



Mayor
Ray Bourque
mayorbourque@broussardla.com
www.cityofbroussard.com

Council:
Angel Racca - District I
David M. Bonin - District II
Jesse Regan - District III
Heather Girouard - District IV
David Forbes - District V
Kody Allen - District VI
Jeff Delahoussaye - At Large

**AGENDA FOR THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY, September 10, 2024 AT 6:00 P.M. AT
414 EAST MAIN STREET, COUNCIL CHAMBERS**

**Meetings are streamed live. Please visit our website at
<https://www.cityofbroussard.com/government/city-council>
to obtain access to our live meetings.**

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|--|---------------|
| 1. OPENING | Mayor Bourque |
| 1.1 Pledge of Allegiance | |
| 1.2 Invocation by Pastor Weldon Moak | |
| 2. MINUTES | Mayor Bourque |
| 2.1 Acceptance of Minutes of the August 27, 2024, Meeting | |
| 3. FINANCIAL REPORT | Mayor Bourque |
| 3.1 Approval of the July 2024 Financial Report | |
| 4. OTHER BUSINESS | Mayor Bourque |
| 4.1 Mr. Francis Touchet
Superintendent of Lafayette Parish School Board | |

Mayor Bourque

4.2 Request to reschedule October 8th City Council Meeting to Monday, October 7th

5. RESOLUTIONS

Daniel Hutchinson

5.1 Resolution #806-24
Approve and award the bid for the Highway 90 and Main Street Water Tower Rehab Project

Mayor Bourque/Gerald deLaunay

5.2 Resolution #809-24
Approve variance request for Scott Love @ 403 East Main Street, Studio 2

Mayor Bourque/Gerald deLaunay/ Chief Olivier

5.3 Resolution #808-24
Approving and authorizing for an associated budget amendment and execution of contract for services with Crime Fighters of LA, LLC

6. ORDINANCES FOR ADOPTION

Councilman Forbes/Gerald deLaunay

6.1 Ordinance #24-808
An ordinance amending the Code of Ordinances to add Sections 62-103 relating to peddlers, solicitors and vendors

Mayor Bourque/Gerald deLaunay

6.2 Ordinance #24-809
An ordinance amending the Code of Ordinances regulating and governing subdivision of land in the City of Broussard

Mayor Bourque/Gerald deLaunay

6.3 Ordinance #24-810
An ordinance amending the 2024/2025 Operating Budget of Revenues and Expenditures to increase authorized expenditures for Downtown Main Street Improvements in Phase 2A, 2B, 2C and other Phases for beautification

7. ADJOURNMENT

Mayor Bourque

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
ON Tuesday, August 27, 2024
AT 6:00 P.M. AT 414 EAST MAIN STREET, COUNCIL CHAMBERS**

- Present:** Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Jeff Delahoussaye (At Large)
- Staff:** Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Callie Laviolette (Chief Administrative Officer), Susie Richard (Executive Assistant to the Mayor), Millicent Norbert (Director of Tourism), Mark Rigsby (Communications Coordinator), Mel Bertrand (City Manager/Director of Public Works) Oscar Reed (City Attorney), Justin Denais (Deputy Fire Chief), Walter Comeaux (City Engineer), Ben Theriot (Code Enforcement Officer), Jamison Abshire (Director of Parks and Recreation)
- Absent:** Councilman Kody Allen (District 6), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief),

1. OPENING

- 1.1 Pledge of Allegiance
- 1.2 Invocation done by Pastor David Tilley of First Baptist Church

2. MINUTES

- 2.1 Acceptance of Minutes of the August 13, 2024, Regular Meeting
Motion by Councilman Delahoussaye
Second by Councilman Regan
Discussion: No public comments.
Final Resolution: Motion Approved
YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes

At Large - Jeff Delahoussaye
ABSENT: District 6 - Kody Allen

3. FINANCIAL REPORT

3.1 Approval of the June 2024 financial report

Motion by Councilman Delahoussaye

Second by Councilwoman Girouard

Discussion: Mayor Bourque stated this is the closeout of the FY2023-2024. It did take some time to get this done, but it is done. Cristen stated we ended up collecting 3% above the budget for the year.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
District 2 - David Bonin
District 3 - Jesse Regan
District 4 - Heather Girouard
District 5 - David Forbes
At Large - Jeff Delahoussaye

ABSENT: District 6 - Kody Allen

4. OTHER BUSINESS

4.1 Montagnet & Domingue, Inc.

Ibrahim Balbeisi Development

Variance request for the development on South Morgan and Glenn Street

Motion by Councilman Delahoussaye

Second by Councilman Regan

Discussion: Councilman Bonin stated he would like the general public to address the council tonight about their concerns.

