



Mayor
Ray Bourque
mayorbourque@broussardla.com
www.cityofbroussard.com

Council:
Angel Racca - District I
David M. Bonin - District II
Jesse Regan - District III
Heather Girouard - District IV
David Forbes - District V
Kody Allen - District VI
Jeff Delahoussaye - At Large

**AGENDA FOR THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA HELD ON
TUESDAY, August 27, 2024 AT 6:00 P.M. AT
414 EAST MAIN STREET, COUNCIL CHAMBERS**

**Meetings are streamed live. Please visit our website at
<https://www.cityofbroussard.com/government/city-council>
to obtain access to our live meetings.**

- 1. OPENING** Mayor Bourque
 - 1.1 Pledge of Allegiance
 - 1.2 Invocation

- 2. MINUTES** Mayor Bourque
 - 2.1 Acceptance of Minutes of the August 27, 2024 Regular Meeting

- 3. FINANCIAL REPORT** Mayor Bourque
 - 3.1 Approval of the June 2024 financial report

- 4. OTHER BUSINESS** Mayor Bourque/Walter Comeaux/
Councilman Bonin
 - 4.1 Montagnet & Domingue, Inc.
Ibrahim Balbeisi Development
Variance request for the development on North Morgan and Glenn Street

5. RESOLUTIONS

Mayor Bourque/
Daniel Hutchinson

5.1 Resolution #803-24

A resolution approving the substantial completion of the Albertsons Villas Lift Station Betterment Design

Mayor Bourque

5.2 Resolution #804-24

A resolution approving the Louisiana Systems Compliance Questionnaire for the period covering July 1, 2023 through June 30, 2024

Mayor Bourque/
Daniel Hutchinson

5.3 Resolution #805-24

A resolution approving the act of dedication of all streets and rights of ways in Oakmont Subdivision from Garber Subdivision, LLC

6. ORDINANCES FOR INTRODUCTION

Mayor Bourque/
Councilman Forbes

6.1 Ordinance #24-808

An ordinance amending the Code of Ordinances to add sections 62-103 relating To peddlers, solicitors and vendors

Mayor Bourque/
Walter Comeaux

6.2 Ordinance #24-809

An ordinance amending the Code of Ordinances regulating and governing subdivision of land in the City of Broussard

Mayor Bourque/
Joseph Marino

6.3 Ordinance #24-810

An ordinance amending the Operating Budget of Revenues and Expenditures for the year 2024/2025 to increase authorized expenditures for Downtown Main Street Improvements Phase 2A, 2B and 2C

7. ORDINANCES FOR ADOPTION

Mayor Bourque/
Chief Olivier

7.1 Ordinance #24-805

An ordinance amending the 2024/2025 Operating Budget of Revenues and Expenditures up to \$11,000 for police equipment

Mayor Bourque/
Mel Bertrand

7.2 Ordinance #24-806

An ordinance declaring certain property salvage and authorizing disposition (railroad flatcars)

Mayor Bourque/
Councilman Delahoussaye

7.3 Ordinance #24-807

An ordinance granting a waiver for the Villas at Albertsons, LLC regarding sidewalks

8. ADJOURNMENT

Mayor Bourque

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
ON Tuesday, August 13, 2024
AT 6:00 P.M. AT 414 EAST MAIN STREET, COUNCIL CHAMBERS**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Kody Allen (District 6), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Callie Laviolette (Chief Administrative Officer), Susie Richard (Executive Assistant to the Mayor), Millicent Norbert (Director of Tourism), Mark Rigsby (Communications Coordinator), Mel Bertrand (City Manager/Director of Public Works) Oscar Reed (City Attorney), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Aaron Spell (Assistant Chief), Walter Comeaux (City Engineer), Ben Theriot (Code Enforcement Officer), Jamison Abshire (Director of Parks and Recreation)

Absent:

1. OPENING

1.1 Pledge of Allegiance

1.2 Invocation done by Pastor Whitney with First Baptist Church

2. MINUTES

2.1 Acceptance of Minutes of the July 23, 2024, Regular Meeting

Motion by Councilman Delahoussaye

Second by Councilwoman Girouard

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

Mayor Bourque requested the council take up Item #4.1, Resolution #796-24, the re-naming of Bercegeay Road to Mayor Charles Langlinais Lane, being the Langlinais family is here tonight.

Motion by Councilman Bonin

Second by Councilman Delahoussaye

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

4.1 Resolution #796-24

A resolution approving the re-naming of Bercegeay Road to Mayor Charles Langlinais Lane

Motion by Councilman Bonin

Second by Councilman Delahoussaye

Discussion: Mayor Bourque stated that Carolyn Langlinais, the wife of former Mayor Charles Langlinais, his son David and his sister Angel Greer are here tonight. Mayor Bourque stated that Charlie was a lifelong servant of Broussard and devoted his career to public service. He was a council member from March 1987 to December 2018. He became Mayor in January 1991 and served until 2018. He dedicated 30 years of his life to this city. While in office, he was an innovative leader who attracted Home Depot, Walmart, Stine's Lumber and Albertsons to the city. He also led the community during the construction of Albertson Parkway and Ambassador Caffery. Former Mayor Langlinais passed away on January 24, 2023. The family of Mr. Langlinais thanked the mayor and Council for this great honor.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

3. OTHER BUSINESS

3.1 Proclamation for National Night Out on Tuesday, October 1, 2024, at St. Julien Sports Complex

Chief Olivier stated they will be hosting National Night Out at St. Julien Park on Tuesday, October 1, 2024. They will provide vendors, plenty of food and fun for the family. There will be several displays from Acadian Ambulance, the Fire Department and the Police Department.

3.2 Variance request for 307 Canary Palm Way

Tracy and Ashley Patterson

Motion by Councilman Regan

Second by Councilman Delahoussaye

Discussion: Councilman Regan stated the Pattersons' went to apply for a swimming pool permit and that is when they found out they would need a variance, so they reached out to him. There is an existing 50- foot set-back on North Larriviere, which would put the pool three feet from their back door. Councilman Regan stated we will never need the 50 -foot right of way because, he feels we will never widen North Larriviere. The property owners have agreed to sign a hold harmless. Walter stated this setback was formulated by LCG, which at the time we were requiring the same thing. Mel stated he spoke to Councilman Regan and Ben, and they all feel we will never use this right of way. Councilman Regan stated perhaps we can address changing this right of way for the entire road along North Larriviere, so that we do not have to grant variances in the future for of the other property owners.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

3.3 Condemnation of 215 Loul Street #A

Batiste Property

Motion by Councilman Delahoussaye

Second by Councilwoman Girouard

Discussion: Ben Theriot stated this property is being brought to the council, because the Building Official has recommended it be condemned and demolished. There is criminal activity going on at the property per Chief Olivier. The narcotics division has recovered weapons as well as guns being stashed in the house. Ms. Cynthia Batiste, the owner of the property, addressed the council. She stated the problem has been taken care of. She had the home demolished. The council thanked her for taking care of this matter so quickly. Ben will confirm it has been done. Councilwoman Girouard questioned, why only this home was coming up for condemnation, if there are more than one home on the property? Ben stated the other home is livable and does not need to be condemned.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

3.4 Condemnation of 200 St Des Porres
George Norbert/Gary Benjamin Property
Motion by Councilman Delahoussaye
Second by Councilwoman Girouard

Discussion: Ben stated this property previously came to the council. The owner was going to remodel the property and open a clinic. She had to do Fire Marshall submittals for her plans, but nothing was ever done. Now the walls are falling down. The neighbors are complaining. Mrs. Sharon Norbert addressed the council. She stated she had to have a back procedure, which is why this project has been delayed. She said the strong winds we had made the walls fall because that was the weakest point of the structure. She requested the council allow her to put a fence up around the structure and allow her to work on it. Mr. Hank Morvant, a friend of Mrs. Norbert, addressed the council. He stated he will find her a contractor or a partner to move on with this project. He is asking for 30 days, and she will put up the fence and, in the meantime, clean up the area. Mayor Bourque stated this was brought up one year ago and nothing was done. The city would be satisfied if the walls would come down. Mrs. Norbert stated she doesn't want to tear down the walls because they are sentimental value to her. Councilman Delahoussaye stated he has no problem if Mrs. Norbert puts up the fence and giving her 30 days to get a contract signed with a contractor. Mayor Bourque stated we can move forward with the 30- day condemnation notice as long as Ms. Norbert puts up the fence and has an executed with a contractor within 30 days with

her plans for the building, if not the condemnation of the building will proceed. The council had no problem with this.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

3.5 Condemnation of 308 East Monroe Street

Hebert/Helen Thomas Property

Motion by Councilman Delahoussaye

Second by Councilman Bonin

Discussion: Ben stated the family came forward a few months ago to stress their want to fix up the home. Today is the first day he spoke to the contractor they were hiring which was only an electrical contractor. The family was not present. Ben stated the family wanted more time and we gave them more time. Councilman Regan suggested we move forward with the 30-day condemnation notification to see if the owner gets and executed agreement with a contractor and if they do not, then we move forward with the condemnation of the home. The council agreed. Ben stated all the utilities have already been disconnected from the home.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

4 RESOLUTIONS

4.2 Resolution #801-24

A resolution approving the Lake Talon Road Sewer System Project as Substantial Completed

Motion by Councilman Delahoussaye

Second by Councilman Allen

Discussion: Daniel stated this is the lift station near Safe Source. It is a couple of weeks old. A punch list was done.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

4.3 Resolution #802-24

A resolution declaring certain items currently owned by and in the possession of the city as salvage and no longer useful to the City of Broussard and authorizing the disposition

Motion by Councilman Delahoussaye

Second by Councilman Allen

Discussion: Councilman Bonin questioned if we would send these items to an auctioneer? Tina informed him these items are all junk, with the exception of the vehicles. The others will be disposed of as we have done in the past.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

5 **ORDINANCES FOR INTRODUCTION**

5.1 Ordinance #24-805

Amending the 2024/2025 Operating Budget of Revenues and Expenditures up to \$11,000 for police equipment

Motion by Councilman Forbes

Second by Councilman Delahoussaye

Discussion: Chief Olivier stated this is for metal detectors for the front entrance of the new building and 2 computers for the court system.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca

- District 2 - David Bonin
- District 3 - Jesse Regan
- District 4 - Heather Girouard
- District 5 - David Forbes
- District 6 - Kody Allen
- At Large - Jeff Delahoussaye

5.2 Ordinance #24-806

An ordinance declaring certain property as salvage and authorizing disposition (railroad flatcars)

Motion by Councilman Delahoussaye

Second by Councilman Allen

Discussion: Mayor Bourque stated this is two 80-foot railroad flatcars. We have tried to auction them twice with no luck. After the bidders found out the cost to move the cars, they backed down from their bid.

Final Resolution: Motion Approved

- YEAS:
- District 1 - Angel Racca
 - District 2 - David Bonin
 - District 3 - Jesse Regan
 - District 4 - Heather Girouard
 - District 5 - David Forbes
 - District 6 - Kody Allen
 - At Large - Jeff Delahoussaye

5.3 Ordinance #24-807

An ordinance granting a waiver to Villas at Albertson, LLC for sidewalks

Motion by Councilman Delahoussaye

Second by Councilman Allen

Discussion: Mayor Bourque stated this is in front of the Villas at Albertsons. Councilman Delahoussaye stated this is only on one side of Albertson Parkway to Morgan Street. If we make the contractor put the sidewalks, they will not go all the way to Morgan Street, they will drop into the ditch at the next property. Walter stated when the developer came to the Planning Commission this was one of the requirements. At first the developer wanted a pedestrian crossing to the Commons, which we do not allow. Councilman Bonin stated it is public safety issue. They will cross over somewhere. There is heavy foot traffic in that area and there are businesses on both sides. The developer had agreed to this. Councilman Delahoussaye stated he is the one that feels this is not needed. Councilman Bonin stated he feels he should build it,

because it is a public safety issue. Councilman Delahoussaye stated it is also a safety issue if a sidewalk is put and they walk to the end of the sidewalk in a ditch.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

NAYS: District 2 - David Bonin

6. ORDINANCES FOR ADOPTION

6.1 Ordinance #24-800

An ordinance providing for the issuance and sale of not exceeding Seven Million Five Hundred Thousand Dollars (\$7,500,000) of Recreational Facility Sales Tax Revenue Bonds of the City of Broussard, State of Louisiana, in one or more series; approving the preliminary official statement in connection therewith; providing for the sale of said bonds; and providing for other matters in connection therewith.

Motion by Councilman Bonin

Second by Councilman Regan

Discussion: Mayor Bourque explained this was brought up at the last meeting and is up for final adoption tonight.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

6.2 Ordinance #24-801

An ordinance providing for the issuance and sale of not exceeding Seven Million Five Hundred Thousand Dollars (\$7,500,000) of Public Improvement Sales Tax Revenue Bonds of the City of Broussard, State of Louisiana, in one or more series; approving the preliminary official statement in connection therewith; providing for the sale of said bonds; and providing for other matters in connection therewith.

Motion by Councilman Bonin

Second by Councilman Regan

Discussion: Mayor Bourque explained this was also brought up at the last meeting and is up for final adoption tonight.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
NAYS: At Large - Jeff Delahoussaye

6.3 Ordinance #24-802

An ordinance of the city amending the Code of Ordinances to add Section 54-8 relating to litter prevention

Motion by Councilman Bonin

Second by Councilman Delahoussaye

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 District 6 - Kody Allen
 At Large - Jeff Delahoussaye

6.4 Ordinance #24-803

An ordinance amending the Zoning Ordinance regarding regulations and procedures for permitting and placement of buildings and other structures in the city of Broussard

Motion by Councilman Bonin

Second by Councilwoman Girouard

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes

District 6 - Kody Allen
At Large - Jeff Delahoussaye

6.5 Ordinance #24-804

An ordinance annexing property located on the southern side of LA Highway 92 (Young Street) in Section 9, Township 11 South, Range 5 East, Lafayette Parish, Louisiana and placed in City of Broussard District 5 for the purpose of voting known as the Jace and Vanessa Lopez Annexation, 1308 Young Street, Broussard, LA

Motion by Councilman Forbes

Second by Councilman Delahoussaye

Discussion: No public comments.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca
District 2 - David Bonin
District 3 - Jesse Regan
District 4 - Heather Girouard
District 5 - David Forbes
District 6 - Kody Allen
At Large - Jeff Delahoussaye

7. ADJOURNMENT



MAYOR RAY BOURQUE



TINA EMERT, CITY CLERK



Mayor
Ray Bourque
mayorbourque@broussardla.com
www.cityofbroussard.com

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BROUSSARD PLANNING, ZONING & CODES
PLAT REVIEW REPORT
WAIVER REVIEW

August 20, 2024
Broussard Planning – December 2023 Hearing
South Morgan & Glenn Street
Single Family Residential Development
2023000-001AP

The Broussard Planning Commission granted Preliminary Plat Approval to the above referenced project during their December 2023 hearing. This approval was granted subject to all of the requirements contained in the Plat Review Report dated November 28, 2023. Because of a number of problematic issues, the Commission granted approval with the understanding that the developer would be afforded the opportunity to work through these issues with the administration.

Subsequent to that hearing the developer met with city administration and two council members in an effort to resolve the outstanding issues. Attached is a revised plat submitted after that meeting.

Following are the commission conditions, presented in italics and our comments presented in bold.

GENERAL COMMENTS (Not Subject to Waiver)

- 1. This proposed development is a 0.56-acre tract. The developer proposes to construct a 6 lot Single Family Residential Subdivision.*

The current proposal is for five lots.

- 2. This development lies within the Old Town Special Overlay District and is subject to that ordinance as well. The overlay district report is included in the commissioner's packet.*
- 3. This property is located in FEMA Zone X (outside of the 100-year floodplain).*
- 4. City ordinances require that the Finished Floor elevation of the structures be*

- a minimum of 12" above the centerline of the road fronting the structure or 12" above the Base Flood Elevation whichever is greater.*
5. *A Louisiana Department of Health permit is required prior to commencement of construction.*
 6. *The developer is solely responsible to provide water and sewer service to the point of service of each unit.*
 7. *No determination has been made at this time as to the adequacy of the city water infrastructure regarding fire flows or domestic water needs. The developer may be required to participate in infrastructure improvements with regard to the city's ability to provide acceptable water service to the development. The developer may also be required to provide additional onsite infrastructure to ensure that the City's fire rating is not impacted in a negative way.*
 8. *No determination has been made at this time as to the downstream capacity of the city sewer system. The developer may be required to participate in infrastructure improvements with regard to the city's ability to accept sewer flows from the proposed development.*
 9. *Hydrant placement within the development shall be acceptable to the Broussard Fire Department.*
 10. *This development is subject to the current Stormwater Management ordinance and to the drainage requirements of the Old Town Special Overlay District. Construction plans, Specifications & Drainage Impact Analysis shall be submitted to the City for review. The proposed development shall be required to be constructed to City of Broussard Requirements.*
 11. *Place a note on the plat that City Ordinances do not permit fences to be placed within or across City servitudes.*
 12. *Sidewalks are required within residential subdivisions and may be constructed at the time that the residence is constructed. Certificates of Occupancy will not be issued until such time that the sidewalks are constructed.*

Waiver requested.

STREET AND ACCESS COMMENTS

1. *Provide an additional 10' of right of way on South Morgan Avenue. Provide an additional 15' of right of way along Glenn Street.*

Waiver requested.

2. *Provide a 15' sidewalk, drainage and utility easement along South Morgan Avenue and along Glenn Street.*

Waiver requested.

3. *Provide 25' fillets at the R/W intersection of the South Morgan Avenue and Glenn Street.*

Waiver requested.

4. *The developer shall assign municipal numbers, acceptable to the City of Broussard for each lot.*
5. *In accordance with the requirements of the Old Town Special Overlay District, provide a 20' Building Setback from all exterior perimeter property lines and from all public streets.*
6. *Head in parking is not permitted, further each unit shall be required to have four parking spaces, refer to the Old Town Special Overlay District report.*

The parallel parking shown along Morgan Avenue must be lengthened to accommodate two vehicles in order to meet the parking requirements of the Old Town Special Overlay District.

DESIGN REVIEW

The City does not perform partial design reviews or issue partial approvals. Due to the interrelation of all design elements necessary to construct a subdivision a complete design package submission is required prior to the commencement of the design review process. It is the responsibility of the Engineer/Architect of record to provide the complete design packet to the city. This packet shall include, at a minimum, the following items:

1. *Construction Plans & Specifications along with a written certification that the submission is in conformance with City Ordinances and requirements.*
2. *Drainage Impact Analysis along with a written certification that the analysis was performed in accordance with City Ordinances. A further written certification shall be required stating that in the construction of the proposed subdivision will have no "adverse or measurable negative impact to drainage within the area."*
3. *State Law requires that prior to commencement of construction of water and sewer infrastructure a permit is required from the Louisiana Department of Health. A copy of the LDH submittal (including data sheets) shall be provided to the City as part of the design review packet. A copy of the LDH Permit shall be required prior to commencement of construction of water and sewer infrastructure.*
4. *Copy of Driveway Permit Application, if applicable, for projects connecting to State Highways.*
5. *Copy of Utility Permit Application, if applicable, for projects requiring utility work within State Highway rights-of-way.*
6. *Copy of Notice of Intent filed with LDEQ.*
7. *Copy of Request for Preliminary Determination to LDEQ for those developments contemplating the installation of a Package Sewerage Treatment Plant.*
8. *Traffic Impact Analysis if required.*

The current proposal shall require a side setback variance to accommodate zero lot line homes with 6' side separation.

Report prepared by: Walter S. Comeaux, III, PE, PLS

Letter to Broussard Mayor, Councilmen at Large, and City Council
May 22, 2024

I live adjacent to or near the vicinity of the proposed construction of 5 houses to be built on the vacant lot facing Morgan Street and Glenn St. in Broussard. I, along with several neighbors, have legitimate concerns about the impact that will be felt in our neighborhood. While some construction is understood to be coming, the proposal in front of the Council would require variances from approved Codes that were passed with the intent of keeping this area of Broussard from experiencing unneeded and unwise development.

Building 5 single 2 story houses on a .38 acre of land, especially on Morgan Street, is incredibly dense and not in character with goals of our older Broussard neighborhood:

Please grant no Code Variances for any Glenn Street Traffic, Parking, or Access.

1. There are concerns, given our traffic challenges, that the impact of how utility companies and the city will service sewer, water, and storm drainage. Handling the extra demands of 5 more houses only brings additional traffic and congestions in and out of the substandard Glenn Street portal.
2. As is, entering or exiting from Glenn Street onto Morgan Street is a hazard. Today Glenn Street barely allows larger delivery trucks, garbage trucks, or anything towing a trailer. The city code calls for each of the 5 units to accommodate 4 cars while not parking or entering from Morgan Street. This means up to 20 cars will have to filter in and out of Glenn Street to park behind the houses. This is unsafe and unacceptable. **Please grant no Variance.** As is, parking in the neighborhood is limited. Where will overflow go to park but our neighborhood? Isn't this the point of having Codes in place?
3. Security, privacy, and density are real concerns. No one likes two story houses butting up into their back yard giving viewing access especially of their children playing. Is there a way to insure the viewability from the 2nd story be toward the front of the houses, not the side or back?
4. 5 houses on that small tract seems particularly dense, crowded, and overbearing. It would detract from the charm and character of Old Broussard by putting so many houses in such a small area on Morgan Street. The number of houses proposed for that size lot is not at all in keeping with the character of that area. Please, protect our city, residents, charm, and livability in Old Town Broussard. Codes were adopted to prevent future development mistakes. Please enforce Broussard codes.

Sincerely,

Signature:  Printed Name: Diana H Celetto

Address: 303 S ST PIERRE ST - BROUSSARD LA 70318

Letter to Broussard Mayor, Councilmen at Large, and City Council
May 21, 2024

I live adjacent to or near the vicinity of the proposed construction of 5 houses to be built on the vacant lot facing Morgan Street and Glenn St. in Broussard. I, along with several neighbors, have legitimate concerns about the impact that will be felt in our neighborhood. While some construction is understood to be coming, the proposal in front of the Council would require variances from approved Codes that were passed with the intent of keeping this area of Broussard from experiencing unneeded and unwise development.

Building 5 single 2 story houses on a .38 acre of land, especially on Morgan Street, is incredibly dense and not in character with goals of our older Broussard neighborhood:

Please grant no Code Variances for any Glenn Street Traffic, Parking, or Access.

1. There are concerns, given our traffic challenges, that the impact of how utility companies and the city will service sewer, water, and storm drainage. Handling the extra demands of 5 more houses only brings additional traffic and congestions in and out of the substandard Glenn Street portal.
2. As is, entering or exiting from Glenn Street onto Morgan Street is a hazard. Today Glenn Street barely allows larger delivery trucks, garbage trucks, or anything towing a trailer. The city code calls for each of the 5 units to accommodate 4 cars while not parking or entering from Morgan Street. This means up to 20 cars will have to filter in and out of Glenn Street to park behind the houses. This is unsafe and unacceptable. **Please grant no Variance.** As is, parking in the neighborhood is limited. Where will overflow go to park but our neighborhood? Isn't this the point of having Codes in place?
3. Security, privacy, and density are real concerns. No one likes two story houses butting up into their back yard giving viewing access especially of their children playing. Is there a way to insure the viewability from the 2nd story be toward the front of the houses, not the side or back?
4. 5 houses on that small tract seems particularly dense, crowded, and overbearing. It would detract from the charm and character of Old Broussard by putting so many houses in such a small area on Morgan Street. The number of houses proposed for that size lot is not at all in keeping with the character of that area. Please, protect our city, residents, charm, and livability in Old Town Broussard. Codes were adopted to prevent future development mistakes. Please enforce Broussard codes.

Sincerely,

Signature: Susie Girouard . Printed Name: Susie Girouard

Address: 309 S. St. Pierre St. Broussard, LA 70518

Letter to Broussard Mayor, Councilmen at Large, and City Council
May 21, 2024

I live adjacent to or near the vicinity of the proposed construction of 5 houses to be built on the vacant lot facing Morgan Street and Glenn St. in Broussard. I, along with several neighbors, have legitimate concerns about the impact that will be felt in our neighborhood. While some construction is understood to be coming, the proposal in front of the Council would require variances from approved Codes that were passed with the intent of keeping this area of Broussard from experiencing unneeded and unwise development.

Building 5 single 2 story houses on a .38 acre of land, especially on Morgan Street, is incredibly dense and not in character with goals of our older Broussard neighborhood:

Please grant no Code Variances for any Glenn Street Traffic, Parking, or Access.

1. There are concerns, given our traffic challenges, that the impact of how utility companies and the city will service sewer, water, and storm drainage. Handling the extra demands of 5 more houses only brings additional traffic and congestions in and out of the substandard Glenn Street portal.
2. As is, entering or exiting from Glenn Street onto Morgan Street is a hazard. Today Glenn Street barely allows larger delivery trucks, garbage trucks, or anything towing a trailer. The city code calls for each of the 5 units to accommodate 4 cars while not parking or entering from Morgan Street. This means up to 20 cars will have to filter in and out of Glenn Street to park behind the houses. This is unsafe and unacceptable. **Please grant no Variance.** As is, parking in the neighborhood is limited. Where will overflow go to park but our neighborhood? Isn't this the point of having Codes in place?
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Sincerely,

Signature: Raymond Girovard . Printed Name: Raymond Girovard

Address: 309 S. St Pierre

Letter to Broussard Mayor, Councilmen at Large, and City Council
May __, 2024

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Sincerely,

Signature: Phyllis Baumann . Printed Name: Phyllis BAUMANS

Address: 401 S. Pierre Broussard La 70518

Letter to Broussard Mayor, Councilmen at Large, and City Council
May __, 2024

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Sincerely,

Signature: Cheree Murrell Printed Name: Cheree Murrell
Address: 403 S. St. Pierre Street

Letter to Broussard Mayor, Councilmen at Large, and City Council
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Sincerely,

Signature: Monica Bowen Printed Name: Monica Bowen
Address: 404 S. St. Pierre Broussard, LA 70518

Letter to Broussard Mayor, Councilmen at Large, and City Council
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Sincerely,

Signature: _____

Printed Name: _____

Address: _____

405 S. St. Pierre St. Broussard, LA 70514

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May __, 2024


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Sincerely,

Signature:  . Printed Name: Morgan Hicks
Address: 405 S Saint Pierre Street, Broussard 70518

May __, 2024

Letter to Broussard Mayor, Councilmen at Large, and City Council

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Sincerely,

Signature: . Printed Name: Lance Faul.

Address: 407 S Saint Pierre St, Broussard, LA

May 28 2024

Letter to Broussard Mayor, Councilmen at Large, and City Council

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Sincerely,

Signature: Colleen Faul . Printed Name: Colleen Faul

Address: 407 S. St. Pierre St., Broussard, LA 70518

Letter to Broussard Mayor, Councilmen at Large, and City Council
May 27, 2024

I live adjacent to or near the vicinity of the proposed construction of 5 houses to be built on the vacant lot facing Morgan Street and Glenn St. in Broussard. I, along with several neighbors, have legitimate concerns about the impact that will be felt in our neighborhood. While some construction is understood to be coming, the proposal in front of the Council would require variances from approved Codes that were passed with the intent of keeping this area of Broussard from experiencing unneeded and unwise development.

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Sincerely,

Signature: 

Printed Name: Michael Keefe

Address: 409 S St Pierre St. Broussard 70518

May ____, 2024

Letter to Broussard Mayor, Councilmen at Large, and City Council

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Sincerely,

Signature: Judy Keefe

Printed Name: Judy Keefe

Address: 409 S. St. Pierre, Broussard LA

May 23, 2024

Letter to Broussard Mayor, Councilmen at Large, and City Council

I live adjacent to or near the vicinity of the proposed construction of 5 houses to be built on the vacant lot facing Morgan Street and Glenn St. in Broussard. I, along with several neighbors, have legitimate concerns about the impact that will be felt in our neighborhood. While some construction is understood to be coming, the proposal in front of the Council would require variances from approved Codes that were passed with the intent of keeping this area of Broussard from experiencing unneeded and unwise development.

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Sincerely,

Signature: Grant Wooley . Printed Name: Grant Wooley.

Address: 410 J. St. Pierre.

May 23, 2024

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Sincerely,

Signature:  . Printed Name: SAMANTHA HUNTER

Address: 410 S ST. PIERRE

May ____, 2024

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Sincerely,

Signature: _____

Printed Name: _____

Address: _____

Brian Dupont
413 S Saint Pierre St Broussard LA 70518

Letter to Broussard Mayor, Councilmen at Large, and City Council
May ____, 2024

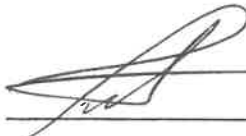
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Sincerely,

Signature:  . Printed Name: T. Courville

Address: 419 S St. Pierre Street, Broussard, LA 70318

Letter to Broussard Mayor, Councilmen at Large, and City Council
May ____, 2024

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Sincerely,

Signature: Bethany Chauvin . Printed Name: Bethany Chauvin
Address: 419 S. St. Pierre Street

Letter to Broussard Mayor, Councilmen at Large, and City Council
May 21, 2024

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Sincerely,

Signature: Kristen Domingue . Printed Name: Kristen Domingue

Address: 204 Glenn Street Broussard LA 70518

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May 21, 2024

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Sincerely,

Signature: Mary Jane Thibodeaux . Printed Name: Mary Jane Thibodeaux

Address: 204 Glenn Street Broussard LA 70518

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Sincerely,

Signature: Linda Romero . Printed Name: Linda Romero

Address: 210 Glenn St. Broussard La. 70518

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May 22, 2024

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Sincerely,

Signature: Richard J. Romero Printed Name: RICHARD J. ROMERO

Address: 210 GLENN ST. BROUSSARD, LA. 70518

May 22, 2024

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Sincerely,

Signature: Morgan Istre . Printed Name: Morgan Istre

Address: 216 Glenn St Broussard 70518

May 22, 2024

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Sincerely,

Signature: _____

Printed Name: _____

Address: _____

Marilyn Elliott

MARILYN ELLIOTT

216 ALTON ST BROUSSARD LA 70518

May __, 2024

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Sincerely,

Signature: 

Printed Name: TINA EMER

Address: 210 Howard Street, Broussard LA 70518

May ___, 2024

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Sincerely,

Signature: Marvin T. Ement . Printed Name: Marvin T. Ement

Address: 210 Howard St. Broussard

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Signature: Larry Hayes . Printed Name: LARRY HAYES
Address: 211 HOWARD BROUSSARD

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Sincerely,

Signature: Gayle Hayes . Printed Name: Gayle Hayes
Address: 211 Howard St, Broussard, LA.

Letter to Broussard Mayor, Councilmen at Large, and City Council
May 27, 2024

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Sincerely,

Signature:



Printed Name:

Robert Cantrell

Address:

219 Howard St Broussard LA 70518

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Sincerely,

Signature: Skylar Romero . Printed Name: Skylar Romero

Address: ~~215~~ Howard St Broussard, LA 70518

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Signature: Cindy Keating Guidry . Printed Name: CINDY KEATING GUIDRY
Address: 400 S MORGAN AVE BROUSSARD, LA 70518

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May __, 2024


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Building 5 single 2 story houses on a .38 acre of land, especially on Morgan Street, is incredibly dense and not in character with goals of our older Broussard neighborhood:

Please grant no Code Variances for any Glenn Street Traffic, Parking, or Access.

1. There are concerns, given our traffic challenges, that the impact of how utility companies and the city will service sewer, water, and storm drainage. Handling the extra demands of 5 more houses only brings additional traffic and congestions in and out of the substandard Glenn Street portal.
2. As is, entering or exiting from Glenn Street onto Morgan Street is a hazard. Today Glenn Street barely allows larger delivery trucks, garbage trucks, or anything towing a trailer. The city code calls for each of the 5 units to accommodate 4 cars while not parking or entering from Morgan Street. This means up to 20 cars will have to filter in and out of Glenn Street to park behind the houses. This is unsafe and unacceptable. **Please grant no Variance.** As is, parking in the neighborhood is limited. Where will overflow go to park but our neighborhood? Isn't this the point of having Codes in place?
3. Security, privacy, and density are real concerns. No one likes two story houses butting up into their back yard giving viewing access especially of their children playing. Is there a way to insure the viewability from the 2nd story be toward the front of the houses, not the side or back?? \
4. 5 houses on that small tract seems particularly dense, crowded, and overbearing. It would detract from the charm and character of Old Broussard by putting so many houses in such a small area on Morgan Street. The number of houses proposed for that size lot is not at all in keeping with the character of that area. Please, protect our city, residents, charm, and livability in Old Town Broussard. Codes were adopted to prevent future development mistakes. Please enforce Broussard codes.

Sincerely,

Signature:  . Printed Name: Lloyd A. Cironca-d?

Address: 411 S. Morgan

Letter to Broussard Mayor, Councilmen at Large, and City Council
May __, 2024

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Sincerely,

Signature Christine Belote . Printed Name: Christine Belote

Address: 411 S. Morgan Ave. Broussard La.

May 21, 2024

Letter to Broussard Mayor, Councilmen at Large, and City Council

I live adjacent to or near the vicinity of the proposed construction of 5 houses to be built on the vacant lot facing Morgan Street and Glenn St. in Broussard. I, along with several neighbors, have legitimate concerns about the impact that will be felt in our neighborhood. While some construction is understood to be coming, the proposal in front of the Council would require variances from approved Codes that were passed with the intent of keeping this area of Broussard from experiencing unneeded and unwise development.

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Sincerely,

Signature:



Printed Name:

Lisa Woodward

Address:

506 S Morgan, Broussard, LA

70518

May 24, 2024

Letter to Broussard Mayor, Councilmen at Large, and City Council

I live adjacent to or near the vicinity of the proposed construction of 5 houses to be built on the vacant lot facing Morgan Street and Glenn St. in Broussard. I, along with several neighbors, have legitimate concerns about the impact that will be felt in our neighborhood. While some construction is understood to be coming, the proposal in front of the Council would require variances from approved Codes that were passed with the intent of keeping this area of Broussard from experiencing unneeded and unwise development.

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Sincerely,

Signature: Lisa Woodward. Printed Name: Lisa Woodward

Address: 506 S Morgan, Broussard, LA
70518

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May 21, 2024

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Sincerely,

Signature: Leslie R. Segura Printed Name: Leslie R. Segura
Address: 107 W. Monroe St., Broussard, LA 70582

RESOLUTION NO.: 803-24

**A RESOLUTION OF THE CITY COUNCIL DECLARING THE ALBERTSONS
VILLAS LIFT STATION TO BE SUBSTANTIALLY COMPLETE**

WHEREAS, the City of Broussard, Louisiana awarded a contract to E.B. Feutch & Sons, LLC for the Lake Talon Road Sewer System Project; and

WHEREAS, the Engineer for the City of Broussard, Louisiana, has recommended that the contract be declared substantially complete as of August 12, 2024.

THEREFORE, BE IT RESOLVED by the City Council of the City of Broussard, Louisiana that the contract with E.B. Feutch & Sons, LLC for the Albertsons Villas Lift Station Betterment Design is hereby declared to be substantially complete, and the Certificate of Substantial Completion issued by the City Engineer for this project be and is hereby approved.

And this Resolution was submitted to a vote on the 27th day of August, 2024, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Resolution was declared adopted this 27th day of August, 2024.

RAY BOURQUE, Mayor

TINA EMERT, City Clerk

CERTIFICATION

I, TINA EMERT, the duly qualified and appointed Clerk of the City of Broussard, State of Louisiana do hereby certify that the above and foregoing Resolution is a true and correct copy from the minutes of the regular meeting of the Mayor and City Council of the City of Broussard, Louisiana, held on this, the 27th day of August, 2024.

TINA EMERT
City Clerk, City of Broussard

RESOLUTION NUMBER #804-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROUSSARD, LOUISIANA APPROVING THE LOUISIANA SYSTEMS COMPLIANCE QUESTIONNAIRE FOR THE PERIOD COVERING JULY 1, 2023 THROUGH JUNE 30, 2024

The City Council of the City of Broussard, Louisiana, meeting in regular session, on the 27th day August 2027 with a quorum being present, adopted the following Resolution:

WHEREAS, the City Council of the City of Broussard, Louisiana adopts, on a yearly basis, the Louisiana Compliance Questionnaire (for audit engagements of government agencies); and

WHEREAS, the City Council of the City of Broussard, Louisiana, and upon recommendation of its administration and its auditors approve the information provided by the Louisiana Compliance Questionnaire, a copy of said questionnaire is attached hereto; and

THEREFORE, IT BE RESOLVED that the City Council of City of Broussard, Louisiana hereby adopts and approves the Louisiana Compliance Questionnaire.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Resolution was declared adopted on the 27th day of August 2024 at Broussard, Louisiana.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

CERTIFICATE

I, TINA EMERT, hereby certify that I am duly selected and qualified Clerk for the City of Broussard, Louisiana and that the above and foregoing constitutes a full, true and correct copy of the Resolution adopted by the City Council of Broussard, Louisiana, on the 27th day of August 2024, at which time a quorum was present and voting.

TINA EMERT, City Clerk

**LOUISIANA COMPLIANCE QUESTIONNAIRE
(For Audit Engagements of Governments)**

Dear Chief Executive Officer:

Attached is the Louisiana Compliance Questionnaire that is to be completed by you or your staff. This questionnaire is a required part of a financial audit of Louisiana state and local government agencies. The completed and signed questionnaire must be presented to and adopted by the governing body, if any, of your organization by means of a formal resolution in an open meeting. Independently elected officials should sign the document, in lieu of such a resolution.

The completed and signed questionnaire and a copy of the adoption instrument, if appropriate, **must be given to the auditor at the beginning of the audit.** The auditor will, during the course of his/her regular audit, test the accuracy of the responses in the questionnaire. It is not necessary to return the questionnaire to the Legislative Auditor's office.

Certain portions of the questionnaire may not be applicable to your organization. In such cases, it is appropriate to mark the representation "not applicable." However, you must respond to each applicable representation. A 'yes' answer indicates that you have complied with the applicable law or regulation. A 'no' answer to any representation indicates a possible violation of law or regulation and, as such, should be fully explained. These matters will be reviewed by the auditor during the course of his/her audit. Please feel free to attach a further explanation of any representation.

Your cooperation in this matter will be greatly appreciated.

Sincerely,

Michael J Waguespack, CPA
Louisiana Legislative Auditor

Enclosure

**LOUISIANA COMPLIANCE QUESTIONNAIRE
(For Audit Engagements of Government Agencies)**

August 8, 2024 (Date Transmitted)

KOLDER, SLAVEN, & CO, LLC (CPA Firm Name)

183 S. BEADLE RD (CPA Firm Address)

LAFAYETTE, LA 70508 (City, State Zip)

In connection with your audit of our financial statements as of June 30, 2024 and for July 1, 2023 to June 30, 2024 (period of audit) for the purpose of expressing an opinion as to the fair presentation of our financial statements in accordance with accounting principles generally accepted in the United States of America, to assess our internal control structure as a part of your audit, and to review our compliance with applicable laws and regulations, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of August 8, 2024 (date completed/date of the representations).

PART I. AGENCY PROFILE

1. Name and address of the organization.

City of Broussard

310 E. Main Street

Broussard, LA 70518

2. List the population of the municipality or parish based upon the last official United States Census or most recent official census (municipalities and police juries only). Include the source of the information.

13,159 (Source: 2020 Census)

3. List names, addresses, and telephone numbers of entity officials. Include elected/appointed members of the governing board, chief executive and fiscal officer, and legal counsel.

See attached

4. Period of time covered by this questionnaire.

July 1, 2023 to June 30, 2024

5. The entity has been organized under the following provisions of the Louisiana Revised Statute(s) (R.S.) and, if applicable, local resolutions/ordinances.

Lawrason Act (R.S. 33:321-463)

6. Briefly describe the public services provided.

Administration, public safety (police and fire), public works (streets and drainage), economic development and tourism, recreation, utility (water, sewer, and garbage) services

7. Expiration date of current elected/appointed officials' terms.

All terms expire December 31, 2026

LEGAL COMPLIANCE

PART II. PUBLIC BID LAW

8. The provisions of the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration, State Purchasing Office have been complied with.

A) All public works purchases exceeding \$250,000 have been publicly bid.

B) All material and supply purchases exceeding \$60,000 have been publicly bid.

Yes [] No [] N/A []

PART III. CODE OF ETHICS LAW FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES

9. It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [] No [] N/A []

10. It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [] No [] N/A []

PART IV. LAWS AFFECTING BUDGETING

11. We have complied with the budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15) R.S. 39:33, or R.S. 39:1331-1342, as applicable:

A. Local Budget Act

1. We have adopted a budget for the general fund and all special revenue funds (R.S. 39:1305).

2. The chief executive officer, or equivalent, has prepared a proposed budget that included a budget message, a proposed budget for the general fund and each special revenue fund, and a budget adoption instrument that defined the authority of the chief executive and administrative officers to make budgetary amendments within various budget classifications without approval by the governing authority, as well as those powers reserved solely to the governing authority. Furthermore, the proposed expenditures did not exceed estimated funds to be available during the period (R.S. 39:1305).

3. The proposed budget was submitted to the governing authority and made available for public inspection at least 15 days prior to the beginning of the budget year (R.S. 39:1306).

4. To the extent that proposed expenditures were greater than \$500,000, we have made the budget available for public inspection and have advertised its availability in our official journal. The advertisement included the date, time, and place of the public hearing on the budget. Notice has also been published certifying that all actions required by the Local Government Budget Act have been completed (R.S. 39:1307).

5. If required, the proposed budget was made available for public inspection at the location required by R.S. 39:1308.

6. All action necessary to adopt and finalize the budget was completed prior to the date required by state law. The adopted budget contained the same information as that required for the proposed budget (R.S. 39:1309).

7. After adoption, a certified copy of the budget has been retained by the chief executive officer or equivalent officer (R.S. 39:1309).

8. To the extent that proposed expenditures were greater than \$500,000, the chief executive officer or equivalent notified the governing authority in writing during the year when actual receipts plus projected revenue collections for the year failed to meet budgeted revenues by five percent or more, or when actual expenditures plus projected expenditures to year end exceeded budgeted expenditures by five percent or more (R.S. 39:1311).

9. The governing authority has amended its budget when notified, as provided by R.S. 39:1311. (Note, general and special revenue fund budgets should be amended, regardless of the amount of expenditures in the fund, when actual receipts plus projected revenue collections for the year fail to meet budgeted revenues by five percent or more; or when actual expenditures plus projected expenditures to year end exceed budgeted expenditures by five percent or more. State law exempts from the amendment requirements special revenue funds with anticipated expenditures of \$500,000 or less, and exempts special revenue funds whose revenues are expenditure-driven - primarily federal funds-from the requirement to amend revenues.)

Yes No N/A

B. State Budget Requirements

1. The state agency has complied with the budgetary requirements of R.S. 39:33.

Yes No N/A

C. Licensing Boards

1. The licensing board has complied with the budgetary requirements of R.S. 39:1331-1342.

Yes No N/A

PART V. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING LAWS

12. We have maintained our accounting records in such a manner as to provide evidence of legal compliance and the preparation of annual financial statements to comply with R.S. 24:513 and 515, and/or 33:463.

Yes No N/A

13. All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes No N/A

14. We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes No N/A

15. We have had our financial statements audited in a timely manner in accordance with R.S. 24:513.

Yes No N/A

16. We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes No N/A

17. We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes No N/A

18. We have remitted all fees, fines, and court costs collected on behalf of other entities, in compliance with applicable Louisiana Revised Statutes or other laws.

Yes No N/A

19. We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes [] No [] N/A []

PART VI. MEETINGS

20. We have complied with the provisions of the Open Meetings Law, provided in R. S. 42:11 through 42:28.

Yes [] No [] N/A []

PART VII. ASSET MANAGEMENT LAWS

21. We have maintained records of our fixed assets and movable property records, as required by R.S. 24:515 and/or 39:321-332, as applicable.

Yes [] No [] N/A []

PART VIII. FISCAL AGENCY AND CASH MANAGEMENT LAWS

22. We have complied with the fiscal agency and cash management requirements of R.S. 39:1211-45 and 49:301-327, as applicable.

Yes [] No [] N/A []

PART IX. DEBT RESTRICTION LAWS

23. It is true we have not incurred any long-term indebtedness without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes [] No [] N/A []

24. We have complied with the debt limitation requirements of state law (R.S. 39:562).

Yes [] No [] N/A []

25. We have complied with the reporting requirements relating to the Fiscal Review Committee of the State Bond Commission (R.S. 39:1410.62).

Yes [] No [] N/A []

PART X. REVENUE AND EXPENDITURE RESTRICTION LAWS

26. We have restricted the collections and expenditures of revenues to those amounts authorized by Louisiana statutes, tax propositions, and budget ordinances.

Yes [] No [] N/A []

27. It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes [] No [] N/A []

28. It is true that no property or things of value have been loaned, pledged, or granted to anyone in violation of Article VII, Section 14 of the 1974 Louisiana Constitution.

Yes [] No [] N/A []

PART XI. ISSUERS OF MUNICIPAL SECURITIES

29. It is true that we have complied with the requirements of R.S. 39:1438.C.

Yes [] No [] N/A []

PART XI. QUESTIONS FOR SPECIFIC GOVERNMENTAL UNITS

Parish Governments

30. We have adopted a system of road administration that provides as follows:

- A. Approval of the governing authority of all expenditures, R.S. 48:755(A).
- B. Development of a capital improvement program on a selective basis, R.S. 48:755.
- C. Centralized purchasing of equipment and supplies, R.S. 48:755.
- D. Centralized accounting, R.S. 48:755.
- E. A construction program based on engineering plans and inspections, R.S. 48:755.
- F. Selective maintenance program, R.S. 48:755.
- G. Annual certification of compliance to the auditor, R.S. 48:758.

Yes [] No [] N/A [✓]

School Boards

31. We have complied with the general statutory, constitutional, and regulatory provisions of the Louisiana Department of Education, R.S. 17:51-400.

Yes [] No [] N/A [✓]

32. We have complied with the regulatory circulars issued by the Louisiana Department of Education that govern the Minimum Foundation Program.

Yes [] No [] N/A [✓]

33. We have, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules and recognize that your agreed-upon procedures will be applied to such schedules and performance measurement data:

Parish school boards are required to report, as part of their annual financial statements, measures of performance. These performance indicators are found in the supplemental schedules:

- Schedule 1, General Fund Instructional and Support Expenditures and Certain Local Revenue Sources
- Schedule 2, Class Size Characteristics

We have also, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules, and recognize that although the schedules will not be included in the agreed-upon procedures report, the content of the schedules will be tested and reported upon by school board auditors in the school board performance measures agreed-upon procedures report:

- Education Levels of Public School Staff
- Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers
- Public School Staff Data: Average Salaries

We understand that the content of the first two schedules will be tested and reported upon together.

Yes [] No [] N/A [✓]

Tax Collectors

34. We have complied with the general statutory requirements of R.S. 47.

Yes [] No [] N/A [✓]

Sheriffs

35. We have complied with the state supplemental pay regulations of R.S. 40:1667.7.

Yes [] No [] N/A [✓]

36. We have complied with R.S. 13:5535 relating to the feeding and keeping of prisoners.

Yes [] No [] N/A [✓]

District Attorneys

37. We have complied with the regulations of the DCFS that relate to the Title IV-D Program.

Yes [] No [] N/A [✓]

Assessors

38. We have complied with the regulatory requirements found in R.S. Title 47.

Yes [] No [] N/A [✓]

39. We have complied with the regulations of the Louisiana Tax Commission relating to the reassessment of property.

Yes [] No [] N/A [✓]

Clerks of Court

40. We have complied with R.S. 13:751-917 and applicable sections of R.S. 11:1501-1562.

Yes [] No [] N/A [✓]

Libraries

41. We have complied with the regulations of the Louisiana State Library.

Yes [] No [] N/A [✓]

Municipalities

42. Minutes are taken at all meetings of the governing authority (R.S. 42:20).

Yes [✓] No [] N/A []

43. Minutes, ordinances, resolutions, budgets, and other official proceedings of the municipalities are published in the official journal (R.S. 43:141-146 and A.G. 86-528).

Yes [✓] No [] N/A []

44. All official action taken by the municipality is conducted at public meetings (R.S. 42:11 to 42:28).

Yes [✓] No [] N/A []

Airports

45. We have submitted our applications for funding airport construction or development to the Department of Transportation and Development as required by R.S. 2:802.

Yes [] No [] N/A [✓]

46. We have adopted a system of administration that provides for approval by the department for any expenditures of funds appropriated from the Transportation Trust Fund, and no funds have been expended without department approval (R.S. 2:810).

Yes [] No [] N/A [✓]

47. All project funds have been expended on the project and for no other purpose (R.S. 2:810).

Yes [] No [] N/A [✓]

48. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 2:811).

Yes [] No [] N/A [✓]

Ports

49. We have submitted our applications for funding port construction or development to the Department of Transportation and Development as required by R.S. 34:3452.

Yes [] No [] N/A [✓]

50. We have adopted a system of administration that provides for approval by the department for any expenditures of funds made out of state and local matching funds, and no funds have been expended without department approval (R.S. 34:3460).

Yes [] No [] N/A [✓]

51. All project funds have been expended on the project and for no other purpose (R.S. 34:3460).

Yes [] No [] N/A [✓]

52. We have established a system of administration that provides for the development of a capital improvement program on a selective basis, centralized purchasing of equipment and supplies, centralized accounting, and the selective maintenance and construction of port facilities based upon engineering plans and inspections (R.S. 34:3460).

Yes [] No [] N/A [✓]

53. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 34:3461).

Yes [] No [] N/A [✓]

Sewerage Districts

54. We have complied with the statutory requirements of R.S. 33:3881-4159.10.
Yes [] No [] N/A [✓]

Waterworks Districts

55. We have complied with the statutory requirements of R.S. 33:3811-3837.
Yes [] No [] N/A [✓]

Utility Districts

56. We have complied with the statutory requirements of R.S. 33:4161-4546.21.
Yes [] No [] N/A [✓]

Drainage and Irrigation Districts

57. We have complied with the statutory requirements of R.S. 38:1601-1707 (Drainage Districts);
R.S. 38:1751-1921 (Gravity Drainage Districts); R.S. 38:1991-2048 (Levee and Drainage Districts); or
R.S. 38:2101-2123 (Irrigation Districts), as appropriate.
Yes [] No [] N/A [✓]

Fire Protection Districts

58. We have complied with the statutory requirements of R.S. 40:1491-1509.
Yes [] No [] N/A [✓]

Other Special Districts

59. We have complied with those specific statutory requirements of state law applicable to our district.
Yes [] No [] N/A [✓]

The previous responses have been made to the best of our belief and knowledge. We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you and the Legislative Auditor any known noncompliance that may occur subsequent to the issuance of your report.

_____ Mayor _____ Date

_____ City Clerk _____ Date

_____ Accounting Manager _____ Date

City of Broussard
City Officials
June 30, 2024

Ray Bourque, Mayor
310 E. Main Street
Broussard, LA 70518
(337) 837-6681

Angel Racca – District I Councilwoman
307 E. Fourth Street
Broussard, LA 70518
(337) 277-9222

David Bonin – District II Councilman
300 S St. Pierre Street
Broussard, LA 70518
(337) 207-8871

Jesse Regan – District III Councilman
100 Rattan Way
Youngsville, LA 70592

Heather Girouard – District IV Councilwoman
710 S. Morgan Avenue
Broussard, LA 70518
(337) 258-8687

David Forbes – District V Councilman
637 Easy Rock Landing Drive
Broussard, LA 70518
(337) 658-7602

Kody Allen – District VI Councilman
1404 S. Morgan Avenue
Broussard, LA 70518
(337) 852-8187

City of Broussard
City Officials (continued)
June 30, 2024

Jeff Delahoussaye – Councilman at Large
119 Reservoir Road
Broussard, LA 70518
(337) 654-0503

Vance Olivier – Chief of Police
414 E. Main Street
Broussard, LA 70518
(337) 837-6259

Tina Emert – City Clerk
310 E. Main Street
Broussard, LA 70518
(337) 837-6681

Gerald deLaunay – City of Broussard Attorney
Perrin, Landry, De Launay, Dartez
251 La Rue France
Lafayette, LA 70508
(337) 237-8500

RESOLUTION NO. 805-24

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, ACCEPTING THAT CERTAIN
ACT OF DEDICATION OF STREETS AND/OR SERVITUDES
OAKMONT SUBDIVISION**

WHEREAS, the continued progress and development of the City of Broussard, Louisiana, requires the development of real estate and access for the citizens of the City of Broussard, Louisiana, to public streets, as well as the obtaining of utility servitudes to be provided in accordance with applicable regulations promulgated by the City of Broussard, Louisiana; and

WHEREAS, Garber Subdivision, LLC desires to dedicate for public use, and for perpetual public maintenance for the public in general, but, in particular, in favor of the City of Broussard, certain streets as shown on the Act of Dedication of Streets and Easements for Oakmont Subdivision; and

WHEREAS, an Act of Dedication of Servitudes has been proposed by Garber Subdivision, LLC, dedicating streets and servitudes to the City for the ultimate benefit of the public, as reflected on the plat of survey referred to therein; and

THEREFORE, BE IT RESOLVED by the City of Broussard, Louisiana, that, conditioned on recordation of the said Act of Dedication of Servitudes into the public records for Lafayette Parish (if not already done), and conditioned inclusion of a provision therein that any reservations of mineral rights shall be subject to a restriction against surface use, the proposed Act of Dedication of Servitudes shall be accepted upon approval of the form of the dedication by the Mayor.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized and directed to review the proposed dedication, and once approved as to form by him, is authorized to accept the dedication.

And this Resolution was submitted to a vote on the 27th, August 2024, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTIONS:

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

CERTIFICATE

I, Tina Emert, Clerk of the City of Broussard, do hereby certify that the above is a true and exact copy of the Resolution adopted by the City Council of the City of Broussard, on the 27th day of August, 2024, at which time a quorum was present and voted.

TINA EMERT
CITY CLERK - CITY OF BROUSSARD

ACT OF DEDICATION OF STREETS AND/OR SERVITUDES
OAKMONT SUBDIVISION

STATE OF LOUISIANA
PARISH OF LAFAYETTE

BE IT KNOWN, that on this _____ day of August, 2024, before me, the undersigned Notary Public, duly commissioned and qualified as such in and for the aforesaid Parish and State, and in the presence of the undersigned competent witnesses, personally came and appeared:

GARBER SUBDIVISION, LLC, a Louisiana limited liability company whose address is 822 Harding Street, Suite 204, Lafayette, LA 70503, represented herein by and appearing through David Hensgens, its Manager, duly authorized hereto pursuant to the Certificate of Authority of Garber Subdivision, LLC recorded June 5, 2023 at File No. 2023-00016934, records of Lafayette Parish, LA,

who, after being first duly sworn, did depose and declare that:

Appearer is the owner of certain property more fully described hereinbelow, and in connection therewith has submitted for Final Approval a plat of survey subdividing said property into a lot or lots, and delineating and designating certain streets, utility servitudes, drainage servitudes and/or other servitudes which are to be provided in accordance with the applicable regulations for subdivision plat approval promulgated by the City of Broussard (the "City"), or by its predecessors but now administered by the City.

DEDICATION IN ACCORDANCE WITH LSA-R.S. 33:5051, ET SEQ.

Appearer declares, accordingly, that it, by these presents dedicates to public use, for and on behalf of the public in general, but in particular in favor of the City, the roads, streets, public ways, squares, blocks, parks and other items shown on the map entitled "Final Plat of Oakmont Subdivision" prepared by Pioneer Surveying, LLC, dated July 31, 2024, recorded _____, 2024, at _____, records of Lafayette Parish, Louisiana, and made a part hereof by reference thereto (the "Plat"), said dedication to be considered a formal statutory dedication in accordance with the provision of LSA-R.S. 33:5051 et seq., provided however, that to the extent any streets, roads, alleys, or ways which are depicted on said plat of survey are intended to remain private and are so designated on said plat of survey, same are not hereby dedicated and shall remain privately owned and maintained. **Notwithstanding the foregoing, Appearer does hereby reserve the oil, gas and/or mineral rights on the streets, roads, alleys, and/or ways, which are being dedicated to the public herein, but does hereby waive and renounce all rights to use the surface of the streets, roads, alleys, and/or ways, which are being dedicated to the public herein, for any exercise of the rights herein reserved, and this waiver and renunciation shall be binding on all future owners and future mineral lessees of said rights herein reserved.**

Appearer further dedicates to the City, that parcel of land identified as "LS", located at 151 Lake Ridge Drive, as referenced on the plat of survey referenced herein and attached hereto, together with the sewer lift station infrastructure contained within this parcel.

DEDICATION, CREATION, AND ESTABLISHMENT OF SERVITUDES

Appearer further declares that he/they/it do hereby further dedicate, create, and establish exclusively in favor of the City, for the ultimate benefit of the public and any other persons, entities or estates who are given authority by the City to use same or who may as a result of this dedication derive any benefit therefrom, any and all rights-of-way, rights-of-passage, utility servitudes, drainage servitudes, and other items shown on the Plat.

Appearer declares that in connection herewith, Appearer grants a perpetual predial servitude(s) in favor of the City and such other persons, entities, or estates who are given authority by said Government to use the servitudes, rights-of-passage, rights-of-way, and other items shown on the Plat, or who may as a result of this grant of servitude derive any benefit therefrom, and in connection therewith agrees that the City and any such individuals, entities, and estates as are authorized by the City shall have access to said servitudes for the purpose of constructing, repairing, maintaining, upgrading, improving, or otherwise operating any and all utility, drainage, and other improvements, and in connection therewith, may, within the confines of said servitudes as shown on the Plat, clear brush, trees, and other items or obstacles as may interfere with the free use of said servitudes; construct drainage, electric, sewer, water, and other utility facilities; remove all obstacles that would hamper or preclude the exercise of the servitudes; and otherwise have full access for the purpose of utilizing and maintaining the servitudes and any improvements hereafter or heretofore constructed therein, or thereon.

In connection with the exercise of the use of the servitudes created hereby, the City, for the ultimate benefit of the public and any other persons, entities, or estates, shall have such access as is appropriate or reasonably necessary, both within and without the actual confines of the servitudes, as same are shown on the Plat, to access said servitude in order to maintain same, improve same, construct appropriate improvements, structures, and appurtenances with regard thereto, in accordance with the relevant provisions of the Louisiana Civil Code, and in particular Article 745 thereof.

With regard to any drainage servitude shown on the Plat, it is hereby understood that any drainage servitude shall be such widths as shown on the Plat and shall additionally include a servitude over all Appearer's property that is located within the confines of such streams, channels, coulees or other drainage facilities to the full extent of Appearer's ownership therein. The City hereunder shall have the right to enter upon the drainage servitude for the purpose of constructing improvement to any stream, channel, coulee, or other drainage facility, and in connection therewith shall have the right to perform all necessary and appropriate work for the maintenance, improvement or construction of drainage facilities within the easement and shall specifically have the right to clear said easement of any and all obstructions, including but not limited to trees, brush, debris, and other matters, and shall further have the right to remove dirt or spoil and deepen the channel, widen any channel, concrete line, or place other structures in

said channel or otherwise undertake any and all actions as may be necessary or proper for the maintenance and improvement of the drainage facilities.

The property made subject to this dedication and grant of servitudes is more fully described as follows:

A CERTAIN PARCEL OF LAND BEING 15.050 ACRES SITUATED IN SECTION 47 TOWNSHIP-10-SOUTH, RANGE-5-EAST, CITY OF BROUSSARD, LAFAYETTE PARISH, LOUISIANA.

COMMENCING AT THE INTERSECTION OF THE CENTERLINES OF GARBER ROAD AND SHENANDOAH DRIVE; THENCE PROCEED NORTH 77° 4' 46" WEST FOR A DISTANCE OF 582.17 FEET TO A FOUND 2" IRON PIPE, SAID IRON PIPE BEING THE POINT OF BEGINNING (P.O.B.).

THENCE PROCEED NORTH 81° 16' 52" WEST A DISTANCE OF 102.79 FEET TO A FOUND IRON PIPE WITH A WELDED CAP;

THENCE PROCEED NORTH 85° 3' 37" WEST A DISTANCE OF 260.28 FEET TO A FOUND 1/2" IRON ROD;

THENCE PROCEED NORTH 6° 37' 21" EAST A DISTANCE OF 249.95 FEET TO A FOUND 1/2" IRON ROD;

THENCE PROCEED NORTH 6° 37' 53" EAST A DISTANCE OF 466.23 FEET TO A FOUND 1/2" IRON ROD;

THENCE PROCEED NORTH 6° 38' 6" EAST A DISTANCE OF 466.10 FEET TO A FOUND 1/2" IRON ROD;

THENCE PROCEED NORTH 6° 37' 35" EAST A DISTANCE OF 466.24 FEET TO A FOUND 1/2" IRON ROD;

THENCE PROCEED NORTH 53° 48' 0" EAST A DISTANCE OF 24.64 FEET TO A FOUND 1" SQUARE TUBE;

THENCE PROCEED NORTH 55° 21' 55" EAST A DISTANCE OF 332.96 FEET A FOUND 3/4" IRON PIPE;

THENCE PROCEED SOUTH 78° 26' 57" EAST A DISTANCE OF 100.40 FEET TO A FOUND 1/2" IRON ROD;

THENCE PROCEED SOUTH 6° 47' 50" WEST A DISTANCE OF 1872.34 FEET TO A FOUND 2" IRON PIPE, SAID IRON PIPE BEING THE POINT OF BEGINNING (P.O.B.).

The purpose of this Act is to dedicate to the City, for the ultimate benefit of the public, all utility servitudes, streets, rights-of-way and other matters as reflected on the Plat and to provide for the use and enjoyment of same by the public. In that regard, however, this dedication is made in favor of the City, which will have full authority to regulate the use of said servitudes, streets, rights-of-way, rights-of-passage, and other items as shown on the Plat. The servitudes shall be subject to full use by the City and those authorized by it for the purposes for which they are intended by those having the need or responsibility to provide utilities, drainage, or other services

to the properties or estates to be serviced or benefitted by said servitudes, whether contiguous or not.

THUS DONE AND PASSED on the date first hereinabove written, before me, Notary, and in the presence of the undersigned competent witnesses, after due reading of the whole.

WITNESSES:

SELLER:

GARBER SUBDIVISON, LLC

Printed name: _____

By: _____
Name: David Hensgens
Title: Manager

Printed name: _____

NOTARY PUBLIC

Print Name: _____

Bar or Notary ID# _____

My appointment expires: _____

ORDINANCE NO. 24-808

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
BROUSSARD, LOUISIANA AMENDING THE CODE OF ORDINANCES
TO ADD SECTION 62-103 RELATING TO
PEDDLERS, SOLICITORS AND VENDORS**

The City Council of the City of Broussard, Louisiana, meeting in regular session with a quorum being present, after due deliberation and discussion, and having considered the best interest and welfare of the public and the citizens of Broussard, adopted the following Ordinance:

WHEREAS, the City Council of the City of Broussard finds that there is a need to supplement the Broussard Code of Ordinances by adopting an ordinance for regulation of peddlers, solicitors, and vendors.

THEREFOR, BE IT ORDAINED that the Code of Ordinances of the City of Broussard be and is hereby amended and supplemented to add Section 62-103, including Sections 62-103(a) through 62-103(j) all as shown on the attached Exhibit A which is made a part hereof by reference.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the

_____, Sept. 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

PEDDLERS, SOLICITORS, AND VENDORS

Sec. 62-103. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

City means the City of Broussard.

Door to door vendor means all persons and entities, as well as their agents, representatives and employees, who offer for sale or rental any goods, merchandise or services of any kind or character or exhibiting the same for sale or rental, or exhibiting the same for the purpose of taking orders for the sale or rental thereof and for the purpose of selling, offering for sale or exhibiting the same for the purpose of taking orders for the sale or rental thereof to engage in door-to-door solicitation.

Major Holidays means New Year Eve, New Years Day, Martin Luther King Jr.'s Birthday, Mardi Gras, Washington's Birthday, Good Friday, Easter, Memorial Day, Juneteenth National Independence Day, Independence Day(July 4th), Labor Day, Columbus Day, Halloween, Veterans Day, Thanksgiving Day, Christmas Eve and Christmas Day.

Peddler means all persons and entities, as well as their agents, representatives and employees, who offer for sale or rental any goods, merchandise or services along a street or by going door to door.

Solicitor means all persons and entities, as well as their agents, representatives and employees, who offer for sale or rental any goods, merchandise or services along a street or by going door to door.

Sec. 62-103(a) Violations; penalty.

Any person or entity violating any provisions of this article shall, upon conviction, be punished by a fine not exceeding \$300.00 or imprisonment for a term not exceeding 30 days, or both. Each instance of any violation of this article shall be considered a separate offense. Each day any violation continues shall constitute a separate violation.

Sec. 62-103(b). Limitation of right to go onto private property.

The practice of going in or upon private property by peddlers, solicitors, and door-to-door vendors for the purpose of selling or renting goods, merchandise, or services, or for the purpose of taking orders for the sale or rental of goods, merchandise, or services of any kind and character, except as specified and permitted in this article, is prohibited and declared to be a nuisance.

Sec. 62-103(c). Invitation required for going onto private property.

Any peddler, solicitor, or vendor possessing the permit required by section 62-103(e) may go onto private property for the purpose of selling, renting or soliciting for sale or rental of any goods, merchandise or services only between the hours of 9:00 a.m. and 4:00 p.m. each day, Monday through Friday, without specific invitation of the owner or occupant of such property. At all other times on Monday through Friday, all times on Saturday and Sunday and all times on major holidays, no such peddler, solicitor or vendor may go upon private property unless an appointment for such visit has been made by telephone or letter prior to the actual time of the visit. Notwithstanding anything to the contrary in this article, peddlers, solicitors and vendors may not go upon any private property which displays a "No Trespassing" or ANo Soliciting@ sign which prohibits solicitations, or otherwise conveys that door-to-door solicitations are forbidden or unwelcome, unless an appointment was made by telephone or letter prior to the actual time of the visit.

Sec. 62-103(d). Exemptions.

This article is not and shall not be applicable to the selling, or offering for sale, of any goods, merchandise or services, or exhibiting the same for sale or for the purpose of taking orders for, the sale thereof with reference to:

- (1) Any elementary, high school, community college or university-sponsored fundraising activity, or any activity involving an organization or association of school-age children such as, but not limited to, the Boy or Girl Scout;
- (2) Any church fundraising activity or any activity involving an organization or association of a church such as, but not limited to, the Knights of Columbus.

Sec. 62-103(e). Permit-Required.

It shall be unlawful for any peddler, solicitor or door-to-door vendor to offer for sale or rental, exhibit for sale or rental, or exhibit for the purpose of taking orders for sale or rental, any goods, merchandise or services without first obtaining a permit from the city.

Sec. 62-103(f). Same-Fee.

The city shall issue a permit authorizing an individual or entity to sell or rent, exhibit for sale or rent, offer for sale or rental, or exhibit for the purpose of taking orders for sale or rental, from the location identified on the permit or on a door-to-door basis, the goods, merchandise or services, only after such peddler, solicitor or door-to-door vendor has fully complied with the provisions of this article and has paid the sum of \$200.00 for the issuance of such permit. Notwithstanding the foregoing, any individual or entity utilizing a cart or operating a booth at a festival, fair or parade shall instead pay a permit fee of \$25.00 per day for each cart or booth, and the additional fee required by section 62-103(k).

Sec. 62-103(g). Same-Conditions for issuance.

- (a) *Application required.* The peddler, solicitor or door-to-door vendor shall make an application to the city no less than ten days prior to the date of the contemplated sale, rental or exhibit to be held, which application shall be in a form prescribed by the city, and which shall include, but not be limited to, the following information:
- (1) The full name and address of the applicant;
 - (2) The location of his or its principal office and place of business;
 - (3) The location from which the applicant will sell, lease, exhibit for sale or lease, offer for sale or lease or exhibit for the purpose of taking orders for the sale or lease of his or its goods, merchandise or services, or a statement that the activity will be only on a door-to-door basis;
 - (4) The name and address of each assistant, associate or employee who will work for and under the applicant; and
 - (5) The names and addresses of the applicant's officers, partners, members or principals.
- (b) *Supporting information; bond required.* The application for a permit must be accompanied by:
- (1) A statement showing the kind and character of the goods, merchandise or services to be sold, leased, offered for sale or lease or exhibited;
 - (2) A certified copy of the charter, if the applicant is a corporation;
 - (3) A certified copy of its articles of partnership or articles of organization for a limited liability company, if the applicant is a partnership or limited liability company;
 - (4) The documents forming or organizing the entity if the entity is not a corporation, partnership or limited liability company;
 - (5) Valid state issued driver's license or valid state issued identification card.
 - (6) A statement as to whether or not the applicant has been convicted of any crime, misdemeanor or violation of any municipal or parish/county ordinance, the nature of the offense and the punishment or penalty assessed;

- (7) A bond in the sum of not less than \$5,000.00 which shall be executed by the applicant as principal, with one or more good and sufficient sureties satisfactory to the city, which bond shall be payable to the city for the use and benefit of any person entitled thereto, and conditioned that the principal will pay all damages to persons or property caused by the applicant while conducting its operations. The bond shall remain in full force and effect for the duration of the permit and for two years thereafter.

Sec. 62-103(h). Same-Scope; transferability; increased fees for additional employees.

The permit of an applicant required by section 62-103(e) shall not be transferable from one applicant to another person or entity. It shall give authority for no more than one person to sell, lease, exhibit for sale or lease, offer for sale or lease or exhibit for the purpose of taking orders for the sale or lease of goods, merchandise or services, except that any applicant obtaining such permit shall be allowed two assistants, associates or employees and, in the event that the person receiving such permit employs or associates more than two assistants, associates or employees, the permit fee shall be increased by the sum of \$25.00 for each additional assistant, associate or employee.

Sec. 62-103(i). Same-Duration and display.

The permit required by section 62-103(e) shall expire on December 31st in the year of issuance, regardless of the date it was issued. The original permit shall be prominently displayed in a conspicuous place in the permitted location or with the applicant if there is no location but door-to-door solicitation only, and shall remain so displayed as long as any goods, merchandise or services are being sold, leased, or exhibited.

Sec. 62-103(j) Revocation.

Any permit issued under the provisions of this article may be revoked by the city for the violation by the permittee, assistants, employees or associated of any city ordinance, state law or parish.

Sec. 62-103(k). Occupational license required.

All peddlers and itinerant vendors, as the same are defined by the state revised statutes, shall obtain annually an occupational license, the fee for which shall be \$100.00.

ORDINANCE NO. 24-809

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
BROUSSARD, LOUISIANA REVISING SUBDIVISION REGULATIONS**

The City Council of the City of Broussard, Louisiana, meeting in regular session with a quorum being present, after due deliberation and discussion, and having considered the best interest and welfare of the public and the citizens of Broussard, adopted the following Ordinance:

WHEREAS, the City Council of the City of Broussard finds that the growth of the City, including the increase in subdivisions of land within the City has created a need to revise subdivision regulations; and

WHEREAS City officials have worked diligently to address the needs of the City relating to subdivision of lands, and have recommended adoption of revised regulations as set forth in Exhibit A which is made a part hereof by reference.

THEREFORE, BE IT ORDAINED that the regulations of the City of Broussard for the subdivision of land be and are hereby revised and the regulations as shown in the attached Exhibit A, be and are hereby adopted.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the _____ of Sept. 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

ORDINANCE NO: 24-810

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, TO AMEND THE 2024-2025 OPERATING BUDGET OF REVENUES
AND EXPENDITURES TO INCREASE AUTHORIZED
EXPENDITURES FOR DOWNTOWN MAIN STREET IMPROVEMENTS
FOR PHASE 2A, 2B, 2C**

The City Council for the City of Broussard, Louisiana, meeting in regular session on the 27th day of August, 2024 with a quorum being present, adopted the following Ordinance.

WHEREAS, the Broussard City Council finds that it is in the best interests of the citizens of Broussard to continue the improvements to Main Street in the City of Broussard; and

WHEREAS, City officials have determined that construction of the next phases of Main Street improvements requires additional funding of Four Million Five Hundred Thousand Dollars (\$4,500,000.00);

WHEREAS, the Broussard City Council desires to amend the 2024/2025 Operating Budget of Revenues and Expenditures to authorize expenditures for said improvements.

THEREFORE, BE IT ORDAINED by the City Council of the City of Broussard, Louisiana, that the 2024/2025 Operating Budget of Revenues and Expenditures be amended to increase authorize expenditures by \$4,500,000/00 for phases 2A, 2B, and 2C of the Downtown Main Street Improvements Phase 2A, 2B and 2C Project.

BE IT FURTHER ORDAINED that the Mayor is hereby authorized to take such further action as is necessary in his opinion to facilitate construction of said improvements.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the
_____ of September, 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

ORDINANCE NO: 24-805

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, TO AMEND THE 2023-2024 OPERATING BUDGET OF REVENUES
AND EXPENDITURES TO INCREASE AUTHORIZED
EXPENDITURES FOR NEW EQUIPMENT FOR THE BROUSSARD POLICE
DEPARTMENT**

The City Council for the City of Broussard, Louisiana, meeting in regular session on the 13th day of August, 2024 with a quorum being present, adopted the following Ordinance.

WHEREAS, the welfare of the citizens of the City of Broussard, Louisiana would best be served by providing certain new equipment for the Broussard Police Department; and

WHEREAS, the Broussard City Council desires to amend the 2024-2025 Operating Budget of Revenues and Expenditures to authorize expenditures for equipment requested by the Broussard Police Department.

THEREFORE, BE IT ORDAINED by the City Council of the City of Broussard, Louisiana, that the 2024/2025 Operating Budget of Revenues and Expenditures be amended to increase authorize expenditures by \$11,000.00 for new police equipment; and

BE IT FURTHER ORDAINED that the Mayor is hereby authorized to take such further action as is necessary in his opinion to carry out the purchase of said equipment.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on the 27th day of August, 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

04 805

Orderman

Needed for Resolution

Item	Originally Budgeted	Additional Needed	Notes
Metal Detectors for entrance	\$12,000.00	\$7,000.00	Total for metal Detectors is \$19,000 need additional \$7,000 for full funding of this equipment.
Computers for Clerks	\$0.00	\$4,000.00	need additional computers for functionality at the front window.

\$11,000.00 Total of additional funding needed

ORDINANCE NO. 24-806

**AN ORDINANCE DECLARING CERTAIN
PROPERTY AS SALVAGE AND AUTHORIZING DISPOSITION**

WHEREAS, the City of Broussard is the owner of two railroad flatcars which measure 10. Feet wide by 79 feet long which it no longer needs;

WHEREAS, by Ordinance 23-761 the City Council of the City of Broussard declared the railcars to be surplus and authorized disposition through the LPS Municipal Surplus Property Program with a minimum bid price of \$10,000 for each rail car; and

WHEREAS, no bids were received at or above the minimum bid price, and the City has been unable to otherwise dispose of the rail cars for minimum price; and

WHEREAS City Council desires to dispose of the rail cars, without any minimum;

BE IT ORDAINED that the Mayor is hereby authorized to dispose of the railroad flatcars in any manner authorized by law which he deems to be in the best interest of the City of Broussard.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the _____ of _____, 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

ORDINANCE NO:24-807

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,
LOUISIANA, GRANTING A WAIVER
VILLAS AT ALBERTSON, LLC**

WHEREAS, the City of Broussard issued a building permit to Villas at Albertson, LLC (the Developer) relating to the development of a residential development in the City of Broussard, which permit was conditioned on compliance with all City requirements, including construction of a sidewalk; and

WHEREAS, the Developer has requested a waiver of the requirements for a sidewalk because the properties on both sides of the subject property are developed, and do not have sidewalks; and

WHEREAS, the Broussard City Council has duly considered the request in light of the fact that there are no sidewalks fronting on either of the properties bordering the subject property; and

WHEREAS, the Broussard City Council finds that construction of sidewalks fronting the subject property would be a useless expense so long as the adjacent properties do not have sidewalks;

THEREFORE, BE IT ORDAINED by the City Council of the City of Broussard, Louisiana, that the request for waiver of the sidewalk requirements for the subject property is waived subject to the conditions that (1) if the property on either side of the subject property is re-developed in a manner resulting in construction of a sidewalk in front of that property, the Developer will construct a sidewalk to connect with the sidewalk fronting the adjacent property and (2) the Developer will not request any financial assistance from the City to construct a sidewalk if it becomes needed in the future.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the _____ of August, 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor