milage 83103
e) 2014 Dodge Pickup	VIN#3C6TR5HT8EG106317	Milage 63542
f) 2011 Chevrolet Pickup	VIN#1GC1CVCG0BF236925	Milage 81742
g) 2008 Chevrolet Van	VIN#1GNDV23W68D188629	Milage 29735

- | | | |
|----------------------|-------------------------|---------------|
| h) 2015 Ford F250 | VIN#11FT7W2860FEB54651 | Milage 68755 |
| i) 1996 Freightliner | VIN#1FV6HLCB9TH566475 | Milage 27,244 |
| j) 2001 Kenworth | VIN #2NKMHZ8X221M877849 | Milage 37,599 |

Motion by Councilman Regan

Second by Councilwoman Racca

Discussion: Mel stated that items (a) thru (h) are maintenance, water, and sewer vehicles. We are currently in a lease agreement with Enterprise, which we are phasing out the current city owned vehicles over 3 years. This has been working perfectly and we are saving money. Karen stated the estimated savings is \$200,000 over a 3-year period. Deputy Chief Denais stated the last two items (i) and (j) are fire trucks. These vehicles will be traded in when the new trucks are ready.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

5.3 Resolution #666-21

A resolution re-appointing the following officers to the Broussard Economic Development Corporation: Ricky Patel—Division A; Mike Michot—Division A and Christopher Primeaux—Division A for a term of one year beginning 1/1/2021 and expiring 12/31/2021

Motion by Councilman Regan

Second by Councilman Higginbotham

Discussion: Gerald stated these individuals' terms expired Dec. 31, 2020 and they were late extending the terms. This is to extend their terms until the end 12/31/2021.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

5.4 Resolution #667-21

A resolution approving and awarding the low bid from Elliott Construction, LLC for \$242,468.00 for the Hernandez Heights 8-inch waterline

Motion by Councilman Gary

Second by Councilman Regan

Discussion: Daniel stated this project is from Carriage Lakes subdivision going down La Neuville to Hernandez Heights. Councilman Gary questioned when will the project start? Daniel stated once the contract is executed along with the bid bond. The contractor will then have to order the materials. once he is given the notice to proceed. Mayor Bourque stated this does include fire hydrants.

Final Resolution: Motion Approved

YEAS: Angel Racca

David Bonin

Jesse Regan

Michael Rabon

Kenny Higginbotham

Ray Gary

Jeff Delahoussaye

6. **ORDINANCES FOR INTRODUCTION**

6.1 Ordinance #21-690

An ordinance amending the 2020/2021 Operating Budget of Revenues and Expenditures for \$158,000 for an 8" Sewer Extension of Ambassador Caffery & South Bernard

Motion by Councilwoman Racca

Second by Councilman Bonin

Discussion: Mel stated this sewer extension will furnish the new medical facility behind Hebert's. A manhole will also be put for future service in that area for future development.

Final Resolution: Motion Approved

YEAS: Angel Racca

David Bonin

Jesse Regan

Michael Rabon

Kenny Higginbotham

Ray Gary

Jeff Delahoussaye

7. ORDINANCES FOR ADOPTION

7.1 Ordinance #21-687

An ordinance amending the 2020/2021 Operating Budget of Revenues and Expenditures for \$395,000 in Capital Outlay to fund J-Turn #2 and J-Turn #3 on South Bernard Road

Motion by Councilman Gary

Second by Councilman Higginbotham

Discussion: Daniel stated these 2 J-Turns are between Ambassador Caffery and Heart D Farm Road.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

7.2 Ordinance #21-688

An ordinance amending the Zoning Ordinance of the City of Broussard to include the following maps:

MAP E-7.....of property to be zoned LI- Light Industrial, and CC- Community Commercial. Portions of South Bernard Road and West Pinhook Road.

MAP E-8.....of property to be zoned CC-Community Commercial, and LI- Light Industrial. Portions of West Pinhook Road and South Bernard Road.

MAP F-14.....of property to be zoned CC- Community Commercial. portions of Young Street (LA Hwy 92).

Motion by Councilwoman Racca

Second by Councilman Gary

Discussion: Gerald stated these zoning maps came to the planning commission and there were no objections.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

7.3 Ordinance #21-689

An ordinance amending the 2020/2021 Operating Budget of Revenues and Expenditures for \$130,000 for Waterline Improvements from Highway 90 to Lake Talon Road along Southwood Drive and Cruise Avenue to add a 12-Inch waterline with 50% reimbursement by the developer

Motion by Councilman Delahoussaye

Second by Councilman Regan

Discussion: Mayor Bourque stated hydrants will also be added to this project.

Councilman Higginbotham questioned if this includes the overlay project of Cruise Drive? Mel stated the road overlay will be addressed in the 2021/2022 budget.

Councilman Bonin questioned if the road standards will be upgraded? Mel stated we can do a patch job and then overlay the road. Mayor Bourque stated this is not on the agenda, but Mel can get with Councilman Bonin and Councilman Higginbotham to discuss this. Councilman Regan stated he recommends the road not be overlaid until the construction is finished.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

8. ADJOURNMENT

8.1 Adjourn the meeting.

Mayor Bourque adjourned the meeting.



MAYOR RAY BOURQUE



TINA EMERT, CITY CLERK