Colleen Faul resides at 407 South St. Pierre. Mrs. Faul stated they are building 5 houses on 3 city lots. This will fall right behind her home. She will no longer have privacy in her own backyard if they have windows on the back side of these 2 story homes. She has a special needs child with a lot of different behaviors and chosen activities. She would like the council to consider looking at the back exposure. Maybe they could have the developer not place any windows on the back side. She does not understand why they will only have 6 feet between each house, when their houses have 10 feet between each one. Why the dense placement? Mayor Bourque questioned the engineer about how many houses will be placed there? Walter stated in the request for the waivers they initially were going to put 6 units and now it is 5 units. They are also asking for

waivers in reference to sidewalks on Glenn Street and Morgan Street. They have also requested an additional waiver of the setbacks and the drainage and utility easement. They requested a waiver for the fillets on Glenn Street. They are requesting parallel parking on Morgan Street. Walter stated there must be 2 parking spots along Morgan Street. They are requesting a side set-back to the property line of 5 feet, which is zero lot lines which means you push one wall to the property line and the other to 6 feet. They are moving the lot lines over in order to avoid putting firewalls. Mayor Bourque stated they came back with 5 buildings which are camel back, shot gun 2 story homes, with potential rear facing windows. Walter stated they still have to provide second layer information permission/variance in the Old Town Overlay District. They have to provide 4 parking spots on Morgan Streets to meet the Old Town Overlay District requirements. Mayor Bourque explained the Old Town Overlay District is layered to provide protection to the older part of town. Councilman Bonin questioned how many variances are they requesting? Walter stated 5 variances.

Judy Keefe resides at 409 South St Pierre. She questioned about the right of way on Glenn and Morgan. Walter stated some of the variances were presented to the Planning Commission, but they have to be approved by the council. The standard open ditch is a 60-foot right of way and curb, and gutter is 50 feet. They are asking for a 15 feet utility and sidewalk easement. Walter stated the public works director asked for the bigger utility easement to keep everything the way it is. Mrs. Keef stated it will be irreversible if we approve any variances. The city already has issues with turn off of Glenn Street onto Morgan. That entrance needs to be wider. Mrs. Keefe asked if that will be addressed. Mayor Bourque stated we have to improve that intersection. Mrs. Keefe stated we are talking about the ambiance of the old town Broussard, and the idea of density is tight. She also added they went from 4 houses to 5. She didn't think that would fit the character of the street, 4 will not 5.

Michael Keefe resides at 409 South St. Pierre. He stated parking is already a problem. Five new structures will cause more problems for emergency vehicles, fire trucks and garbage trucks. He doesn't want an overflow of traffic, and the neighbors are really concerned about that. Mayor Bourque stated we do need to make improvements to Glenn Street. Mel stated we can do it; but we do not have the right of way.

Councilwoman Girouard questioned when the single stories were built, did it bring a traffic problem? Walter stated it did, but we didn't have the Old Town District then. Then we felt the need to address this. Councilman Bonin presented the council pictures he took today of the traffic situation in that area. Just one person parking on the roadway on Glenn Street caused major congestion.

Madison Balbosa addressed the council She stated she grew up in Broussard. It is turning into an overpass town and losing its magic. She doesn't want Broussard to lose the magic.

Lynn Balbosa did not address the council, but she is opposed to this.

George Duhon, questioned about the parallel parking on Morgan St and parking behind the buildings. Morgan Street is a very heavy traveled road. Has a traffic study been done for this? Walter stated the traffic will turn off of Morgan onto an alley way behind the complex to park. The alley way will come out on Glenn Street, it will be a one-way alley, and it is not enough for a traffic study. Councilman Bonin asked the Fire Department to address these concerns about the alley way. Deputy Chief Denais stated he knows this area and he understands everyone's concerns, because he grew up in that area. Question, can they get a fire truck off of Glenn and Morgan? Deputy Chief Denais stated yes, they can. It will not be a public safety problem because wherever they park, they will be able to provide services. Councilman Bonin questioned how will it affect the PIAL Rating? Deputy Chief Denais stated it will not affect it.

Councilman Bonin stated at first, they were building 3 houses and now it is 5. He has 40 letters from 40 citizens opposing this, so he will do what they requested him to do.

Councilwoman Racca stated she has the same thoughts as Councilman Bonin. Mr. Cliff Guidry approached the council, representing the landowner and stated the owner has agreed to remove the rear windows. He understands the 6-foot line might be a little narrow, and if they did 4 complexes it would have more green space. If they change the aesthetics of the development, they will have to get approval again. Walter stated if they have to go back to the Planning Commission, there not will a charge. Cliff stated one-way signs will be posted and he feels everything will go in the same direction.

Mayor Bourque stated we still need to improve that intersection without a fillet. Walter stated we will need additional fillet. From the edge of the asphalt the radius is 17 ½ feet wide. Walter stated we would have to widen the pavement and increase the flares which will come close to the ditches for a certain length. Mayor Bourque stated some residents asked for a commitment and that is what he wants to do. Councilman Bourque stated it will cost money and he doesn't feel the city should pay for this.

