

Mayor
Ray Bourque
mayorbourque@broussardla.com
www.cityofbroussard.com



Council:
Angel Racca - District I
David M. Bonin - District II
Jesse Regan - District III
Heather Girouard - District IV
David Forbes - District V
Kody Allen - District VI
Jeff Delahoussaye - At Large

**AGENDA FOR THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY, October 22, 2024 AT 6:00 P.M. AT
414 EAST MAIN STREET, COUNCIL CHAMBERS**

**Meetings are streamed live. Please visit our website at
<https://www.cityofbroussard.com/government/city-council>
to obtain access to our live meetings.**

1. OPENING

Mayor Bourque

1.1 Pledge of Allegiance

1.2 Invocation

2. MINUTES

Mayor Bourque

2.1 Acceptance of Minutes of the October 7, 2024 Meeting

3. FINANCIAL REPORT

Mayor Bourque

3.1 Approval of the September 2024 financial report

4. OTHER BUSINESS

Mayor Bourque

- 4.1 Mr. Francis Touchet
Superintendent Lafayette Parish School Board

Mayor Bourque

- 4.2 Ben Theriot
Update on condemnation for Thomas Property

Mayor Bourque

- 4.3 Krew de Acadian
Health Fair Announcement

Mayor Bourque

- 4.4 Drake Olivier
Variance request for front setback for 6 lots in Phase 2 of Ambassador Commons
Subdivision

Mayor Bourque

- 4.5 Stuart Breaux
St. Julien Development Sewer Betterment

5. RESOLUTIONS

Mayor Bourque/Daniel Hutchinson

- 5.1 Resolution #814-24
A resolution declaring the Garber Road Outfall Channel Maintenance Project as
being substantially complete

6. ORDINANCES FOR INTRODUCTION

Mayor Bourque/Daniel Hutchinson

- 6.1 Ordinance #24-814
An ordinance approving a Cooperative Endeavor Agreement with RR Company of
America, LLC for Sewer Betterment along Ambassador Caffery, north to Morgan
Avenue and south to St. Etienne Road and amending the 2024/2025 Operating
Budget of Revenues and Expenditures up to \$250,000 for said project

7. ORDINANCES FOR ADOPTION

Mayor Bourque

7.1 Ordinance #24-812

An ordinance amending the 2024/2025 Operating Budget of Revenues and Expenditures for the Fire Department for Payroll and Capital Outlay-Equipment

Mayor Bourque

7.2 Ordinance #24-813

An ordinance amending the 2024/2025 Operating Budget of Revenues and Expenditures for Capital Outlay Improvements near West/Loadmaster Drainage Canal with Trident of Lafayette, LLC

8. ADJOURNMENT

Mayor Bourque

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
on Monday, October 7, 2024
AT 6:00 P.M. AT 414 EAST MAIN STREET, COUNCIL CHAMBERS**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Kody Allen (District 6), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Callie Laviolette (Chief Administrative Officer), Mark Rigsby (Communications Coordinator), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Oscar Reed (City Attorney), Bryan Champagne (Fire Chief), Justin Denais (Deputy Fire Chief), Walter Comeaux (City Engineer), Ben Theriot (Code Enforcement Officer), Jamison Abshire (Director of Parks and Recreation), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief)

1. OPENING

- 1.1 Pledge of Allegiance
- 1.2 Invocation done by Deacon David Tilley with First Baptist Church

2. MINUTES

- 2.1 Acceptance of Minutes of the September 24, 2024, Regular Meeting
Motion by Councilman Delahoussaye
Second by Councilman Allen
Discussion: No public comments.
Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

3. RESOLUTIONS

3.1 Resolution #810-24

A resolution accepting the Act of Donation and Dedication of Sable Palms, III, LLC

Motion by Councilman Forbes

Second by Councilman Allen

Discussion: Oscar Reed stated this is the dedication for public use and perpetual public maintenance of certain easements, drainage and utilities.

Final Resolution: Motion Approved

YEAS:

District 1 -	Angel Racca
District 2 -	David Bonin
District 3 -	Jesse Regan
District 4 -	Heather Girouard
District 5 -	David Forbes
District 6 -	Kody Allen
At Large -	Jeff Delahoussaye

3.2 Resolution #811-24

A resolution approving and awarding the low bid for the Main Street Phase 3-B Improvements Project

Motion by Councilman Delahoussaye

Second by Councilwoman Girouard

Discussion: Joseph Marino stated this is Phase 3-B which is from the railroad tracks to Albertson Parkway. Phase 3-A was completed on Sept. 27, 2024. The low bidder was Southern Constructors, LLC in the amount of \$1,248,733.40.

Final Resolution: Motion Approved

YEAS:

District 1 -	Angel Racca
District 2 -	David Bonin
District 3 -	Jesse Regan
District 4 -	Heather Girouard
District 5 -	David Forbes
District 6 -	Kody Allen
At Large -	Jeff Delahoussaye

3.3 Resolution #812-24

A resolution in support of Type 2 Charter School/Charter Schools USA

Motion by Councilman Regan

Second by Councilman Bonin

Discussion: Mayor Bourque stated he will be bring this resolution to Baton Rouge on Tuesday, when this is to be voted on by the BESE Board, showing support of the council.

Final Resolution: Motion Approved

YEAS: District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

ABSTAIN: District 1 - Angel Racca

3.4 Resolution #813-24

A resolution approving to enter into an agreement with Trident of Lafayette, LLC for improvements to the drainage canal near Omega West/Loadmaster and for financial participation

Motion by Councilman Delahoussaye

Second by Councilman Regan

Discussion: Walter stated this drainage canal is parallel to the Loadmaster Building.

This will assist with the erosion and the maintenance. This is similar to what was done near the Garber building.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

4. ORDINANCES FOR INTRODUCTION

4.1 Ordinance #24-812

An ordinance amending the 2024/2025 Operating Budget of Revenues and Expenditures for the Fire Department for Payroll and Capital Outlay-Equipment

Motion by Councilman Regan

Second by Councilman Bonin

Discussion: Deputy Chief Denais addressed the council and explained the total requested is \$190,000. They received a grant on August 23rd. The grant is for a Fire Cascade Trailer for \$172,000 and a washer and dryer to wash fire gear for \$24,000. The washer and dryer will allow them to decontaminate the gear. Their match of the grant

is \$90,000. The remaining \$100,000 is for payroll to staff personnel 24 hours a day at the new station on Bercegeay Road. Also, the station on First Street has 2 personnel staffed their 24 hours a day. The only station that does not have 24-hour personnel is the station on Fairfield, because it does not have living quarters.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

4.2 Ordinance #24-813

An ordinance amending the 2024/2025 Operating Budget of Revenues and Expenditures for Capital Outlay Improvements near Omega West/Loadmaster Drainage Canal with Trident of Lafayette, LLC

Motion by Councilman Delahoussaye

Second by Councilman Bonin

Discussion: Mayor Bourque stated this is the funding mechanism that goes with the agreement that was voted on earlier.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

5. ORDINANCES FOR ADOPTION

5.1 Ordinance #24-811

An ordinance providing for the issuance and sale of Public Improvement Sales Tax Revenue Bonds Series 2024, of the City of Broussard, State of Louisiana; prescribing the form and providing for the payment of said bonds; providing for the sales of such bonds to the purchases there of and providing for other matters in connection therewith

Motion by Councilman Bonin

Second by Councilman Girouard

Discussion: Brennan Black stated this is a 7.5-million-dollar bond that was sold on Sept. 25th. The S & P rating for the city went up to an A+ rating. They got a really good

response with an interest rate of 3.192% for 20 years. The bond was issued for 7.5 million and we will get 8 million and pay back 7.5 million because the price the investors paid for the bond. We will end up with 8 million in project fund.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

6. ADJOURNMENT



MAYOR RAY BOURQUE



TINA EMERT, CITY CLERK



September 5, 2024

Ms. Tina Emert
City of Broussard
310 East Main Street
Broussard, Louisiana 70518

Re: Request for Waiver
Ambassador Commons – Phase 2
Residential Development

Dear Ms. Emert,

On behalf of St. Etienne Development, LLC, DDG is requesting a waiver to reduce front setback requirements for each lot at the end of the t-turnarounds within phase 2 of Ambassador Commons Residential Subdivision. DDG is requesting a waiver allowing the front setback distance to be reduced from 20 feet to 15 feet for the following lots as shown on the Front Setback Waiver Exhibit:

- Lot 131 with street address 107 Crescent Row,
- Lot 142 with street address 106 Crescent Row,
- Lot 143 with street address 107 Autumn Row,
- Lot 154 with street address 106 Autumn Row,
- Lot 155 with street address 107 Heirloom Row,
- Lot 168 with street address 106 Heirloom Row,

Please let us know if additional information is needed to evaluate our request to reduce setback requirements.

Sincerely,

Drake Olivier

RESOLUTION NO.: 814-24

**A RESOLUTION OF THE CITY COUNCIL DECLARING THE GARBER
ROAD OUTFALL CHANNEL MAINTENANCE PROJECT
TO BE SUBSTANTIALLY COMPLETE**

WHEREAS, the City of Broussard, Louisiana awarded a contract to Merrick, LLC for the Garber Road Outfall Channel Maintenance Project; and

WHEREAS, the Engineer for the City of Broussard, Louisiana, has recommended that the contract be declared substantially complete as of October 14, 2024.

THEREFORE, BE IT RESOLVED by the City Council of the City of Broussard, Louisiana that the contract with Merrick, LLC for the Garber Road Outfall Channel Maintenance Project is hereby declared to be substantially complete, and the Certificate of Substantial Completion issued by the City Engineer for this project be and is hereby approved.

And this Resolution was submitted to a vote on the 22nd day of October, 2024, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Resolution was declared adopted this 22nd day of October, 2024.

RAY BOURQUE, Mayor

TINA EMERT, City Clerk

CERTIFICATION

I, TINA EMERT, the duly qualified and appointed Clerk of the City of Broussard, State of Louisiana do hereby certify that the above and foregoing Resolution is a true and correct copy from the minutes of the regular meeting of the Mayor and City Council of the City of Broussard, Louisiana, held on this, the ____ day of October, 2024.

TINA EMERT
City Clerk, City of Broussard

ORDINANCE NO: 24-814

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD, LOUISIANA, TO APPROVE A COOPERATIVE ENDEAVOR AGREEMENT WITH RR COMPANY OF AMERICA, LLC AND TO AMEND THE 2024-2025 OPERATING BUDGET OF REVENUES AND EXPENDITURES TO INCREASE AUTHORIZED EXPENDITURES FOR SAID PROJECT

The City Council for the City of Broussard, Louisiana, meeting in regular session on the 12th day of November, 2024 with a quorum being present, adopted the following Ordinance.

WHEREAS, the City Council for the City of Broussard finds that it is in the best interest of the citizens of Broussard to fund and facilitate improvement to the City's infrastructure, including sewer facilities; and

WHEREAS, a proposal has been made for a Cooperative Endeavor Agreement with RR Company of America, LCC to improve the City's sewer system between Morgan Avenue and St. Etienne Road for the St. Julien Development along Ambassador Caffery Parkway; and

WHEREAS, the Broussard City Council finds that the proposed Cooperative Endeavor Agreement would be in the best interest of the citizens; and

WHEREAS, the Broussard City Council further finds that the 2024/2025 Operating Budget of Revenues and Expenditures should be amended to authorize funding for said project.

THEREFORE, BE IT ORDAINED by the City Council of the City of Broussard that the City enter into a Cooperative Endeavor Agreement with RR Company of America for the purposes stated above; and

BE IT FURTHER ORDAINED that the Mayor of the City of Broussard is authorized and directed to negotiate terms for said agreement and to execute said agreement on behalf of the City; and

BE IT FURTHER ORDAINED by the City Council of the City of Broussard, Louisiana, that the 2024/2025 Operating Budget of Revenues and Expenditures be amended to increase authorize expenditures by \$250,000.00 for said project; and

BE IT FURTHER ORDAINED that the Mayor is further authorized to take such further action as is necessary in his opinion to carry out the intents and purposes of this ordinance.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the 12th of November, 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

ORDINANCE NO: 24-812

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, TO AMEND THE 2024-2025 OPERATING
BUDGET OF REVENUES AND EXPENDITURES TO INCREASE AUTHORIZED
EXPENDITURES FOR FIRE DEPARTMENT PAYROLL AND EQUIPMENT**

The City Council for the City of Broussard, Louisiana, meeting in regular session on the 8th day of October, 2024 with a quorum being present, adopted the following Ordinance.

WHEREAS, the Broussard City Council finds that operation and improvements to the Broussard Fire Department are in the best interests of the citizens of Broussard; and

WHEREAS, the Broussard City Council desires to amend the 2024/2025 Operating Budget of Revenues and Expenditures to authorize expenditures for payroll and equipment for the fire department.

THEREFORE, BE IT ORDAINED by the City Council of the City of Broussard, Louisiana, that the 2024/2025 Operating Budget of Revenues and Expenditures be amended to increase authorize expenditures \$190,00 for payroll and capital outlay equipment for the Broussard Fire Department. (\$100,000 for payroll and \$90,000 for capital equipment)

BE IT FURTHER ORDAINED that the Mayor is hereby authorized to take such further action as is necessary in his opinion to facilitate the intents and purposes of this ordinance.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Brossard on this, the 22nd of October, 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

ORDINANCE NO: 24-813

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, TO AMEND THE 2024-2025 OPERATING BUDGET OF REVENUES
AND EXPENDITURES TO INCREASE AUTHORIZED
EXPENDITURES FOR DRAINAGE CANAL IMPROVEMENTS NEAR
OMEGA WEST/LOADMASTER FACILITY**

The City Council for the City of Broussard, Louisiana, meeting in regular session on the 22nd day of October, 2024 with a quorum being present, adopted the following Ordinance.

WHEREAS, the Broussard City Council finds that it is in the best interests of the citizens of Broussard to continue the capital improvements in the City of Broussard; and

WHEREAS, the City Council has authorized the Mayor to enter into an agreement with Trident of Lafayette, LLC or any other third party for participation in improvements to the drainage canal located near the business of Omega West/Loadmaster in the City of Broussard;

WHEREAS, City officials have determined that it is in the best interest of the citizenry to complete proposed capital improvements to the drainage canal near the Omega West/Loadmaster facility;

WHEREAS, the Broussard City Council desires to amend the 2024/2025 Operating Budget of Revenues and Expenditures to authorize expenditures for said improvements as agreed to by the City pursuant to an agreement executed by the Mayor.

THEREFORE, BE IT ORDAINED by the City Council of the City of Broussard, Louisiana, that the 2024/2025 Operating Budget of Revenues and Expenditures be amended to increase authorized expenditures by \$150,000.00 for said project.

BE IT FURTHER ORDAINED that the Mayor is hereby authorized to take such further action as is necessary in his opinion to facilitate construction of said improvements.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the 22nd of October, 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor