

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY, APRIL 28, 2020 AT 6:00 P.M.
HELD REMOTELY FROM VARIOUS LOCATIONS**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilman Michael Rabon (District 4), Councilman Kenny Higginbotham (District 5), Councilman Ray Gary (District 6) and Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk), Karen Fontenot (CFO), Don Landry (City Attorney), Mel Bertrand (City Manager), Annie Perret (Executive Assistant), Holly Cope-Lynn (Director of Tourism and Communications), Walter Comeaux (City Engineer), Brannon Decou (Chief of Police), Bryan Champagne (Fire Chief) and Jeremy Hidalgo (COO)

1. OPENING

- 1.1 Pledge of Allegiance
- 1.2 Invocation
Councilman Bonin acknowledged Mr. Byron Reaux, a lifelong resident of Broussard, who passed away last week.
- 1.3 Announcement of agenda items to be voted on

2. MINUTES

- 2.1 Acceptance of minutes of the March 10, 2020 regular meeting and the March 18th Special Meeting
Motion by Councilman Gary
Second by Councilman Higginbotham
To accept the minutes of the March 10, 2020 Regular Meeting and the March 18th Special Meeting.
Final Resolution: Motion Approved
YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham

Ray Gary
Jeff Delahoussaye

3. KAREN FONTENOT, CHIEF FINANCIAL OFFICER

3.1 Approval of the February 2020 and March 2020 Financial Report

Motion by Councilman Bonin

Second by Councilman Rabon

To approve the January February 2020 and March 2020 Financial Report

Discussion: Karen stated we are currently perfect inline where we need to be.

She will be monitoring the situation and cash flow due to the economy.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

4. RESOLUTIONS

4.1 Adopt Resolution #624-20

Moved by Councilman Rabon

Second by Councilman Higginbotham

To adopt Resolution #624-20, accepting the Sgt. Patrick Williamson Memorial Project as being substantially complete, and authorizing the Mayor, upon recommendation of the City Engineer, to make the necessary payments.

Discussion: Walter stated the project is finished and this will begin the warranty period.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

4.2 Adopt Resolution #626-20

Moved by Councilwoman Racca

Second by Councilman Gary

To adopt Resolution #626-20, to authorize the Mayor to enter into a Master Lease-Purchase Agreement with PNC Equipment Finance, LLC for the purpose of acquiring two (2) fire trucks necessary to the functions and operations of the City of Broussard for the Broussard Fire Department.

Discussion: Deputy Chief Justin Denais stated these new trucks will replace a 1996 Freightliner and a 2001 KW. Councilman Bonin questioned, what will they do the with the old trucks? DC Denais stated they will trade them in. They will receive \$13,400 for one truck and \$6,400 for the other one. This is factored into the cost of the trucks. The company will let them keep the trucks until the new trucks are in service.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

4.3 Adopt Resolution #627-20

Moved by Councilman Rabon

Second by Councilman Gary

To adopt Resolution #627-20, a resolution authorizing the Mayor to enter into a contract with Government Capital Corporation for the purchase of air packs for the Fire Department

Discussion: Deputy Chief Denais stated this will allow them to purchase 53 air packs and 103 spare bottles. Some of the air packs they are currently using are not up to NFPA Certification.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

4.4 Adopt Resolution #628-20

Moved by Councilman Bonin

Second by Councilman Higginbotham

To adopt Resolution #628-20, a resolution authorizing the Mayor to accept a donation of property from ACTP Rentals, LLC of Immovable Property and to grant the servitudes.

Discussion: Don stated the LLC, for ACTP Rentals, is giving a donation of property for parking to the city. This will fit in perfect for our downtown area. This property is in the rear of property we currently own on Main Street. Don stated, Councilman Bonin was concerned about the servitudes and all that has been taken care of. Mr. Cliff Guidry, the owner of the property called in to answer any questions, the council may have. Mayor Bourque stated this will be for public parking only. He thanked Mr. Guidry for this generous offer which will benefit the downtown area.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

4.5 Adopt Resolution #630-20

Moved by Councilman Gary

Second by Councilwoman Racca

To adopt Resolution #630-20, approving the 12" Waterline Extension along South Bernard from Heart de Farm to West Fairfield project as being substantially complete.

Discussion: Walter stated this will reinforce the water pressure on South Bernard. The project has been inspected and is substantially complete, to begin the lien period. Mayor Bourque stated he feels all of the council is in agreement, when a new road is built, we will put in the water and sewer infrastructure prior to the completion for more cost effective measures instead of retro fitting it after the roads are built.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

5. ORDINANCES FOR INTRODUCTION

5.1 Introduce Ordinance #20-640

Moved by Councilwoman Racca

Second by Councilman Rabon

To introduce Ordinance #20-640, amending Chapter 26, Fire Prevention and Protection, Article II, Section 26-54, Section 26-55 and Section 26-58 of the Code of Ordinances of the City of Broussard, Louisiana.

Discussion: Deputy Chief Denais explained this ordinance is related to the appointment of the Fire Chief. In the event something happens to the Fire Chief, the next high-ranking officer steps into the Fire Chief's position, till the council can meet and make an appointment. Councilman Bonin questioned, how will this effect Civil Service? DC Denais stated it will not, because the only person under Civil Service is the secretary, because she is the only full time Fire Department personnel. Everyone else is part-time.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

5.2 Introduce Ordinance #20-641

Moved by Councilwoman Racca

Second by Councilman Rabon

To introduce Ordinance #20-641, amending the 2019/2020 Operating Budget of Broussard Fire Department for the purchase of two (2) fire trucks, totaling one-million, ninety-nine thousand six-hundred two dollars and 28/100 (\$1,099,602.28) and the purchase of fifty-three (53) air packs and spare bottles, totaling three-hundred fifty thousand dollars and no/100 (\$350,000.00), for a total budget amendment of one-million, four-hundred forty-nine thousand six-hundred two dollars and 20/100 (\$1,449,602.20)

Discussion: Karen stated we will not spend \$1,099,602.28 this year. This is the only way to do it for budgetary purposes.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan

Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

5.3 Introduce Ordinance #20-642

Moved by Councilman Higginbotham

Second by Councilwoman Racca

To introduce Ordinance #20-642, amending the zoning ordinance to add the following maps: Map E-8, Portions of W. Main Street (LA Hwy 182); Map F-9, Portions of E. Main Street (Hwy 182), E. Second St., S. Eola Rd., Sugar Drive, Albertsons Parkway, Padre Drive and Ridgeview Drive and Map G-9, Portions of Albertsons Parkway, S. Girouard Road, Celebrity Drive, E. Main Street (Hwy 182) and Hwy 90 East.

Discussion: Attorney Landry stated there were no objections for this zoning at the recent zoning meeting.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

6. ORDINANCES FOR ADOPTION

6.1 Adopt Ordinance #20-634

Moved by Councilman Rabon

Second by Councilman Racca

To adopt Ordinance #20-634, amending the 2019/2020 Operating Budget to provide for and additional twenty-five thousand and no/100 (\$25,000) for Ida Park Playground Equipment.

Discussion: Mayor Bourque stated Councilman Rabon was adamant for getting this done in his district. Councilman Rabon thanked all of the council for approving this.

Final Resolution: Motion Approved

YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon

Kenny Higginbotham
Ray Gary
Jeff Delahoussaye

- 6.2 Adopt Ordinance #20-635
Moved by Councilman Rabon
Second by Councilman Regan
To adopt Ordinance #20-635, amending Chapter 26, Fire Prevention and Protection, of the Code of Ordinances of the City of Broussard by adding Sections 26-24, 26-25 and 26-26, to prohibit open grass, field burning, and burning of waste within the corporate limits of the city.
Discussion: Attorney Landry stated this ordinance to regulate any illegal burning that is happening in the city.
Final Resolution: Motion Approved
YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye
- 6.3 Adopt Ordinance #20-636
Moved by Councilman Bonin
Second by Councilwoman Racca
To adopt Ordinance #20-636, amending Chapter 10, Animals, of the Code of Ordinances of the City of Broussard by adding Sections 10-2 and 10-3, to prohibit animals running at large and providing for penalties.
Final Resolution: Motion Approved
YEAS: Angel Racca
David Bonin
Jesse Regan
Michael Rabon
Kenny Higginbotham
Ray Gary
Jeff Delahoussaye
- 6.4 Adopt Ordinance #20-637
Moved by Councilman Regan
Second by Councilwoman Racca

To adopt Ordinance #20-637, an ordinance of the City Council approving the intent to purchase property containing approximately 10.094 acres, known as Lot 14 Highway 90 Postal Subdivision and referred to as 117 Nova Drive, Broussard LA as per "Exhibit A" subject to the appraisal and compliance with the Lawrason Act.

Discussion: Don stated this is approving the Mayor to sign the purchase agreement of the property and he will move forward with it.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

6.5 Adopt Ordinance #20-639

Moved by Councilman Higginbotham

Second by Councilman Racca

To adopt Ordinance #20-639, an ordinance of the City Council amending the Zoning Ordinance of the city to add Map E-14, Portions of Young Street; Map F-14, Portions of Young Street, Fabre Road and Whispering Meadows Road; Map F-15, Portions of Young St., Hammer Lake Run, Nailer Way, Alsway Lane, Edward Lane and Hewitt Way and Map F-16, Portions of Hewitt Way.

Discussion: Don stated there were no objections during the entire process of zoning with the Zoning Commission

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

7. OTHER BUSINESS:

7.1 Jason Percle

Variance request to drainage easement for 130 and 128 Terrance Oaks Lane

Moved by Councilman Regan

Second by Councilman Higginbotham

To grant a 1-foot variance into the 20-foot easement to Mr. Jason Percle at 130 Terrance Oaks and also a 1-foot variance to the adjacent property Mr. Adams at 128 Terrance Oaks

Discussion: Mel Bertrand stated originally Mr. Percle wanted a 5-foot variance into the easement, but after lengthy discussion it was agreed upon by both property owners to settle for a 1-foot variance into the drainage easement. Mr. Percle has agreed to move the site of the building and the size of it.

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye

8. ADJOURNMENT

Adjourn Meeting

Motion by Councilman Gary

Second by Councilman Bonin


To adjourn the meeting

Final Resolution: Motion Approved

YEAS: Angel Racca
 David Bonin
 Jesse Regan
 Michael Rabon
 Kenny Higginbotham
 Ray Gary
 Jeff Delahoussaye



Mayor Ray Bourque



Tina Emert, City Clerk