

Mayor
Ray Bourque
mayorbourque@broussardla.com
www.cityofbroussard.com



Council:
Angel Racca - District I
David M. Bonin - District II
Jesse Regan - District III
Heather Girouard - District IV
David Forbes - District V
Kody Allen - District VI
Jeff Delahoussaye - At Large

**AGENDA FOR THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY, November 12, 2024 AT 6:00 P.M. AT
414 EAST MAIN STREET, COUNCIL CHAMBERS**

Meetings are streamed live. Please visit our website at
<https://www.cityofbroussard.com/government/city-council>
to obtain access to our live meetings.

1. OPENING

Mayor Bourque

1.1 Pledge of Allegiance

1.2 Invocation

2. MINUTES

Mayor Bourque

2.1 Acceptance of Minutes of the October 22, 2024 Meeting

3. OTHER BUSINESS

Chief Olivier

3.1 Chief Olivier
Valor Award

4. RESOLUTIONS

Chief Champagne

4.1 Resolution #815-24

A resolution authorizing the execution of a Cooperative Endeavor agreement with Lafayette Parish for Fire Fighting Services

Mayor Bourque

4.2 Resolution #816-24

A resolution requesting financial assistance from State of Louisiana under the fiscal year 2024-2025 LGPA and CWF

5. ORDINANCES FOR ADOPTION

Mayor Bourque

5.1 Ordinance #24-814

An ordinance approving a Cooperative Endeavor Agreement with RR Company of America LLC and to amend the 2024/2025 Operating Budget of Revenues and Expenditures to increase as authorized for said project

6. ADJOURNMENT

Mayor Bourque

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
on Tuesday, October 22, 2024
AT 6:00 P.M. AT 414 EAST MAIN STREET, COUNCIL CHAMBERS**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Kody Allen (District 6), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Callie Laviolette (Chief Administrative Officer), Mark Rigsby (Communications Coordinator), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Gerald deLaunay (City Attorney), Bryan Champagne (Fire Chief), Walter Comeaux (City Engineer), Ben Theriot (Code Enforcement Officer), Jamison Abshire (Director of Parks and Recreation), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief)

1. OPENING

- 1.1 Pledge of Allegiance
- 1.2 Invocation done by Pastor Moak with First Baptist Church

2. MINUTES

- 2.1 Acceptance of Minutes of the October 7 2024, Regular Meeting
Motion by Councilman Delahoussaye
Second by Councilman Forbes
Discussion: No public comments.
Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

3. FINANCIAL REPORT

3.1 Approval of the September 2024 financial report

Motion by Councilman Delahoussaye

Second by Councilwoman Girouard

Discussion: Mayor Bourque stated the September Sales Tax came in 1% higher than last year and 16% higher than 2 years ago. We are 4% ahead the monthly budget, which puts up 2% behind budget for the year.

Final Resolution: Motion Approved

YEAS:

District 1 -	Angel Racca
District 2 -	David Bonin
District 3 -	Jesse Regan
District 4 -	Heather Girouard
District 5 -	David Forbes
District 6 -	Kody Allen
At Large -	Jeff Delahoussaye

4. OTHER BUSINESS

4.1 Mr. Francis Touchet

Superintendent Lafayette Parish School Board

Mr. Touchet addressed the council on what is going on in the school system right now. He has been giving a report to all of the municipalities quarterly. He gave the council a report on the student count and the capacity of each school. They did hire a consultant firm to come up with a strategic plan for recommendations of the schools in Lafayette Parish. Nothing has been done in the last 40+ years. They received 14 recommendations, but it has not been decided on what will be done. The citizens will be given the opportunity to give feedback. Meetings will be held at Northside on the 28th and on the 29th at Southside and Acadiana. They have a loss of enrollment at a lot of the schools. On November 13th the consultants will give the final cost of what, when and where about everything that is proposed. On November 20th a recommendation will then be brought back to the board for approval. A decision will need to be made in November in order to have time to implement the changes and move forward. Mayor Bourque questioned if they will be re-districting the districts? Mr. Touchet stated they will be doing spot re-zoning. They have to move the lines according to where the population is going. There is a possibility they will be building schools. Councilman Bonin questioned what will be done with Comeaux if it closes? Mr. Touchet stated they will re-purpose it to make a career center. They have to look for a place to expand the career center. The school itself will not be going anywhere. They can also use this facility for middle school environment functions, utilizing the gym and the football field. Councilman Bonin questioned what about the former athletes, what will happen to their

awards that are located in the gym? Mr. Touchet stated they will be able to contact the central office to get those awards. He encouraged the councilman and anyone else to attend the meeting to voice their concerns regarding the proposals coming before the board on Nov. 20th. The civic solution group will facilitate the meetings.

4.2 Ben Theriot

Update on condemnation for Thomas Property

This is the property located at 308 East Monroe Street. Ben stated when the daughter attended the meeting 30 days ago, the council gave them 30 days to get a sign quote to repair the home. He has not received any response from the family. Mayor Bourque stated they did not fulfill their part. Ben stated the demo company is ready to start the demolition next week. The quote they had received from a contractor was \$50,000 to repair the home, but they did not sign the quote. The house is still full of items. The council agreed to move forward with the condemnation of this property.

4.3 Krew de Acadian

Health Fair Announcement

Mr. Charles Sharma addressed the council. Mr. Sharma stated this is the second year for the Krew of Acadian to host his event. It is a Health Fair being held on Saturday, Nov. 9th from 9:00 am – 12:00 pm in the Broussard Commons Parking Lot. They will have 30 vendors this year doing health screenings, blood pressure checks, glucose testing, vision screenings and many more. 13 of the 30 vendors are Broussard Vendors. Crystal Canon and Danielle Poirrier both addressed the council explaining what screenings will take place. Mr. Sharma stated this event is free to the public and it is sponsored by the Krew of Acadian

4.4 Drake Olivier

Variance request for front setback for 6 lots in Phase 2 of Ambassador Commons Subdivision

Motion by Councilman Delahoussaye

Second by Councilman Allen

Discussion: Bailey Bergeron with Duplantis Design Group addressed the council. They are asking for front set back waivers to reduce 6 lots from 20 feet to 15 feet. This will allow it to make it more uniform. Walter stated they had no issue would this.

Councilman Forbes questioned if the driveway to the house will be affected by this turning around the corner? Doesn't it give them less driveway and puts a big truck in the roadway? Bailey stated it should not affect anything. Walter stated if you want to be more specific granting the front set back waiver will provide their house more room on a lot, so it doesn't obstruct the turn around. Walter stated right now this is not common around here yet.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

4.5 Stuart Breaux

St. Julien Development Sewer Betterment

Mr. Breaux addressed the council. They are looking to develop 45 acres off of Ambassador Caffery. The front will be for commercial and the rear for residential. They want to put their needs, and the city needs to together. They are asking for the city's contribution towards the betterment of the sewer. They will do the installation of the sewer, and the city can participate to make it better for the future. Walter stated it will be a gravity sewer line to Morgan with upgraded pumps. The pumps will also be upgraded, and we will be asking for a generator plug and a switch. This will allow us to have gravity sewer north and south. Mel stated with other developments coming in after this is done, we will be able to re-coop our money from impact fees.

5 RESOLUTIONS

5.1 Resolution #814-24

A resolution declaring the Garber Road Outfall Channel Maintenance Project as being substantially complete

Motion by Councilman Delahoussaye

Second by Councilman Allen

Discussion: Daniel stated the bridge has been replaced and the channel has been improved on Garber Road. The contractor has addressed all of the items.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

6 ORDINANCES FOR INTRODUCTION

6.1 Ordinance #24-814

An ordinance approving a Cooperative Endeavor Agreement with RR Company of America, LLC for Sewer Betterment along Ambassador Caffery, north to Morgan Avenue and south to St. Etienne Road and amending the 2024/2025 Operating Budget of Revenues and Expenditures up to \$250,000 for said project

Motion by Councilman Regan

Second by Councilman Delahoussaye

Discussion: Mayor Bourque stated this is the same item that was just discussed.

Final Resolution: Motion Approved

YEAS:

District 1 -	Angel Racca
District 2 -	David Bonin
District 3 -	Jesse Regan
District 4 -	Heather Girouard
District 5 -	David Forbes
District 6 -	Kody Allen
At Large -	Jeff Delahoussaye

7 ORDINANCES FOR ADOPTION

7.1 Ordinance #24-812

An ordinance amending the 2024/2025 Operating Budget of Revenues and Expenditures for the Fire Department for Payroll and Capital Outlay-Equipment

Motion by Councilman Delahoussaye

Second by Councilman Forbes

Discussion: Mayor Bourque stated Deputy Chief Denais had given a presentation last month regarding this.

Final Resolution: Motion Approved

YEAS:

District 1 -	Angel Racca
District 2 -	David Bonin
District 3 -	Jesse Regan
District 4 -	Heather Girouard
District 5 -	David Forbes
District 6 -	Kody Allen
At Large -	Jeff Delahoussaye

7.2 Ordinance #24-813

An ordinance amending the 2024/2025 Operating Budget of Revenues and Expenditures for Capital Outlay Improvements near West/Loadmaster Drainage Canal with Trident of Lafayette, LLC

Motion by Councilman Delahoussaye

Second by Councilman Forbes

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

Mayor Bourque reminded everyone about Coffee in Broussard on Friday: from 7:00 am – 8:30 am at Ton's Drive Inn in Broussard.

8 ADJOURNMENT



Mayor Ray Bourque



Tina Emert, City Clerk

RESOLUTION NO.: 815-24

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF BROUSSARD,
LOUISIANA, AUTHORIZING EXECUTION OF AN
COOPERATIVE ENDEAVOR AGREEMENT WITH
LAFAYETTE PARISH FOR FIRE FIGHTING SERVICES**

WHEREAS, the City Council of the City of Broussard finds that the it is in the best interest of the citizens of Broussard and the Broussard Fire Department to enter into a Cooperative Endeavor Agreement with the Parish of Lafayette whereby the Broussard Fire Department agrees to provide firefighting and related services within Lafayette Parish; and

WHEREAS, the Fire Chief of the Broussard Fire Department has recommended approval of the CEA for a term commencing November 1, 2024 and terminating October 31, 2025, with terms as shown in the agreement attached hereto; and

WHEREAS, the City Council of the City of Broussard finds that it is appropriate to confirm and approve execution of the Cooperative Endeavor Agreement.

THEREFORE, BE IT RESOLVED by the City Council of the City of Broussard, Louisiana that the Cooperative Endeavor Agreement with Lafayette Parish is confirmed and approved, and the Mayor of the City of Broussard is authorized to negotiate such additional terms as he deems appropriate and thereafter to execute said agreement on behalf of the City of Broussard.

And this Resolution was submitted to a vote on the 12th day of November 2024, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Resolution was declared adopted this, the 12th day of November, 2024.

RAY BOURQUE, Mayor

TINA EMERT, City Clerk

CERTIFICATION

I, TINA EMERT, the duly qualified and appointed Clerk of the City of Broussard, State of Louisiana do hereby certify that the above and foregoing Resolution is a true and correct copy from the minutes of the regular meeting of the Mayor and City Council of the City of Broussard, Louisiana, held on this, the 12TH day of November 2024.

THUS DONE AND SIGNED in Broussard, Louisiana, on this the ___ day of November 2024.

TINA EMERT
City Clerk, City of Broussard

The following resolution was offered by _____, seconded by _____ and duly resolved:

RESOLUTION NO. 816-24

**A RESOLUTION REQUESTING FINANCIAL ASSISTANCE
FROM THE STATE OF LOUISIANA
UNDER THE FISCAL YEAR 2024-2025
LOCAL GOVERNMENT ASSISTANCE PROGRAM
AND
COMMUNITY WATER ENRICHMENT FUND PROGRAM**

WHEREAS, the Louisiana Legislature has appropriated funding for the Fiscal Year 2024-2025 Local Government Assistance Program (LGAP) and Community Water Enrichment Fund (CWEF) Program; and

WHEREAS, the Local Government Assistance Program offers grants to eligible municipalities and parishes for a wide range of projects to improve public health, public safety, living conditions and for economic development purposes; and

WHEREAS, the Community Water Enrichment Fund Program offers grants to eligible municipalities and parishes for rehabilitation, improvements and new construction projects for community potable water systems; and

WHEREAS, it is deemed necessary and proper to submit applications to the Louisiana Office of Community Development under the Fiscal Year 2024-2025 Local Government Assistance Program and also the Fiscal Year 2024-2025 Community Water Enrichment Fund Program.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Broussard that Mayor Ray Bourque is hereby authorized to sign and submit an application to the State of Louisiana, Office of Community Development under the Fiscal Year 2024-2025 Local Government Assistance Program and also execute any and all documents should this grant be funded; and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to sign and submit an application to the State of Louisiana, Office of Community Development under the Fiscal Year 2024-2025 Community Water Enrichment Fund Program and also execute any and all documents should this grant be funded.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSENTATION:

THEREUPON, the above resolution was declared adopted by the City Council for the City of Broussard on this 12th day of November, 2024

RAY BOURQUE, MAYOR

TINA EMERT, CITY CLERK

C E R T I F I C A T E

I, Tina Emert, City Clerk of the City of Broussard, do hereby certify that the above is a true and exact copy of a resolution adopted by the City Council of the City of Broussard on November 12, 2024 at which time a quorum was present and voting.

**TINA EMERT
CITY CLERK
CITY OF BROUSSARD**

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ORDINANCE NO: 24-814

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD, LOUISIANA, TO APPROVE A COOPERATIVE ENDEAVOR AGREEMENT WITH RR COMPANY OF AMERICA, LLC AND TO AMEND THE 2024-2025 OPERATING BUDGET OF REVENUES AND EXPENDITURES TO INCREASE AUTHORIZED EXPENDITURES FOR SAID PROJECT

The City Council for the City of Broussard, Louisiana, meeting in regular session on the 12th day of November, 2024 with a quorum being present, adopted the following Ordinance.

WHEREAS, the City Council for the City of Broussard finds that it is in the best interest of the citizens of Broussard to fund and facilitate improvement to the City's infrastructure, including sewer facilities; and

WHEREAS, a proposal has been made for a Cooperative Endeavor Agreement with RR Company of America, LCC to improve the City's sewer system between Morgan Avenue and St. Etienne Road for the St. Julien Development along Ambassador Caffery Parkway; and

WHEREAS, the Broussard City Council finds that the proposed Cooperative Endeavor Agreement would be in the best interest of the citizens; and

WHEREAS, the Broussard City Council further finds that the 2024/2025 Operating Budget of Revenues and Expenditures should be amended to authorize funding for said project.

THEREFORE, BE IT ORDAINED by the City Council of the City of Broussard that the City enter into a Cooperative Endeavor Agreement with RR Company of America for the purposes stated above; and

BE IT FURTHER ORDAINED that the Mayor of the City of Broussard is authorized and directed to negotiate terms for said agreement and to execute said agreement on behalf of the City; and

BE IT FURTHER ORDAINED by the City Council of the City of Broussard, Louisiana, that the 2024/2025 Operating Budget of Revenues and Expenditures be amended to increase authorize expenditures by \$250,000.00 for said project; and

BE IT FURTHER ORDAINED that the Mayor is further authorized to take such further action as is necessary in his opinion to carry out the intents and purposes of this ordinance.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the 12th of November, 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor