

**Mayor**  
Ray Bourque  
mayorbourque@broussardla.com  
www.cityofbroussard.com



**Council:**  
Angel Racca - District I  
David M. Bonin - District II  
Jesse Regan - District III  
Heather Girouard - District IV  
David Forbes - District V  
Kody Allen - District VI  
Jeff Delahoussaye - At Large

**AGENDA FOR THE  
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF BROUSSARD, LA HELD ON  
TUESDAY, April 23, 2024 AT 6:00 P.M. AT  
414 EAST MAIN STREET, COUNCIL CHAMBERS**

**Meetings are streamed live. Please visit our website at  
<https://www.cityofbroussard.com/government/city-council>  
to obtain access to our live meetings.**

- 1. OPENING** Mayor Bourque  
(6:00 pm– 6:05 pm)
  - 1.1 Pledge of Allegiance
  - 1.2 Invocation done by Pastor Adam Whitney w/First Baptist Church of Broussard
  
- 2. MINUTES** Mayor Bourque  
(6:05 pm—6:10 pm)
  - 2.1 Acceptance of Minutes of the April 9, 2024 Meeting
  
- 3. OTHER BUSINESS** Mayor Bourque  
(6:10 pm – 6:15 pm)
  - 3.1 Charles Sharma w/Krew de Acadian  
Donation to the Broussard Fire Department from proceeds of the Hamburger Cook-Off

Mayor Bourque  
(6:15 pm – 6:20 pm)

- 3.2 Lacey Baccus  
Retail Strategies Presentation

#### **4. ORDINANCES FOR INTRODUCTION**

Mayor Bourque  
(6:20 pm – 6:30 pm)

- 4.1 Ordinance #24-795  
An ordinance amending the 2023/2024 Operating Budget of Revenues and Expenditures for \$45,000 to engage into a contract with Retail Strategies for one year

#### **5. ORDINANCES FOR ADOPTION**

Mayor Bourque/Gerald deLaunany  
(6:30 pm—6:40 pm)

- 5.1 Ordinance #24-793  
An ordinance amending the 2023/2024 Operating Budget of Revenues and Expenditures for \$20,000 to model current and future water wells by Water Consultant, GHD

Mayor Bourque/Gerald deLaunay  
(6:40 pm – 6:50 pm)

- 5.2 Ordinance #24-794  
An ordinance amending the 2023/2024 Operating Budget of Revenues and Expenditures for \$62,500 for the Fire Department funding (\$50,000 for equipment for the new tanker and \$12,500 for the new radios/paid for out of St. Martin funds for the radios only)

#### **6. ADJOURNMENT**

Mayor Bourque  
(6:50 pm)

**MINUTES OF THE  
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF BROUSSARD, LA  
On Tuesday, April 9, 2024  
AT 6:00 P.M. AT 414 EAST MAIN STREET, COUNCIL CHAMBERS**

- Present:** Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilman Kody Allen (District 6), Councilman David Forbes (District 5), Councilman Jeff Delahoussaye (At Large)
- Staff:** Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Callie Laviolette (Chief Administrative Officer), Mel Bertrand (City Manager/Director of Public Works), Millicent Norbert (Director of Tourism), Ben Theriot (Code Enforcement Officer), Gerald deLaunay (Attorney at Law), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Justin Denais (Deputy Fire Chief), Bryan Champagne (Fire Chief) Daniel Hutchinson (City Engineer)
- Absent:** Councilwoman Heather Girouard (District 4), Walter Comeaux (City Engineer), Susie Richard (Executive Assistant to the Mayor), Jamison Abshire (Director of Parks and Recreation),

**1. OPENING**

- 1.1 Pledge of Allegiance
- 1.2 Invocation done by Pastor David Tilley with First Baptist Church

**2. MINUTES**

- 2.1 Acceptance of Minutes of the March 26, 2024, Regular Meeting  
Motion by Councilman Delahoussaye  
Second by Councilman David Forbes  
Discussion: No public comments.  
Final Resolution: Motion Approved  
YEAS:           District 1 -    Angel Racca  
                  District 2 -    David Bonin  
                  District 3 -    Jesse Regan  
                  District 5 -    David Forbes  
                  District 6 -    Kody Allen  
                  At Large -   Jeff Delahoussaye

ABSENT: District 4 - Heather Girouard

### 3. FINANCIAL REPORT

#### 3.1 Approval of the February 2024 financial report

Motion by Councilman Delahoussaye

Second by Councilman Allen

Discussion: Mayor Bourque stated the February sales tax came in 1% above budget, which brings us 3% above budget so far this year, and total 4% above last year's budget.

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca  
District 2 - David Bonin  
District 3 - Jesse Regan  
District 5 - David Forbes  
District 6 - Kody Allen  
At Large - Jeff Delahoussaye

ABSENT: District 4 - Heather Girouard

### 4. OTHER BUSINESS

#### 4.1 Charles Sharma/Kayla Reaux

Krewe De Acadian and Krewe La Vie Doux presentation regarding the Hamburger Cookoff on April 13, 2024

Mr. Sharma addressed the council and gave the details about the 1<sup>st</sup> Hamburger Cookoff sponsored by a Mardi Gras Krewe from Youngsville and Broussard. They have come together to put this on in the Stine's parking lot on April 13, 2024. There will be a lot of activities for the kids to do also. They have obtained 22 sponsors. A percentage of the proceeds from this event will go to the local fire departments in Broussard, Youngsville and Milton. It is a free event. You only have to pay for the taste testing. Mr. Sharma and Ms. Reaux encouraged all the elected officials to attend.

#### 4.2 Chris Ventre w/Hammerhead Capital

Re: Moulin Road Development

Mr. Ventre addressed the council about a single-family residential community his company would like to build off of Moulin Road. They would like to secure a Community Block Grant from the state and go through the city. They would like to allocate 50% of the development to seniors 55+ and veterans. Phase I will have 160 lots and 30 is for seniors and 8 for veterans. Phase II will be just for seniors. He is seeking the city's support in order to get the Community Block Grant. Mayor Bourque

stated when they first met with Mr. Ventre and his consultants the block grant was new to him. In order for him to move forward he has to have the support of the city. He told Mr. Ventre at that time he could not support the grant, if it did not include 50% seniors and veterans. Mr. Ventre stated they had to go back and figure the financials on it, to make sure it was not a financial burden. Councilman Delahoussaye asked him if he did put together the numbers for the financials? Mayor Bourque stated, yes, he did. Mr. Ventre stated he does not have the numbers with him, they are with the underwriters. Councilman Delahoussaye questioned if the rent will be discounted? Mr. Ventre stated it will not have rent or lease caps. It will be the market rate. Councilman Delahoussaye stated he doesn't want to see it broken up or split up. Mayor Bourque stated our original contract is still in place. Mr. Ventre stated the other 50% not rented will have to meet the guidelines of being 55+. Councilman Delahoussaye, questioned if he did his research if there is demand for this type of housing in our area? Mr. Ventre stated their consultant has done it and 25% - 28% of the citizens in the city do qualify for it. Mayor Bourque stated this is a private development to be done with block grant money that serves as housing for the elderly and the veterans. Tomorrow a representative from the block grant office will call to see if Mr. Ventre has the support of the council; therefore, we need the consensus of the council. Councilwoman Racca questioned if it doesn't work out what will happen; will he have to come back to the council for an amendment? Mr. Ventre stated, being the age is now 55+, he is very optimistic it will work.

Therefore, the consensus of the council was as follow:

- YEAS:            District 1 -     Angel Racca  
                      District 2 -     David Bonin  
                      District 3 -     Jesse Regan  
                      District 5 -     David Forbes  
                      District 6 -     Kody Allen  
                      At Large    -     Jeff Delahoussaye
- ABSENT:        District 4 -     Heather Girouard

4.3 Proclamation declaring April 20, 2024, as Beausoleil Festival and Jambalaya Cook-Off Day in Broussard

Mayor Bourque stated the festival will be held on April 20<sup>th</sup>, a week from Saturday. Lacey Viator, Interim Chamber President stated it will cost \$10 to enter and you can eat all the jambalaya you want. There will be plenty of activities from 11:30 am – 8:00 pm with live music. There will also be a hospitality tent for the city officials, and a formal invite will be sent out.

4.4 Reschedule City Council Meeting in June  
 June 11<sup>th</sup> meeting moved to June 10<sup>th</sup>  
 June 25<sup>th</sup> meeting moved to June 26<sup>th</sup>  
 Motion by Councilman Delahoussaye

Second by Councilman Bonin

Discussion: The Mayor thanked the council for allowing the date change.

Final Resolution: Motion Approved

YEAS:            District 1 -     Angel Racca  
                     District 2 -     David Bonin  
                     District 3 -     Jesse Regan  
                     District 5 -     David Forbes  
                     District 6 -     Kody Allen  
                     At Large -     Jeff Delahoussaye  
ABSENT:        District 4 -     Heather Girouard

## 5 RESOLUTIONS

### 5.1 Resolution #785-24

Authorizing a Cooperative Endeavor Agreement with Lafayette Parish Consolidated Government for Firefighting Services from Nov. 1, 2023, till Oct. 31, 2024

Motion by Councilman Regan

Second by Councilman Delahoussaye

Discussion: Chief Champagne stated this contract was amended because of the change of new officials at LCG. Payments have now be approved to start coming in.

Councilman Delahoussaye questioned if we will be getting more money? Chief Champagne stated not yet, but they are working on that. Councilman Bonin stated the parish did donate a truck to us at the last meeting.

Final Resolution: Motion Approved

YEAS:            District 1 -     Angel Racca  
                     District 2 -     David Bonin  
                     District 3 -     Jesse Regan  
                     District 5 -     David Forbes  
                     District 6 -     Kody Allen  
                     At Large -     Jeff Delahoussaye  
ABSENT:        District 4 -     Heather Girouard

### 5.2 Resolution #786-24

Authorizing a contract extension with Acadian Ambulance from Feb. 1, 2024, through Jan. 31, 2027

Motion by Councilman Bonin

Second by Councilman Forbes

Discussion: Mr. Troy Guidry with Acadian Ambulance addressed the council. He stated this is a 3-year extension to the contract which we already have in place. Mayor Bourque stated the original contract was signed to lower the response time of Acadian in the city. It has been working well and he does receive the reports from the

compliance officer each month and right now they are averaging 8 minutes. Guidry stated the average for 2023 was 8.49 minutes with over 1300 calls. Guidry stated he is here for the Police and Fire Chief if any department needs anything.

Final Resolution: Motion Approved

YEAS:            District 1 -    Angel Racca  
                     District 2 -    David Bonin  
                     District 3 -    Jesse Regan  
                     District 5 -    David Forbes  
                     District 6 -    Kody Allen  
                     At Large -    Jeff Delahoussaye  
ABSENT:        District 4 -    Heather Girouard

## 6. ORDINANCES FOR INTRODUCTION

### 6.1 Ordinance #24-793

An ordinance amending the 2023/2024 Operating Budget of Revenues and Expenditures for \$20,000 to model current and future water wells by GHD

Motion by Councilman Bonin

Second by Councilman Delahoussaye

Discussion: Mayor Bourque stated the city is planning to expand the water system.

Daniel Hutchinson explained the city is trying to get money to make modifications of the wells. This will allow us to engage the services of a hydraist. We will model the lower Chicot Aquifer. It will take a little time to do this, but it doesn't take a lot of investment.

Final Resolution: Motion Approved

YEAS:            District 1 -    Angel Racca  
                     District 2 -    David Bonin  
                     District 3 -    Jesse Regan  
                     District 5 -    David Forbes  
                     District 6 -    Kody Allen  
                     At Large -    Jeff Delahoussaye  
ABSENT:        District 4 -    Heather Girouard

### 6.2 Ordinance #24-794

An ordinance amending the 2023/2024 Operating Budget of Revenues and Expenditures for \$62,500 for the Fire Department funding (\$50,000 for equipment for the new tanker and \$12,500 for the new radios/paid for out of St. Martin funds for the new radios only)

Motion by Councilman Bonin

Second by Councilman Delahoussaye

Discussion: Chief Deputy Denais stated in 2022 LCG was given ARPA funding. They used the funding to purchase firetrucks for area municipalities. The city will be receiving a new tanker truck in June at a cost of \$425,000 paid for by the parish. The city, however, needs \$50,000 to put the equipment on the tanker. Also last year Lafayette Parish upgraded their radio/pager system which replaced a 20 plus year old system. This will provide better service for our city, because we run off of this pager system. However, what wasn't covered was the upgrade on the St. Martin district in our city limits. They need \$12,500 to be paid directly from St. Martin funds to do this upgrade for the city response in St. Martin Parish.

Final Resolution: Motion Approved

YEAS:            District 1 -    Angel Racca  
                     District 2 -    David Bonin  
                     District 3 -    Jesse Regan  
                     District 5 -    David Forbes  
                     District 6 -    Kody Allen  
                     At Large -    Jeff Delahoussaye  
ABSENT:        District 4 -    Heather Girouard

Mayor Bourque reminded everyone of the following events:

- 1- April 13<sup>th</sup> Opening ceremony for baseball season at St. Julien Park
- 2- April 13<sup>th</sup> Hamburger Cook Off in Stine's Parking Lot put on by the Mardi Gras Krewes
- 3- April 20<sup>th</sup> Beausoleil Jambalaya Festival in Arceneaux Park

## 7. ADJOURNMENT

7.1 Adjourn Meeting

  
\_\_\_\_\_  
MAYOR RAY BOURQUE

  
\_\_\_\_\_  
TINA EMERT, CITY CLERK



**ORDINANCE NO: 24-795**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,  
LOUISIANA, TO AMEND THE 2023-2024 OPERATING BUDGET OF REVENUES  
AND EXPENDITURES TO INCREASE AUTHORIZED  
EXPENDITURES FOR A CONTRACT WITH RETAIL STRATEGIES**

The City Council for the City of Broussard, Louisiana, meeting in regular session on the 14<sup>th</sup> day of May, 2024 with a quorum being present, adopted the following Ordinance.

**WHEREAS**, it is in the best interest of the citizens of the City of Broussard, Louisiana to attract new business to serve the citizens while increasing tax revenues to allow the City to better serve its citizens; and

**WHEREAS**, the Broussard City Council finds that attracting retailers to the City will be enhanced by contracting with a professional firm which helps position cities such as Broussard as a desirable location for expansion.

**THEREFORE, BE IT ORDAINED** by the City Council of the City of Broussard, Louisiana, that the 2023/2024 Operating Budget of Revenues and Expenditures be amended to increase authorize expenditures by \$45,000.00 to engage Retail Strategies to assist in attracting new businesses to the City of Broussard; and

**BE IT FURTHER ORDAINED** that the Mayor is hereby authorized to take such further action as is necessary in his opinion to confect an agreement with Retail Strategies containing such terms and conditions that he deems appropriate.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this the  
14<sup>th</sup> of May, 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

**ORDINANCE NO: 24-793**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,  
LOUISIANA, TO AMEND THE 2023-2024 OPERATING BUDGET OF REVENUES  
AND EXPENDITURES TO INCREASE AUTHORIZED  
EXPENDITURES FOR WATER WELL CONSULTANT**

The City Council for the City of Broussard, Louisiana, meeting in regular session on the 9<sup>th</sup> day of April, 2024 with a quorum being present, adopted the following Ordinance.

**WHEREAS**, the City of Broussard intends to drill one or more water wells; and

**WHEREAS**, the Broussard City Council deems it prudent to hire consultants to model the well(s) in order to best determine where and how to drill the well(s); and

**WHEREAS**, the Broussard City Council desires to amend the 2023/2024 Operating Budget of Revenues and Expenditures to authorize expenditures for water well consulting services.

**THEREFORE, BE IT ORDAINED** by the City Council of the City of Broussard, Louisiana, that the 2023/2024 Operating Budget of Revenues and Expenditures be amended to increase authorize expenditures by \$20,000.00 for water well consulting services; and

**BE IT FURTHER ORDAINED** that the Mayor is hereby authorized to take such further action as is necessary in his opinion to hire consultants for the above stated purposes.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the 23<sup>rd</sup> of April, 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor

**ORDINANCE NO: 24-794**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROUSSARD,  
LOUISIANA, TO AMEND THE 2023-2024 OPERATING BUDGET OF REVENUES  
AND EXPENDITURES TO INCREASE AUTHORIZED  
EXPENDITURES FOR NEW EQUIPMENT FOR THE BROUSSARD FIRE  
DEPARTMENT**

The City Council for the City of Broussard, Louisiana, meeting in regular session on the 23<sup>rd</sup> day of April, 2024 with a quorum being present, adopted the following Ordinance.

**WHEREAS**, the welfare of the citizens of the City of Broussard, Louisiana would best be served by providing certain new equipment for the Broussard Fire Department; and

**WHEREAS**, the Broussard City Council desires to amend the 2023/2024 Operating Budget of Revenues and Expenditures to authorize expenditures for equipment requested by the Broussard Fire Department.

**THEREFORE, BE IT ORDAINED** by the City Council of the City of Broussard, Louisiana, that the 2023/2024 Operating Budget of Revenues and Expenditures be amended to increase authorize expenditures by \$62,500.00 for new equipment, including \$50,000.00 for equipment to support the new tanker, and \$12,500.00 for new radios to be paid out of St. Martin Parish Fuinds; and

**BE IT FURTHER ORDAINED** that the Mayor is hereby authorized to take such further action as is necessary in his opinion to carry out the purchase of said equipment.

And this matter was submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

ABSTENTION:

And this Ordinance was adopted by the City Council for the City of Broussard on this, the 23<sup>rd</sup> of April, 2024.

TINA EMERT, City Clerk

RAY BOURQUE, Mayor