Councilman Delahoussaye stated we would be widening the road, and the developer can build his complex. He feels this is a positive side for everyone. Walter stated the vast majority parking will be in the rear of the development. All the parking is in the alley except the 2 spaces in the front. Walter stated our ordinances states 2 spots per home according to the Old Town Overlay District. Colleen Faul questioned if it is beneficial for emergency parking to use public parking spaces? D/C Denais stated they are capable of parking emergency vehicles in the rear of the building. Councilman Bonin questioned how far will we put culverts to widen Glenn Street? Walter stated putting it just 4 or 5 feet will make a difference. Councilwoman Girouard questioned if we can break up the waiver for a vote? Councilman Regan stated as long as he has been on the council he has never encountered opposition from citizens like this on an item. He understands the concerns of everyone, and he feels we need to protect those 40+ citizens. That is why he is recommending we table this and go back and have a committee meeting about this and study the public safety issue. Mr. Balbesi addressed the council. He stated at first, he was going to build 3 homes for his family with 5

families in them. Councilwoman Girouard stated this is in her district and her constituents trust her to represent them. She will do what is best for the quality of living and break up what is right for him and the people who live there. Walter stated in the Old Town Overlay he could put that sort of complex and it would have to be single family residential. Councilman Delahoussaye also recommended it be tabled. Mayor Bourque stated they can meet and work with the developer through each waiver and then come back to the council for approval.

Morgan Hicks who resides at 405 South St. Pierre, questioned what does tabling it mean? Mayor Bourque explained no action will be taken tonight and they have 30 days to come back on the agenda for council approval again. Nothing will be done behind closed doors.

Moved by Councilman Regan

Second by Councilman Delahoussaye

To table this matter and meet with the developer and address all the waivers requested then have him come back to the council for approval. There will be no extra fee charged to the developer.

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
	At Large -	Jeff Delahoussaye
ABSENT:	District 6 -	Kody Allen

5. RESOLUTIONS

5.1 Resolution #803-24

A resolution approving the substantial completion of the Albertsons Villas Lift Station Betterment Design

Motion by Councilman Delahoussaye

Second by Councilwoman Girouard

Discussion: Daniel stated everything has been done including the punch list and the project is ready to be approved for substantial completion.

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
	At Large -	Jeff Delahoussaye

Absent: District 6 - Kody Allen

5.2 Resolution #804-24

A resolution approving the Louisiana Systems Compliance Questionnaire for the period covering July 1, 2023, through June 30, 2024

Motion by Councilman Regan

Second by Councilwoman Girouard

Discussion: Mayor Bourque stated this is done each year prior to the audit.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
District 2 - David Bonin
District 3 - Jesse Regan
District 4 - Heather Girouard
District 5 - David Forbes
At Large - Jeff Delahoussaye

ABSENT: District 6 - Kody Allen

5.3 Resolution #805-24

A resolution approving the act of dedication of all streets and rights of ways in Oakmont Subdivision from Garber Subdivision, LLC

Motion by Councilman Delahoussaye

Second by Councilman Regan

Discussion: Daniel stated everything has been presented and all the punch list items have been addressed.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
District 2 - David Bonin
District 3 - Jesse Regan
District 4 - Heather Girouard
District 5 - David Forbes
At Large - Jeff Delahoussaye

ABSENT: District 6 - Kody Allen

6 ORDINANCES FOR INTRODUCTION

6.1 Ordinance #24-808

An ordinance amending the Code of Ordinances to add sections 62-103 relating to peddlers, solicitors and vendors

Motion by Councilman Forbes

Second by Councilman Bonin

Discussion: Councilman Forbes stated this ordinance is being brought forward because there are problems with peddlers and solicitors in the subdivisions. He respects the businessmen out their making a living, but he also has respect for the time it needs to be done. This will only allow solicitation Monday through Friday 9:00 am. till 4:00 p.m., not on holidays or weekends. If you put up a "No Soliciting" sign, and you are still approached by a solicitor they will be fined \$300; and lose their permit for up to 18 months. This does not include politicking or church groups.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 At Large - Jeff Delahoussaye
ABSENT: District 6 - Kody Allen

6.2 Ordinance #24-809

An ordinance amending the Code of Ordinances regulating and governing subdivision of land in the City of Broussard

Motion by Councilman Delahoussaye

Second by Councilman Bonin

Discussion: Mallory explained the proposed changes to the subdivision regulations. All changes were outlined in red. On page 10, there will be a fee for all re-submissions. This is because they were getting sub-standard plans with only the bare minimums in the packets they submit. Mayor Bourque stated if anyone thinks it is unfair, they will include a checklist now. This is for the for the packets for when they are being submitted for the final plans. On page 11 there is an infrastructure fee to offset the residential development fee to support new development. It will be \$1,000 per unit and it can be paid upfront by the builder or the developer. On page 13, the public hearing notice, the city will not require more than the state. On page 19, it is stating the 2 documents in the back of the project will need to be submitted, the Development Closeout Guide and the Minimum Design Submittal Requirements. On page 39, it addresses no dumpsters will be put in the right of way. Councilman Forbes state right now they are putting dumpsters in the roadway. When there is traffic coming it obstructs the view. Most cities already have this.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard

District 5 - David Forbes
At Large - Jeff Delahoussaye
ABSENT: District 6 - Kody Allen

6.3 Ordinance #24-810

An ordinance amending the Operating Budget of Revenues and Expenditures for the year 2024/2025 to increase authorized expenditures for Downtown Main Street Improvements Phase 2A, 2B and 2C

Motion by Councilman Bonin

Second by Councilman Forbes

Discussion: Joseph Marino addressed the council. Joseph stated this is a Main Street Project that will run through the heart of Broussard. Joseph showed pictures of catch basins and drainage that needs to be re-done in the downtown. The sidewalks are also crumbling and are not ADA Compliant. This project will also allow us to gain more off-street parking. They will be taking out the old cast iron water lines to help the de-clutter. Also, Centerpoint Energy will abandon the main gas and move the service to the side streets. Right now, Main at Morgan is kind of bumpy with the asphalt, but we are fixing that in all four directions. Mayor Bourque stated we will also fix the sidewalks to the railroad tracks. Joseph stated he doesn't think that it is in the budget. Mayor Bourque stated 95% of the drainage will be getting changed out. There will be a nice crossing after the church with ADA Compliant sidewalks and continued lighting spaced out. Beyond the infrastructure we will be spending money on a beautification stain at the intersection, with the sugar mill wheels design. Across from Coastal there will be open gears made from fiberglass embedded in the ground and painted. This will tie into the 6-foot sidewalks. The old Iron Horse Ring is in front of the House of Broussard, we will put that on a bronze plaque with a story. Behind the City Hall, where the water plant building is, after that building is demolished, we will reconfigure it to add cement. This will be more parking for the city and for events such as Noel' Broussard. The sidewalk will connect to Main Street. Arceneaux Park will also have a new sign. Mayor Bourque stated the ordinance is currently listed as Phase 2A, 2B and 2C. Because the beatification will fall in different areas of the project, we will adjust that for the final meeting at adoption. Councilman Bonin questioned about the trees near Morgan and Main; is that shrubs? Joseph stated it is low maintenance shrubs. Joseph stated we might lose one parking spot at the corner, but we will be gaining more parking with off-street parking. Joseph stated there will also be no more loose gravel. Mayor Bourque stated there will be more planned meetings. We have to cater to the homeowners and the business owners downtown. Joseph stated we will also be doing the project a section at a time not to affect certain parts of town all at one time.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca

District 2 - David Bonin
District 3 - Jesse Regan
District 4 - Heather Girouard
District 5 - David Forbes
At Large - Jeff Delahoussaye
ABSENT: District 6 - Kody Allen

7. ORDINANCES FOR ADOPTION

7.1 Ordinance #24-805

Amending the 2024/2025 Operating Budget of Revenues and Expenditures up to \$11,000 for police equipment

Motion by Councilman Bonin

Second by Councilman Delahoussaye

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
District 2 - David Bonin
District 3 - Jesse Regan
District 4 - Heather Girouard
District 5 - David Forbes
At Large - Jeff Delahoussaye

ABSENT: District 6 - Kody Allen

7.2 Ordinance #24-806

An ordinance declaring certain property as salvage and authorizing disposition (railroad flatcars)

Motion by Councilman Delahoussaye

Second by Councilman Forbes

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
District 2 - David Bonin
District 3 - Jesse Regan
District 4 - Heather Girouard
District 5 - David Forbes
At Large - Jeff Delahoussaye

ABSENT: District 6 - Kody Allen

7.3 Ordinance #24-807

An ordinance granting a waiver to Villas at Albertson, LLC for sidewalks

Motion by Councilman Delahoussaye

Second by Councilwoman Girouard

Discussion: Councilman Bonin stated he still feels like someone has to build a sidewalk and Cliff should still have to build it being he is the first one to build there.

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
	At Large -	Jeff Delahoussaye
NAYS:	District 2 -	David Bonin
ABSENT:	District 6 -	Kody Allen

8. ADJOURNMENT


MAYOR RAY BOURQUE


TINA EMERT, CITY CLERK

RESOLUTION NO.: 806-24

A RESOLUTION OF THE CITY COUNCIL ACCEPTING THE LOWEST RESPONSIVE BID OF \$907,000.00 FOR REHABILITATION AND PAINTING OF HWY. 90 AND MAIN STREET WATER TOWERS

WHEREAS, the City of Broussard, Louisiana requested bids for rehabilitation and painting of the Main Street and Highway 90 water towers; and

WHEREAS, the City Engineer for the City of Broussard, Louisiana, has recommended that the lowest responsive bid be accepted and that the contract for said project be awarded;

THEREFORE, BE IT RESOLVED by the City Council of the City of Broussard, Louisiana that the bid of Southern Coatings, LLC in the amount of nine hundred seven thousand dollars (\$907,000.00) is hereby approved for acceptance, and the Mayor of the City of Broussard, or his designee is authorized to take further necessary action to proceed with the project, including approval and execution of contracts, agreements, and other documents for the completion of said project.

And this Resolution was submitted to a vote on the 10th day of September, 2024, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Resolution was declared adopted this, the 10th day of September, 2024.

RAY BOURQUE, Mayor

TINA EMERT, City Clerk

CERTIFICATION

I, TINA EMERT, the duly qualified and appointed Clerk of the City of Broussard, State of Louisiana do hereby certify that the above and foregoing Resolution is a true and correct copy from the minutes of the regular meeting of the Mayor and City Council of the City of Broussard, Louisiana, held on the 10th day of September, 2024.

THUS, DONE AND SIGNED in Broussard, Louisiana, on this the ___ day of _____, 2024.

TINA EMERT
City Clerk, City of Broussard



P.O. Box 452
601 East Second Street
Broussard, Louisiana 70518

Phone: (337) 837-2210
Fax: (337) 837-2217

Email: cec@comeauxengineering.com
Walter S. Comeaux, III, P.E., P.L.S.
Daniel R. Hutchinson, P.E.
Mallory Comeaux Hutchinson, P.E.
Walter S. Comeaux IV, P.E., L.S.J.
Trevor Evans P.L.S.
Grayson Simon, E.I.

August 22, 2024

Hon. Ray Bourque, Mayor
City of Broussard
310 East Main Street
Broussard, Louisiana 70518

Re: City of Broussard
Hwy 90 & Main St. Water Tower Rehabilitation
2021090

Dear Mayor Bourque:

On August 22, 2024, bids were opened for the above referenced project with seven (7) companies responding to the Advertisement for Bids.

Our office has examined the bids (refer to the attached Bid Tabulation) and determined that the lowest responsible bidder is Southern Coatings, LLC. with a bid of \$907,000.00.

It is our recommendation that the project be awarded to Southern Coatings, LLC. in accordance with State Bid Law.

Should you have any questions regarding this matter please do not hesitate to contact our office.

Sincerely,

Daniel Hutchinson, PE
Comeaux Engineering & Consulting, APC

BID TABULATION CITY OF BROUSSARD HWY 90 & MAIN ST. WATER TOWER RENOVATION PROJECT NUMBER 2021090																	
ITEM NUMBER	DESCRIPTION	QUANTITY	BID UNIT	The Leary Construction Co., INC 32 East Pierson St. Greenfield, IN 46140 License # 75940		Southern Coatings, LLC 1064 Maurice Rd Broussard, LA 70518 License # 71151		Maguire Iron, INC 2001 E. Robur Dr Shoux Falls, SD 57104 License # 42347		Utility Service Co, INC 535 Courtney Hodges Blvd. Perry, GA 31069 License # 33385		Viking Painting, LLC 10905 Harrison St La Vista, NE 68128 License # 72063		Stephens TFS Inc 2057 Phillips Rd Lorman, MS 39096 License # 62752		Professional Application Services, Inc 15525 Knox Dr. Baton Rouge, LA 70817 License # 33449	
				UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	Painting of Elevated Steel Water Tank (Hwy 90)	1 LS	/ LS	\$349,731.81	\$349,731.81	\$408,000.00	\$408,000.00	\$367,300.00	\$367,300.00	\$352,700.00	\$352,700.00	\$423,100.00	\$423,100.00	\$400,000.00	\$400,000.00	\$609,400.00	\$609,400.00
2	Painting of Elevated Steel Water Tank (Main St)	1 LS	/ LS	\$370,974.63	\$370,974.63	\$408,000.00	\$408,000.00	\$417,300.00	\$417,300.00	\$360,400.00	\$360,400.00	\$432,240.00	\$432,240.00	\$295,000.00	\$295,000.00	\$604,400.00	\$604,400.00
3	Rehabilitation Of Elevated Steel Water Tank (Hwy 90)	1 LS	/ LS	\$141,483.44	\$141,483.44	\$54,000.00	\$54,000.00	\$109,700.00	\$109,700.00	\$172,100.00	\$172,100.00	\$134,200.00	\$134,200.00	\$400,000.00	\$400,000.00	\$151,750.00	\$151,750.00
4	Rehabilitation Of Elevated Steel Water Tank (Main St)	1 LS	/ LS	\$137,273.03	\$137,273.03	\$37,000.00	\$37,000.00	\$99,700.00	\$99,700.00	\$163,500.00	\$163,500.00	\$125,600.00	\$125,600.00	\$295,000.00	\$295,000.00	\$137,700.00	\$137,700.00
BID FORM TOTALS					\$998,462.91	\$907,000.00	\$907,000.00	\$894,000.00	\$894,000.00	\$1,048,700.00	\$1,048,700.00	\$1,115,140.00	\$1,115,140.00	\$1,390,000.00	\$1,390,000.00	\$1,503,250.00	\$1,503,250.00

RESOLUTION NO. 809-24

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, GRANTING VARIANCE**

WHEREAS, the City of Broussard has adopted a comprehensive zoning ordinance regulating property use within the City of Broussard; and

WHEREAS, Section 2.4 of the City's zoning ordinance authorizes variances which are not detrimental to public safety, health, or welfare, and are not injurious to neighboring property; and

WHEREAS, the operation of a business providing tattoos is not authorized on Main Street in the downtown area of the City; and

WHEREAS, a variance has been requested by the City of Broussard to allow operation of a business providing tattoos for aesthetic purposes including scar recovery, tattoo removal, scar concealment, and similar purposes; and

WHEREAS, the city Council finds that the variance in this case will not be detrimental to public safety, health, or welfare, and are not injurious to neighboring property; and

THEREFORE, BE IT RESOLVED by the City of Broussard, Louisiana, that, a variance to the zoning ordinance shall be granted to **Scott Love d/b/a Black Swallow Tattoo Studio** for the operation of a body artistry business at **403 East Main Street, Studio 2, Broussard, LA** subject to the following conditions:

1. No outside signage for the said business shall be displayed.
2. The business shall provide services predominantly for aesthetic purposes.
3. All other state and local regulations shall be complied with.

And this Resolution was submitted to a vote on the 10th day of September, 2024, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTIONS:

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

CERTIFICATE

I, Tina Emert, Clerk of the City of Broussard, do hereby certify that the above is a true and exact copy of the Resolution adopted by the City Council of the City of Broussard, on the 10th day of September, 2024, at which time a quorum was present and voted.

TINA EMERT
CITY CLERK - CITY OF BROUSSARD

RESOLUTION NO. 808-24

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, APPROVING AND AUTHORIZING ACCEPTANCE OF DONATED
FUNDS AND EXECUTION OF CONTRACT
WITH CRIME FIGHTERS OF LOUISIANA, LLC**

WHEREAS, On July 13, 2021, by Resolution No. 06-559, the City Council of the City of Broussard entered into a Cooperative Endeavor Agreement (CEA) with Crime Fighters of Louisiana, LLC; and

WHEREAS, the City Council of the City of Broussard, Louisiana authorized the CEA with Crime Fighters of Louisiana, LLC to benefit the City of Broussard and in the best interest of the citizens of Broussard;

WHEREAS, the citizens of Broussard and the City of Broussard have benefitted from the services provided by Crime Fighters of Louisiana, LLC, under the CEA, which has now expired by its own terms, and to continue these services, the City of Broussard wishes to enter into a services contract with Crime Fighters of Louisiana, LLC through a subscription;

WHEREAS, Stuller Inc. has presented to the City of Broussard a donation of \$200,000.00 to fund the proposed contract for services with Crime Fighters of Louisiana, Inc.;

THEREFORE, BE IT RESOLVED that the City accept the donation for the use specified by the donor; and

BE IT FURTHER RESOLVED by the City Council of the City of Broussard, that upon receipt of the donated funds, the City of Broussard shall enter into an agreement with Crime fighters of Louisiana, Inc and the for a subscription contract with Crime Fighters of Louisiana, LLC; and

BE IT FURTHER RESOLVED by the City Council of the City of Broussard, that the 2024-2025 Operating Budget of Revenues and Expenditures is hereby amended to reflect the receipt and disbursement of funds set forth above.

BE IT FURTHER RESOLVED by the City Council of the City of Broussard, Louisiana, that the Mayor, in consultation with the Chief of Police, is authorized to approve the terms and conditions of the agreement and upon approval of the agreement to execute same on behalf of the City of Broussard.

And this Resolution was submitted to a vote on the 10th day of September, 2024, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTIONS:

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

CERTIFICATE

I, Tina Emert, Clerk of the City of Broussard, do hereby certify that the above is a true and exact copy of the Resolution adopted by the City Council of the City of Broussard, on the 10th day of September, 2024, at which time a quorum was present and voted.

TINA EMERT
CITY CLERK - CITY OF BROUSSARD

ORDINANCE NO. 24-808

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
BROUSSARD, LOUISIANA AMENDING THE CODE OF ORDINANCES
TO ADD SECTION 62-103 RELATING TO
PEDDLERS, SOLICITORS AND VENDORS**

The City Council of the City of Broussard, Louisiana, meeting in regular session with a quorum being present, after due deliberation and discussion, and having considered the best interest and welfare of the public and the citizens of Broussard, adopted the following Ordinance:

WHEREAS, the City Council of the City of Broussard finds that there is a need to supplement the Broussard Code of Ordinances by adopting an ordinance for regulation of peddlers, solicitors, and vendors.

THEREFOR, BE IT ORDAINED that the Code of Ordinances of the City of Broussard be and is hereby amended and supplemented to add Section 62-103, including Sections 62-103(a) through 62-103(j) all as shown on the attached Exhibit A which is made a part hereof by reference.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the

_____, Sept. 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

PEDDLERS, SOLICITORS, AND VENDORS

Sec. 62-103. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

City means the City of Broussard.

Door to door vendor means all persons and entities, as well as their agents, representatives and employees, who offer for sale or rental any goods, merchandise or services of any kind or character or exhibiting the same for sale or rental, or exhibiting the same for the purpose of taking orders for the sale or rental thereof and for the purpose of selling, offering for sale or exhibiting the same for the purpose of taking orders for the sale or rental thereof to engage in door-to-door solicitation.

Major Holidays means New Year Eve, New Years Day, Martin Luther King Jr.=s Birthday, Mardi Gras, Washington=s Birthday, Good Friday, Easter, Memorial Day, Juneteenth National Independence Day, Independence Day(July 4th), Labor Day, Columbus Day, Halloween, Veterans Day, Thanksgiving Day, Christmas Eve and Christmas Day.

Peddler means all persons and entities, as well as their agents, representatives and employees, who offer for sale or rental any goods, merchandise or services along a street or by going door to door.

Solicitor means all persons and entities, as well as their agents, representatives and employees, who offer for sale or rental any goods, merchandise or services along a street or by going door to door.

Sec. 62-103(a) Violations; penalty.

Any person or entity violating any provisions of this article shall, upon conviction, be punished by a fine not exceeding \$300.00 or imprisonment for a term not exceeding 30 days, or both. Each instance of any violation of this article shall be considered a separate offense. Each day any violation continues shall constitute a separate violation.

Sec. 62-103(b). Limitation of right to go onto private property.

The practice of going in or upon private property by peddlers, solicitors, and door-to-door vendors for the purpose of selling or renting goods, merchandise, or services, or for the purpose of taking orders for the sale or rental of goods, merchandise, or services of any kind and character, except as specified and permitted in this article, is prohibited and declared to be a nuisance.

Sec. 62-103(c). Invitation required for going onto private property.

Any peddler, solicitor, or vendor possessing the permit required by section 62-103(e) may go onto private property for the purpose of selling, renting or soliciting for sale or rental of any goods, merchandise or services only between the hours of 9:00 a.m. and 4:00 p.m. each day, Monday through Friday, without specific invitation of the owner or occupant of such property. At all other times on Monday through Friday, all times on Saturday and Sunday and all times on major holidays, no such peddler, solicitor or vendor may go upon private property unless an appointment for such visit has been made by telephone or letter prior to the actual time of the visit. Notwithstanding anything to the contrary in this article, peddlers, solicitors and vendors may not go upon any private property which displays a "No Trespassing" or ANo Soliciting@ sign which prohibits solicitations, or otherwise conveys that door-to-door solicitations are forbidden or unwelcome, unless an appointment was made by telephone or letter prior to the actual time of the visit.

Sec. 62-103(d). Exemptions.

This article is not and shall not be applicable to the selling, or offering for sale, of any goods, merchandise or services, or exhibiting the same for sale or for the purpose of taking orders for, the sale thereof with reference to:

- (1) Any elementary, high school, community college or university-sponsored fundraising activity, or any activity involving an organization or association of school-age children such as, but not limited to, the Boy or Girl Scout;
- (2) Any church fundraising activity or any activity involving an organization or association of a church such as, but not limited to, the Knights of Columbus.

Sec. 62-103(e). Permit-Required.

It shall be unlawful for any peddler, solicitor or door-to-door vendor to offer for sale or rental, exhibit for sale or rental, or exhibit for the purpose of taking orders for sale or rental, any goods, merchandise or services without first obtaining a permit from the city.

Sec. 62-103(f). Same-Fee.

The city shall issue a permit authorizing an individual or entity to sell or rent, exhibit for sale or rent, offer for sale or rental, or exhibit for the purpose of taking orders for sale or rental, from the location identified on the permit or on a door-to-door basis, the goods, merchandise or services, only after such peddler, solicitor or door-to-door vendor has fully complied with the provisions of this article and has paid the sum of \$200.00 for the issuance of such permit. Notwithstanding the foregoing, any individual or entity utilizing a cart or operating a booth at a festival, fair or parade shall instead pay a permit fee of \$25.00 per day for each cart or booth, and the additional fee required by section 62-103(k).

Sec. 62-103(g). Same-Conditions for issuance.

- (a) *Application required.* The peddler, solicitor or door-to-door vendor shall make an application to the city no less than ten days prior to the date of the contemplated sale, rental or exhibit to be held, which application shall be in a form prescribed by the city, and which shall include, but not be limited to, the following information:
- (1) The full name and address of the applicant;
 - (2) The location of his or its principal office and place of business;
 - (3) The location from which the applicant will sell, lease, exhibit for sale or lease, offer for sale or lease or exhibit for the purpose of taking orders for the sale or lease of his or its goods, merchandise or services, or a statement that the activity will be only on a door-to-door basis;
 - (4) The name and address of each assistant, associate or employee who will work for and under the applicant; and
 - (5) The names and addresses of the applicant's officers, partners, members or principals.
- (b) *Supporting information; bond required.* The application for a permit must be accompanied by:
- (1) A statement showing the kind and character of the goods, merchandise or services to be sold, leased, offered for sale or lease or exhibited;
 - (2) A certified copy of the charter, if the applicant is a corporation;
 - (3) A certified copy of its articles of partnership or articles of organization for a limited liability company, if the applicant is a partnership or limited liability company;
 - (4) The documents forming or organizing the entity if the entity is not a corporation, partnership or limited liability company;
 - (5) Valid state issued driver's license or valid state issued identification card.
 - (6) A statement as to whether or not the applicant has been convicted of any crime, misdemeanor or violation of any municipal or parish/county ordinance, the nature of the offense and the punishment or penalty assessed;

- (7) A bond in the sum of not less than \$5,000.00 which shall be executed by the applicant as principal, with one or more good and sufficient sureties satisfactory to the city, which bond shall be payable to the city for the use and benefit of any person entitled thereto, and conditioned that the principal will pay all damages to persons or property caused by the applicant while conducting its operations. The bond shall remain in full force and effect for the duration of the permit and for two years thereafter.

Sec. 62-103(h). Same-Scope; transferability; increased fees for additional employees.

The permit of an applicant required by section 62-103(e) shall not be transferable from one applicant to another person or entity. It shall give authority for no more than one person to sell, lease, exhibit for sale or lease, offer for sale or lease or exhibit for the purpose of taking orders for the sale or lease of goods, merchandise or services, except that any applicant obtaining such permit shall be allowed two assistants, associates or employees and, in the event that the person receiving such permit employs or associates more than two assistants, associates or employees, the permit fee shall be increased by the sum of \$25.00 for each additional assistant, associate or employee.

Sec. 62-103(i). Same-Duration and display.

The permit required by section 62-103(e) shall expire on December 31st in the year of issuance, regardless of the date it was issued. The original permit shall be prominently displayed in a conspicuous place in the permitted location or with the applicant if there is no location but door-to-door solicitation only, and shall remain so displayed as long as any goods, merchandise or services are being sold, leased, or exhibited.

Sec. 62-103(j) Revocation.

Any permit issued under the provisions of this article may be revoked by the city for the violation by the permittee, assistants, employees or associated of any city ordinance, state law or parish.

Sec. 62-103(k). Occupational license required.

All peddlers and itinerant vendors, as the same are defined by the state revised statutes, shall obtain annually an occupational license, the fee for which shall be \$100.00.

ORDINANCE NO. 24-809

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
BROUSSARD, LOUISIANA REVISING SUBDIVISION REGULATIONS**

The City Council of the City of Broussard, Louisiana, meeting in regular session with a quorum being present, after due deliberation and discussion, and having considered the best interest and welfare of the public and the citizens of Broussard, adopted the following Ordinance:

WHEREAS, the City Council of the City of Broussard finds that the growth of the City, including the increase in subdivisions of land within the City has created a need to revise subdivision regulations; and

WHEREAS City officials have worked diligently to address the needs of the City relating to subdivision of lands, and have recommended adoption of revised regulations as set forth in Exhibit A which is made a part hereof by reference.

THEREFORE, BE IT ORDAINED that the regulations of the City of Broussard for the subdivision of land be and are hereby revised and the regulations as shown in the attached Exhibit A, be and are hereby adopted.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the _____ of Sept. 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

ORDINANCE NO: 24-810

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, TO AMEND THE 2024-2025 OPERATING BUDGET OF REVENUES
AND EXPENDITURES TO INCREASE AUTHORIZED
EXPENDITURES FOR DOWNTOWN MAIN STREET IMPROVEMENTS
FOR PHASE 2A, 2B, 2C**

The City Council for the City of Broussard, Louisiana, meeting in regular session on the 27th day of August, 2024 with a quorum being present, adopted the following Ordinance.

WHEREAS, the Broussard City Council finds that it is in the best interests of the citizens of Broussard to continue the improvements to Main Street in the City of Broussard; and

WHEREAS, City officials have determined that construction of the next phases of Main Street improvements requires additional funding of Four Million Five Hundred Thousand Dollars (\$4,500,000.00);

WHEREAS, the Broussard City Council desires to amend the 2024/2025 Operating Budget of Revenues and Expenditures to authorize expenditures for said improvements.

THEREFORE, BE IT ORDAINED by the City Council of the City of Broussard, Louisiana, that the 2024/2025 Operating Budget of Revenues and Expenditures be amended to increase authorize expenditures by \$4,500,000/00 for phases 2A, 2B, and 2C of the Downtown Main Street Improvements Phase 2A, 2B and 2C Project.

BE IT FURTHER ORDAINED that the Mayor is hereby authorized to take such further action as is necessary in his opinion to facilitate construction of said improvements.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the
_____ of September, 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor